A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE (LANCASTER / STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 15 JULY 2026** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. THOUGHT FOR THE DAY

Councillor B Mickelburgh to open the meeting with a 'Thought for the Day'.

Time Allocation: 2 Minutes

2. MINUTES (Pages 9 - 22)

To approve as a correct record the Minutes of the meeting of the Council held on 21st May 2026.

Time Allocation: 2 Minutes.

3. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

Time Allocation: 2 Minutes.

4. CHAIR'S ENGAGEMENTS AND ANNOUNCEMENTS (Pages 23 - 24)

To note the Chair's engagements since the last Council meeting.

Time Allocation: 5 Minutes.

5. NOTICES OF MOTION

(a) Motion from Councillor D N Keane

Infrastructure Readiness and Evidence-Based Growth Planning

This Council notes that:

Huntingdonshire District Council is preparing a new Local Plan to guide development across the district to 2046.

Since work commenced on the Local Plan, national planning policy and housing targets have changed, with significant implications for future housing requirements across Huntingdonshire.

While no local authority has formally launched a judicial review, multiple councils, led by different political parties, have strongly pushed back on the revised housing targets. Some councils are seeking longer timescales, additional infrastructure funding, and adjustments to the local plan process.

To date, Huntingdonshire District Council has not publicly set out what flexibility, infrastructure support, transitional arrangements, or timetable adjustments it may seek in response to the revised national housing targets.

The emerging Local Plan must be supported by relevant, proportionate, and up-to-date evidence, including evidence on infrastructure, transport, viability, flood risk, water management, health, education, utilities, and community facilities.

Work remains underway to assess the transport implications of future growth, including through the A141 and St Ives Improvements Study, the Strategic Transport Assessment, and related transport evidence.

The Council's Infrastructure Delivery Plan, Infrastructure Delivery Study, and associated infrastructure schedules identify substantial requirements for highways, public transport, active travel, education, health services, utilities, flood mitigation, water management, community facilities, green infrastructure, and environmental infrastructure.

The Independent Review into bus franchising was published by the CPCA in June 2026, confirming a phased approach to bus franchising from 2027–2030.

The Local Plan relies on the assumption of expanding sustainable transport; therefore, this revised timeframe and scope of delivery should be accounted for.
Residents across Huntingdonshire consistently raise concerns regarding the cumulative impact of development on roads, schools, healthcare provision, drainage, flood risk, public transport, and local services.
Council believes that:

a. Sustainable development requires housing growth, employment growth, and infrastructure delivery to be planned together.

b. Public confidence in the Local Plan process depends upon decisions being informed by the most complete, current, and transparent evidence available.

c. The cumulative impact of development across Huntingdonshire should be properly understood before strategic decisions are taken on the scale and distribution of future growth.

d. Infrastructure capacity, funding, timing, and deliverability are central to whether proposed growth can be considered sustainable.

e. A Local Plan that is not supported by clear evidence on infrastructure delivery risks being less effective, less credible, and less capable of commanding public confidence.

f. Effective infrastructure planning requires close engagement with infrastructure providers, neighbouring authorities, the Combined Authority, and relevant government agencies.

This Council therefore resolves to:

1. Request Cabinet to bring forward a consolidated infrastructure readiness report, drawing on existing and emerging evidence relevant to the Local Plan, including transport, education, health, utilities, flood risk, water management, community infrastructure, green infrastructure, and environmental infrastructure.

2. Request that this report identifies, so far as the evidence allows, infrastructure requirements, delivery assumptions, funding sources, delivery responsibilities, key risks, material gaps, funding constraints, phasing issues, and delivery dependencies which may affect the preparation, soundness, viability, or deliverability of the emerging Local Plan.

3. Request that the report includes consideration of cumulative infrastructure impacts across Huntingdonshire, including the interaction between major site allocations, market town growth, village allocations, employment sites, and existing infrastructure pressures.

4. Request that the report be brought to Full Council before the Local Plan proceeds to its next formal stage, or, if that is not practicable, that Cabinet provides Full Council with a written explanation of how infrastructure risks will be addressed within the Local Plan timetable.

5. Reaffirm that Huntingdonshire’s Local Plan should be prepared on the basis that housing, employment, infrastructure, and community services are planned together, with clear evidence of how growth will be supported, funded, phased, and delivered.

(b) Motion from Councillor R Coogan

Confidence in the Chair of Council

The Council notes that:

The concerns raised regarding Cllr Stephen Ferguson’s conduct in his capacity as Chair of Huntingdonshire District Council.

This Council believes that the Chair must command confidence across the whole Council and wider district, and must discharge the office with neutrality, impartiality, sound judgment, and respect for the Council’s rules and legal obligations.

This Council therefore resolves:

1. That this Council has no confidence in Cllr Stephen Ferguson’s continued ability to discharge the office of Chair in a neutral, impartial, lawful, and confidence-building manner.

2. That this Council calls on Cllr Stephen Ferguson to resign as Chair of Huntingdonshire District Council.

(c) Motion from Councillor R Coogan

Cutting Waste and Delivering Services

The Council notes that:

All councillors must retain their individual rights to speak, vote, ask questions, submit motions and represent residents, and that statutory political-balance requirements must continue to be met.

However, this Council believes that very small political groups should not create disproportionate administration, duplication or officer workload.

This Council therefore resolves to:

1. amend the Constitution so that groups of five councillors or fewer receive only the recognition required by law, and no additional group-based administrative or procedural support unless expressly agreed by Council.

This Council believes this change will help cut waste, reduce bureaucracy and ensure Council time and taxpayers’ money are focused on delivering services for local people.

6. **QUESTIONS BY MEMBERS OF THE PUBLIC**

To receive and respond to questions submitted by members of the public in accordance with the Council Procedure Rule 10.1.

Time Allocation: 5 minutes

7. **STATE OF THE DISTRICT**

The Executive Leader Councillor S J Conboy to address the Council on behalf of the Joint Administration on the State of the District.

The Chair will invite the Leaders of the Opposition to respond to the address.

Time Allocation: 20 minutes

Time Allocation:

8. **QUESTIONS TO MEMBERS OF THE CABINET**

In accordance with the Council Procedure Rules, all questions –

- Must be relevant to an item which the Council has powers or duties;
- Must not relate to an item which is included elsewhere on the Agenda;
- Should be limited to obtaining information or pressing for action; and
- Should not exceed two minutes in duration.

Questions should not divulge or require to be divulged, confidential or exempt information.

Time Allocation: 30 Minutes.

9. **VARIATION TO PART 3 OF THE CONSTITUTION - RESPONSIBILITY FOR FUNCTIONS: ADOPTION OF NATIONAL SCHEME OF DELEGATION OF DECISIONS ON PLANNING APPLICATIONS (Pages 25 - 36)**

The Executive Councillor for Governance and Democratic Services, Councillor L Dewey-Beckett to present a report on the Variation to Part 3 of the Constitution – Responsibility for Functions: Adoption of National Scheme of Delegation of Decisions on Planning Applications for approval by the Council.

Time Allocation: 10 minutes

10. **REPRESENTATIONS OF POLITICAL GROUPS ON DISTRICT COUNCIL COMMITTEES AND PANELS (Pages 37 - 44)**

To consider a report by the Elections and Democratic Services Manager on the representation of political groups on Committees and Panels in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

Time Allocation: 5 minutes

11. PROGRAMME OF MEETINGS 2026

To approve additional meetings of the Cabinet and Council on 9 September 2026 and to approve the change to the meeting of the Employment Committee from 9th September 2026 to 23rd September 2026

Time Allocation: 5 minutes

12. CORPORATE PLAN REFRESH 2026/27 (Pages 45 - 124)

The Executive Councillor for Resident Services and Corporate Performance, Councillor N J Hunt to present the refreshed Corporate Plan for approval by the Council.

(The Plan was considered at the meeting of the Overview and Scrutiny (Performance and Growth) Panel on 1st July 2026 and Cabinet on 14th July 2026 and the Executive Leader will provide an update on the Cabinet's deliberations).

Time Allocation: 10 minutes

13. CORPORATE GOVERNANCE ANNUAL REPORT

Councillor P Hodgson-Jones, Chair of the Corporate Governance Committee to present the Annual Report of the Corporate Governance Committee for 2025/26.

Time Allocation: 10 minutes

14. OVERVIEW AND SCRUTINY ANNUAL REPORT (Pages 125 - 152)

Executive Councillor N J Hunt, former Chair of the Overview and Scrutiny (Environment, Communities and Partnerships) Panel to present the Overview and Scrutiny Annual Report.

Time Allocation: 10 minutes

15. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - UPDATE (Pages 153 - 206)

This item provides an opportunity for District Council Members to ask questions on Cambridgeshire and Peterborough Combined Authority issues.

If Members wish to raise questions or issues requiring a detailed response, it would be helpful if they can provide prior notice so that the necessary information can be obtained in advance of the meeting.

Time Allocation: 5 minutes

16. **USE OF SPECIAL URGENCY PROVISIONS 2025/26 (Pages 207 - 212)**

The Council's Access to Information Procedure Rules require the Executive Leader to report on Executive Decisions taken under Special Urgency provisions annually to the Council. A report by the Executive Leader is attached.

Time Allocation: 5 minutes

17. **OUTCOMES FROM COMMITTEES AND PANELS (Pages 213 - 218)**

An opportunity for Members to raise any issues or ask questions arising from recent meetings of the Council's Committees and Panels.

A list of meetings held since the last Council meeting is attached for information and Members are requested to address their questions to Committee and Panel Chairs.

Time Allocation: 5 Minutes.

18. **VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS**

Group Leaders to report on variations to the Membership of Committees and Panels if necessary.

Time Allocation: 5 Minutes.

7 day of July 2026

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution

Filming, Photography and Recording at Council Meetings

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with guidelines agreed by the Council

Please contact Mrs Lisa Jablonska, Elections and Democratic Services Manager, Tel No. 01480 388004 / e-mail Lisa.Jablonska@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business**.**

Agenda and enclosures can be viewed on the District Council's website.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the COUNCIL held in CIVIC SUITE (LANCASTER / STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN on Thursday, 21 May 2026.

PRESENT: Councillors T Alban, L Ascroft, M L Beuttell, A Blackwell, A Bulat, M J Burke, S Bywater, S Cawley, S Claffey, S J Conboy, R Coogan, L Davenport-Ray, L Dewey-Beckett, S W Ferguson, J Francis, I D Gardener, J A Gray, J E Harvey, D Henly, P J Hodgson-Jones, S Hodgson-Jones, A Hunt, J Hunt, N J Hunt, C Innes, R Ioannides, D N Keane, J E Kerr, S Lancaster, C Lowe, K Maheshwari, R Martin, D McIlwain, B A Mickelburgh, D L Mickelburgh, S Mokbul, J Neish, T Nelson, T D Sanderson, N Sarkies, G Seeff, LM Simpson, P Simpson, S Smith, W Smith, H Tobias, R Tomlinson, N Wells, A Wood and M Young.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors P Gammons and M A Hassall.

IN ATTENDANCE: Former Councillor D B Dew.

1. ELECTION OF CHAIR

The meeting and Election of the Chair was undertaken by the outgoing Chair of the Council former Councillor D B Dew.

Councillor R Martin proposed and Councillor M L Beuttell seconded the nomination of Councillor D N Keane as Chair of the Council for the Municipal Year 2026/27.

Councillor L Davenport-Ray proposed and Councillor S J Conboy seconded the nomination of Councillor S W Ferguson as Chair of the Council for the Municipal Year 2026/27.

Upon opening the floor for debate, Councillor R Ioannides stated that he opposed the appointment of Councillor Ferguson as Chair of the Council. He drew attention to the recent election results both locally and nationally and in particular the number of seats to which Reform UK had been elected. Councillor Ioannides indicated that the proposal did not represent the right democratic balance of the Council as the Green Party made up 4% of the Council, and that voters had other expectations. He went on to express the view that there was no longer a separation between local and national politics and that national politics mattered locally because it shaped how local politicians thought. It shaped what they prioritised, how they spent money, what they taxed, what they built, what they blocked and what they forced onto ordinary residents. Councillor Ioannides said that the traditional parties stood apart from the public, and worked together to maintain the status quo, but that those parties had failed.

At this point in the meeting Councillor Davenport-Ray called a Point of Order and proposed that the question be now put. Councillor J E Harvey seconded the proposal. On being put to the vote the proposal was declared to be CARRIED.

A proposal to elect Councillor D Keane as Chair of the Council, having already moved and seconded, was put to the vote upon which the proposal was declared to be LOST.

A proposal to elect Councillor S Ferguson as Chair of the Council, having already been moved and seconded, and upon being put to the vote it was further

RESOLVED

that Councillor S Ferguson be elected Chair of the Council for the ensuing Municipal Year.

Councillor Ferguson made the Statutory Declaration of Acceptance of Office.

2. MINUTES

The Minutes of the meeting of the Council held on the 25th February 2026 were approved as a correct record and signed by the Chair.

3. MEMBERS' INTERESTS

No declarations were received.

4. APPOINTMENT OF VICE-CHAIR

Councillor S Conboy proposed and Councillor L Davenport-Ray seconded the nomination of Councillor M J Burke as Vice-Chair of the Council for the Municipal Year 2026/27.

Councillor M L Beuttell proposed and Councillor J Neish seconded the nomination of Councillor C A Lowe as Vice-Chair of the Council for the Municipal Year 2026/27.

Having been duly proposed and seconded, the proposal to appoint Councillor M J Burke as Vice-Chair was put to the vote upon which the vote was declared to be TIED.

Upon the Chair’s casting vote, it was

RESOLVED

that Councillor M J Burke be appointed Vice-Chair of the Council for the ensuing Municipal Year.

Councillor Burke made the Statutory Declaration of Acceptance of Office.

5. LOCAL ELECTIONS - 7TH MAY 2026

The report of the Elections and Democratic Services Manager with regard to the District Council elections held on 7th May 2026 detailing persons elected to the Office of District Councillor was received and noted (a copy of which is appended in the Minute Book).

Councillor S J Conboy thanked the Officers involved for their dedication in providing another smooth election process. These sentiments were echoed by Councillor Martin who commented on the professionalism of the Elections Team and in particular noted the efficiency of the postal vote opening processes. He further paid tribute to departing Members including former Councillors S Criswell, E Butler, K Gulson, J Clarke, A Jennings, A Costello and R Brereton and noted the expertise and longevity lost due to their departure. Councillor Ferguson concluded the item by giving his thanks to the Democratic Services and Elections Teams.

6. ELECTION OF EXECUTIVE LEADER OF THE COUNCIL

Councillor J E Kerr proposed and Councillor L Davenport-Ray seconded the nomination of Councillor S J Conboy as Executive Leader of the Council for the ensuing term of office of all District Councillors on the District Council.

Councillor M Beuttell proposed and Councillor J Gray seconded the nomination of Councillor R Martin as Executive Leader of the Council for the ensuing term of office of all District Councillors on the District Council.

In opening the debate, Councillor J A Gray congratulated the Chair on his appointment. In supporting the nomination of Councillor Martin, he noted that change was needed from the joint administration to create a greater and stronger collaboration concluding that a Cabinet should reflect the electorate.

Having been duly proposed and seconded, the proposal to elect Councillor S J Conboy and upon being put to the vote, it was

RESOLVED

that Councillor S J Conboy be elected Executive Leader of the Council for the ensuing term of office of all District Councillors on the District Council.

7. APPOINTMENT OF CABINET AND DEPUTY EXECUTIVE LEADER

The Executive Leader, Councillor S J Conboy, noting that she had not exercised her right to reply on her election to Executive Leader stated that she would work across the Chamber and was appreciative of the passion of Members for Huntingdonshire, observing that there should be more to unite members than to divide them. She further noted that she had not expressed a view publicly on who she would work with because she hoped that the Chamber would work together for the greater good of Huntingdonshire and its residents.

It was furthermore announced that she had appointed Councillors L Davenport-Ray, L Dewey-Beckett, J E Harvey, N J Hunt, J E Kerr, B A Mickelburgh, D L Mickelburgh and T D Sanderson to join her as Members of the Cabinet for the remainder of the Municipal Year. She also announced that Councillor B A Mickelburgh would be appointed the Deputy Executive Leader and Vice-Chair of the Cabinet.

8. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL COMMITTEES ETC.

A report was submitted by the Elections and Democratic Services Manager (a copy of which is appended in the Minute Book) relating to the principles and proportionality to be applied to the appointment of Committees and Panels in accordance with Section 15 of the Local Government and Housing Act 1989 and Part II of the Local Government Act 2000.

Councillor Martin stated that the Conservatives would not be supporting the report and expressed concern about the validity of the document as issues had been noted with the report previously brought to the Council's meeting in February 2026. The Council's Interim Legal Adviser, Mr L Sebastian, addressed the Chamber with assurance that the issue in relation to the previous report had been addressed.

Whereupon, having been duly proposed and seconded, it was

RESOLVED

that the allocation of seats on District Council Committees and Panels to political groups and non-aligned Members be determined as set out in the report now submitted.

9. OVERVIEW AND SCRUTINY PANELS

RESOLVED

that the following Members be appointed to the Overview and Scrutiny Panels for the ensuing Municipal Year.

Overview and Scrutiny Panel (Performance and Growth)	*Overview and Scrutiny (Environment, Community Partnerships)*
L Ascroft	T Alban
A Blackwell	A Bulat
S Cawley	M J Burke
S W Ferguson	S Bywater
I D Gardener	S Claffey
R Ioannides	J Francis
R Martin	C Innes
S Smith	S Lancaster
W Smith	C A Lowe
H Tobias	S Mokbul

R Tomlinson	N Sarkies
A Wood	M Young

10. COMMITTEES

RESOLVED

(a) that Members be appointed to serve on the Corporate Governance, Development Management, Employment, Licensing and Protection, Licensing, Senior Officers Committees and Appeals Sub-Group for the ensuing Municipal Year as follows:-

Corporate Governance Committee (7)

Councillors S Claffey, R Coogan, J A Gray, P J Hodgson-Jones, G Seeff, H Tobias and M Young.

Development Management Committee (16)

Councillors L Davenport-Ray, P Gammons, J A Gray, S Hodgson-Jones, A Hunt, J Hunt, R Ioannides, D N Keane, J E Kerr, D McIlwain, D L Mickelburgh, J Neish, T D Sanderson, G Seeff, M Simpson and W Smith and this includes the Executive Councillor Member with appropriate portfolio responsibilities in an ex officio capacity.

Employment Committee (8)

Councillors L Ascroft, A Blackwell, L Dewey-Beckett, J Francis, D Henly, D McIlwain, P Simpson and S Smith and includes the Executive Councillor Member with appropriate portfolio responsibilities in an ex officio capacity.

Licensing and Protection Committee (12)

Councillors M L Beuttell, S W Ferguson, I D Gardener, M A Hassall, S Hodgson-Jones, A Hunt, J Hunt, N J Hunt, K Maheshwari, T Nelson, N Sarkies and N Wells and includes the Executive Councillor Member with appropriate portfolio responsibilities in an ex officio capacity.

Licensing Committee (12)

Councillors M L Beuttell, S W Ferguson, I D Gardener, M A Hassall, S Hodgson-Jones, A Hunt, J Hunt, N J Hunt, K Maheshwari, T Nelson, N Sarkies and N Wells and includes the Executive Councillor Member with appropriate portfolio responsibilities in an ex officio capacity.

Senior Officers Committee (4)

Councillors S J Conboy, R Coogan, R Martin and B A Mickelburgh.

Appeals Sub-Group (15)

That the following Members be nominated from which the Elections and Democratic Services Manager be authorised when necessary, to convene a meeting of the Appeals Sub-Group to include up to five Members (excluding Members of the Employment Committee) to determine appeals under the Council's disciplinary and appeals procedures –

Councillors M L Beuttell, S W Ferguson, I D Gardener, S Hodgson-Jones, C Innes, C Lowe, K Maheshwari, S Mokbul, N Sarkies, G Seeff, M Simpson, H Tobias, N Wells, A Wood and M Young.

11. CONSTITUTION REVIEW WORKING GROUP

RESOLVED

that the following Members be appointed to the Constitution Review Working Group for the ensuing Municipal Year.

Councillors M Burke, R Coogan, L Dewey-Beckett, J E Harvey, M Hassall, P J Hodgson-Jones, R Martin and H Tobias

12. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY MEMBERSHIP AND OTHER APPOINTMENTS

With the assistance of a report by the Elections and Democratic Services Manager (a copy of which is appended in the Minute Book), the Council were invited to make appointments/ nominations to the Cambridgeshire and Peterborough Combined Authority for the 2026/27 Municipal Year.

Having noted the report, it was

RESOLVED

(a) that Councillor S J Conboy, Executive Leader of Council be appointed to act as the Council's appointee to the Combined Authority and Councillor B A Mickelburgh be appointed as the substitute member;

(b) that Councillors J Neish and J E Harvey be nominated to the Overview and Scrutiny Committee, with Councillors P J Hodgson-Jones and L Dewey-Beckett nominated as substitutes in accordance with Appendix 1 (one from the Conservative and one from the Liberal Democrat party);

(c) that Councillor P J Hodgson-Jones be nominated to the Audit and Governance Committee, with Councillor D McIlwain as the substitute member from the Conservative party as indicated in Appendix 2; and

(d) that the Chief Executive be authorised to make any amendments to the appointments to the Overview and Scrutiny Committee and the Audit and Governance Committee in consultation with the Political Group Leaders, should the political balance be amended by the Combined Authority between now and the next Council meeting.

13. *ADDITIONAL AGENDA ITEM* AGREEMENT OF THE SCHEME OF DELEGATION AS CURRENTLY SET OUT IN THE CONSTITUTION

It was stated that the Chair in post when this item was added to the Agenda agreed to this item being added to the Agenda after the Agenda's publication as a matter of urgency by reason of special circumstances. Those special circumstances being that Officers were alerted by a Member, following publication of the Agenda, that this item is stated in the Constitution at Rule 2.2(x) of the Council Procedure Rules as being a matter that will be considered at the Annual Council meeting, and had been omitted. The urgent inclusion of this item is necessary to maintain compliance with the Constitution.

The Chair noted that no amendments to the Scheme of Delegation were proposed

Councillor Martin addressed the Chamber and stated that the Conservatives were in support of the recommendation and requested that the Joint Administration continue their work to update the Constitution. Councillor P Hodgson-Jones echoed those sentiments and observed that more work needed to be undertaken to ensure the Constitution be fit for purpose with the impending changes that Local Government Reorganisation (LGR) would bring.

Whereupon, having been duly proposed and seconded, it was

RESOLVED

that the Council agree the Scheme of Delegation as currently set out in the Constitution.

14. *ADDITIONAL AGENDA ITEM* APPROVAL OF A PROGRAMME OF ORDINARY MEETINGS OF THE COUNCIL FOR THE YEAR

It was stated that the Chair in post when this item was added to the Agenda agreed to this item being added to the Agenda after the Agenda's publication as a matter of urgency by reason of special circumstances. Those special circumstances being that Officers were alerted by a Member, following publication of the Agenda, that this item is stated in the Constitution at Rule 2.2(xi) of the Council Procedure Rules as being a matter that will be considered at the Annual Council meeting, and had been omitted. The urgent inclusion of this item is necessary to maintain compliance with the Constitution.

Having considered the Programme of Ordinary Meetings of the Council for 2026/27 (a copy of which is appended in the Minute Book), and it having been duly proposed and seconded, it was

RESOLVED

that the Programme of Ordinary Meetings of the Council for 2026/27 be approved.

15. NOTICE OF MOTION

This Council Notes:

1. The recent local elections held on 7 May 2026, which have returned a new mandate from the residents of Huntingdonshire.
2. The ongoing Local Government Reorganisation (LGR) process across Cambridgeshire and Peterborough, and that the government consultation has ended regarding the future of single-tier unitary councils in the region.

3. That on 24 November 2025, the previous Cabinet approved the submission of Option E to the government.
4. That Option E proposes the creation of three new unitary councils, specifically establishing Huntingdonshire as a standalone unitary authority, while considering the future of Tempsford New Town.
5. That competing proposals submitted by other authorities—most notably Option D—threaten to fracture Huntingdonshire.

This Council Believes:

1. That a standalone Huntingdonshire authority (Option E) remains the most robust, evidence-led, and financially sustainable model to replace the current two-tier system, bringing decision-making closer to our communities.
2. Options A and B, while keeping Huntingdonshire in one piece, do not represent the best options for Cambridgeshire and Peterborough, and would risk the potential of Project FAIRFAX and Tempsford to support future growth.
3. That Huntingdonshire possesses a distinct heritage, a strong community identity, and recognised economic boundaries that must not be diluted or divided.
4. That our district is a regional engine for growth—serving as an emerging international defence powerhouse and a key strategic hub within the Oxford-Cambridge Growth Corridor. Fragmenting the district would risk stalling this vital economic growth.
5. That smaller, more locally focused councils are best equipped to deliver efficient public services and strengthen the crucial focus on community health and prevention.

This Council RESOLVES to:

1. Formally reaffirm its unwavering support for Option E as the best choice for Local Government Reorganisation in Cambridgeshire and Peterborough.
2. Reject splitting Huntingdonshire boundaries and categorically oppose any LGR proposals, including Option D, that seek to carve up Huntingdonshire's historic and administrative boundaries.
3. Instruct the Chief Executive, in consultation with Group Leaders to write immediately to the Minister of State for Local Government and English Devolution and our local MPs, outlining this newly elected Council's reaffirmed mandate for Option E as the government deliberates its consultation findings.

Councillor Conboy opened the debated and thanked Councillor Martin for bringing the motion forward. She observed that Project Fairfax and Tempsford strengthened the case for Option E. She further noted that those who lived on the fringes of the district may have a different perspective on their neighbours than those in other parts of the district. She stated that Option E had ensure deliverable options for neighbouring authorities and fully supported the motion.

Councillor Alban addressed the Chamber noting how much had changed and progressed since the last Local Government

Reorganisation in 1974. He believed that Huntingdonshire was big enough and caring enough to become its own Unitary Authority and expressed his desire to work with neighbours whilst remaining strong and independent rather than a small part in someone else's plan.

Councillor P Hodgson-Jones reflected on the passionate debate held by the Council in November 2025 and the reasons why Option E is the best option for Huntingdonshire and its neighbours whilst also acknowledging that Option E took the Council's current Shared Services arrangement into account.

Concern was expressed by Councillor Coogan that LGR was not something which the public had asked for and that people were worried about daily concerns rather than a costly reorganisation. He noted that cost savings remained theoretical and that there was a risk of redundancies for staff. It was his opinion that Option E was designed to preserve Huntingdonshire because some Councillors in the Chamber were emotionally attached to it. He concluded by noting that neighbouring authorities had different opinions on what was best for them and Huntingdonshire.

Councillor Cawley observed that the LGR process was being undertaken at the request of the Government and not by choice. He acknowledged the complexities involved but that Option E would allow the Council to deliver a moment of clarity and a new mandate for its residents.

Option E was seen as positive by Councillor N Hunt who felt that the motion demonstrated the Council's cross party working on the matter and fully supported the motion.

Councillor Gray offered his congratulations to the Executive Leader on her appointment and looked forward to working collaboratively with her administration. He observed that regardless of opinions on the LGR process, it would be progressing and that it was better to have a say in the process than not.

Councillor Maheshwari addressed the Chamber noting that he felt the tone of LGR and the Councillors in the room were out of touch with the common people. He expressed concern that LGR would not protect the people of Huntingdonshire and that those in need would suffer more.

Councillor Davenport-Ray noted that she agreed with much that had been said by colleagues and that she would be supporting the motion.

Councillor Bulat offered her congratulations to the Chair and Executive Leader and expressed her hope to work across parties and to be constructive in opposition. She stated that she felt Option E was in the best interests of Huntingdonshire and its residents and that it was important to be part of the conversation and process as LGR would happen regardless. She concluded that the decisions made would outlive the current Councillors and affect the district in the long-term so it was important to get this right.

Councillor Martin thanked his fellow Councillors for a fantastic debate and noted the phenomenal job undertaken by the Officers on the project and that they should be proud of their contribution.

Having been put to the vote, the Motion was declared to be CARRIED.

16. COUNCILLORS ATTENDANCE AND EXPENSES INFORMATION 2025/26

The Council noted the Councillors Attendance and Expenses Information 2026/27. (A copy of which is appended in the Minute Book).

At 8:32pm the meeting was adjourned to allow for the Annual Meeting of Committees and Annual Cabinet Meetings to be held.

17. *ADDITIONAL AGENDA ITEM* APPROVAL OF CHAIRS AND VICE-CHAIRS OF COMMITTEES AND PANELS IN THE EVENT THAT THESE POSTS HAVE NOT BEEN FILLED AT THE RELEVANT COMMITTEE/PANEL'S ANNUAL MEETING

At 9:27pm the meeting resumed.

It was stated that the Chair in post when this item was added to the Agenda agreed to this item being added to the Agenda after the Agenda's publication as a matter of urgency by reason of special circumstances. Those special circumstances being that Officers were alerted by Members, following publication of the Agenda, the concern of deadlock on Council Committees when appointing their Chairs and Vice-Chairs. Pursuant to Article 4.2(e) of the Constitution, Council has the power to agree and/or amend the terms of reference for committees and panels, decide on their composition and make appointments to them. The Chair in post considered it conducive to the conduct of business of the Council, through its Committees and Panels, to have any such deadlock resolved at the earliest opportunity, being at this Annual Council meeting.

It was noted that during the Annual Meeting of Committees five Chair and Vice-Chair posts remained unfilled.

Chair of Employment Committee

Councillor L Davenport-Ray proposed and Councillor S Smith seconded the nomination of Councillor A Blackwell as Chair of the Employment Committee for the Municipal Year 2026/27.

Councillor P Simpson proposed and Councillor R Martin seconded the nomination of Councillor D McIlwain as Chair of the Employment Committee for the Municipal Year 2026/27.

Having been duly proposed and seconded, the proposal to appoint Councillor A Blackwell as Chair of the Employment Committee was put to the vote upon which the vote was declared to be TIED.

Upon the Chair’s casting vote, it was

RESOLVED

that Councillor A Blackwell be appointed Chair of the Employment Committee for the ensuing Municipal Year.

Vice-Chair of Employment Committee

Councillor A Blackwell proposed and Councillor L Dewey-Beckett seconded the nomination of Councillor S Smith as Vice-Chair of the Employment Committee for the Municipal Year 2026/27.

Councillor D McIlwain proposed and Councillor M Beuttell seconded the nomination of Councillor P Simpson as Vice-Chair of the Employment Committee for the Municipal Year 2026/27.

Having been duly proposed and seconded, the proposal to appoint Councillor P Simpson as Vice-Chair of the Employment Committee was put to the vote upon which the vote was declared to be LOST.

Having been duly proposed and seconded, the proposal to appoint Councillor S Smith as Vice-Chair of the Employment Committee was put to the vote upon which it was

RESOLVED

that Councillor S Smith be appointed Vice-Chair of the Employment Committee for the ensuing Municipal Year.

Chair of Overview and Scrutiny Panel (Performance and Growth)

Councillor L Ascroft proposed and Councillor W Smith seconded the nomination of Councillor A Wood as Chair of the Overview and Scrutiny Panel (Performance and Growth) for the Municipal Year 2026/27.

Councillor R Coogan proposed and Councillor R Ioannides seconded the nomination of Councillor H Tobias as Chair of the Overview and Scrutiny Panel (Performance and Growth) for the Municipal Year 2026/27.

Having been duly proposed and seconded, the proposal to appoint Councillor H Tobias as Chair of the Overview and Scrutiny (Performance and Growth) Panel was put to the vote upon which the vote was declared to be LOST.

Having been duly proposed and seconded, the proposal to appoint Councillor A Wood as Chair of the Overview and Scrutiny Panel (Performance and Growth) was put to the vote upon which the vote was declared to be TIED.

Upon the Chair’s casting vote, it was

RESOLVED

that Councillor A Wood be appointed Chair of the Overview and Scrutiny Panel (Performance and Growth) for the ensuing Municipal Year.

Vice-Chair of Overview and Scrutiny Panel (Performance and

Growth)

Councillor A Wood proposed and Councillor A Blackwell seconded the nomination of Councillor L Ascroft as Vice-Chair of the Overview and Scrutiny Panel (Performance and Growth) for the Municipal Year 2026/27.

Councillor I Gardener proposed and Councillor R Tomlinson seconded the nomination of Councillor S Cawley as Vice-Chair of the Overview and Scrutiny Panel (Performance and Growth) for the Municipal Year 2026/27.

Having been duly proposed and seconded, the proposal to appoint Councillor L Ascroft as Vice-Chair of the Overview and Scrutiny (Performance and Growth) Panel was put to the vote upon which the vote was declared to be TIED.

Upon the Chair’s casting vote, it was

RESOLVED

that Councillor L Ascroft be appointed Vice-Chair of the Overview and Scrutiny Panel (Performance and Growth) for the ensuing Municipal Year.

Vice-Chair of Overview and Scrutiny Panel (Environment, Communities and Partnerships)

Councillor M Young proposed and Councillor S Claffey seconded the nomination of Councillor M Burke as Vice-Chair of the Overview and Scrutiny Panel (Environment, Communities and Partnerships) for the Municipal Year 2026/27.

Councillor S Bywater proposed and Councillor C Lowe seconded the nomination of Councillor T Alban as Vice-Chair of the Overview and Scrutiny Panel (Environment, Communities and Partnerships) for the Municipal Year 2026/27.

Councillor R Martin addressed the Chamber stating that allowing a Conservative Chair of an Overview and Scrutiny Panel would be a great opportunity for the Joint Administration to fulfil their promise of cross party working. Councillor P Hodgson-Jones stressed the importance of scrutiny to the organisation and noted that it required experience of local government in order to have a deep understanding and ability to contribute to what makes the Council efficient. He observed this would be a way of showing true democracy and the best outcome for the Council.

Councillor B Mickelburgh suggested that previous to the Joint Administration, there had always been a single party administration and that there had not been Chairs from opposition parties in the past, he gave his support to the proposal for Councillor Burke to be appointed as Chair. Councillor Conboy encouraged the Members of the Panel work collaboratively to encourage proper scrutiny for the benefit of the Council regardless of the party of the Chair.

Having been duly proposed and seconded, the proposal to appoint

Councillor T Alban as Vice-Chair of the Overview and Scrutiny Panel (Environment, Communities and Partnerships) was put to the vote upon which the vote was declared to be TIED.

Upon the Chair's casting vote, it was

RESOLVED

that Councillor T Alban be appointed Chair of the Overview and Scrutiny Panel (Environment, Communities and Partnerships) for the ensuing Municipal Year.

At 9:50pm the meeting was closed.

Chair

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CHAIR'S ENGAGEMENTS
22 May 2026 – 15 July 2026

Date:		Event:	Venue:
May			
Monday	25-May-26	Cambridge American Cemetery – Memorial Day	Coton
June			
Wednesday	3-Jun-26	PRIDE Month Flag Raising Ceremony	Huntingdon
Monday	22-Jun-26	Armed Forces Flag Raising Ceremony	Huntingdon
Friday	26-Jun-26	American Independence Day Event	RAF Alconbury
July			
Saturday	4-Jul-26	St Neots Armed Forces Day Gala - Civic Reception	St Neots
Sunday	12-Jul-26	Sea Sunday Service	Huntingdon

Notes:

1. *The above events have occurred since the last Full Council held on 21 May 2026.*

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Corporate Governance Committee – 17th June 2026
Council – 15th July 2026

Report by: Clara Kerr, Head of Planning, Infrastructure & Public Protection. (Chief Planning Officer)

Lead Cllrs: Cllr Liam Dewey-Beckett
Executive Councillor for Governance & Democratic Services.
Cllr Sanderson
Executive Councillor for Planning

Wards	Open / Exempt	Key Decision?
All	Open	N/A

Change to Constitution: Adoption of National Scheme of Delegation of Decisions on Planning Applications

Executive Summary: Council is recommended to vary Part 3 – Responsibility for Functions of the Council's Constitution to reduce the membership of the Development Management Committee from 16 to 13 Members. The recommended amendments to the Council's Constitution reflect recent statutory changes to the planning system, particularly the introduction of a National Scheme of Delegation (NSoD) and revised limits on Planning Committee size.

The Planning and Infrastructure Act 2025 introduces a statutory national framework requiring most planning decisions to be delegated to officers, with committees focusing only on significant or sensitive cases. The 2026 Regulations specify two categories: Schedule 1 (mandatory officer decisions, including minor developments and routine applications) and Schedule 2 (larger or complex applications, still primarily officer-led but eligible for committee referral under strict criteria). Referral will now require agreement between a senior planning officer and the committee chair, replacing practices such as councillor "call-ins."

Currently, the Constitution defines a Development Management Committee (DMC) of 16 members and relies on a locally adopted Scheme of Delegation (2019) to determine which planning decisions are made by officers versus the

committee. While consultation with town and parish councils, residents, and stakeholders will continue unchanged, new legislation removes their ability to automatically trigger committee consideration of applications. This change is expected to reduce the number of cases referred to committee while maintaining appropriate input into decision-making.

These reforms aim to streamline processes, improve consistency, and support economic growth by accelerating decision-making. Evidence suggests a potential reduction of around 33% in applications requiring committee consideration, allowing resources to focus on timely and effective decisions.

The legislation also limits Planning Committee membership to a maximum of 13 members. Failure to adopt these statutory changes could expose the Council to legal risks, including judicial review, appeals for non-determination, and associated costs.

The report concludes that adopting these changes is essential, with implementation expected by the end of October 2026, alongside a suggestion for a wider review of local delegation arrangements to ensure consistency, effectiveness and timeliness of decision-making.

The Corporate Governance Committee considered this matter at their meeting on 17 June 2026 and endorsed the recommendation set out below.

Recommendations

The Council is recommended to:

1. to approve the necessary variation to Part 3 – Responsibility for Functions of the Council's Constitution to reflect the amendment to the membership of the Development Management Committee to reduce the size of the committee from 16 to 13 Members.

	Key Corporate Plan Priorities
1	*Forward thinking Economic Growth*
2	*Doing our Core Work Well.*

	Place Strategy Priorities
1	*Pride in Place*
2	*Inclusive Economy*

Report Author(s)

Clara Kerr, Head of Planning, Infrastructure & Public Protection (Chief Planning Officer)
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Lisa Jablonska, Elections and Democratic Services Manager
lisa.jablonska@huntingdonshire.gov.uk

Purpose of the report

To purpose of the report is for Council to approve a variation to Part 3 – Responsibility for Functions of the Council's Constitution to reflect recent statutory changes to the planning system, particularly the introduction of a National Scheme of Delegation (NSoD) and revised limits on Planning Committee size under the Planning and Infrastructure Act 2025. The impact for the Council is to reduce the membership of the Development Management Committee from 16 to 13 Members.

Permission exists for the Monitoring Officer under Article 15, paragraph 1.2 of the Constitution to ensure the Constitution is amended to reflect the changes impacted by the National Scheme of Delegation of Planning Functions in line with the Planning and Infrastructure Act 2025.

Background & context

1.1 Article 15, paragraph 1.2 of the Constitution sets out delegation to the Monitoring Officer to make necessary amendments to the Constitution to reflect legislative change. In so far as it relates to planning decisions the Council's Constitution (Appendix 1 of this report) sets out the approach to the Development Management Committee at Part 3 – Responsibility for Functions. There is clear reference to a make up of 16 Members (inc 1 Cabinet Member) and defers to the Scheme of Delegation for Development Management Committee.

1.2 In October 2019 the Scheme of Delegation (SoD) was formally adopted (Appendix 2) by the Development Management Committee (DMC). The SoD sets out, *inter alia*, when planning decisions will be delegated to the Head of Planning, Infrastructure & Public Protection and when planning decisions should be referred to the Development Management Committee.

1.3 **For the avoidance of doubt, this does not alter engagement with consultees through the planning process** in accordance with The Town and Country Planning (Development Management Procedure) (England) Order 2015, including Town/Parish Councils, residents and businesses who play a valuable role in shaping development through their comments that will continue to be given due weight as part of the planning process in reaching a decision. This statutory change is limited to when applications will be referred to DMC, alongside the size of the committee. For example, Town/Parish Councils will still be able to comment on applications, and those comments will be considered, **BUT they will no longer have the ability automatically to trigger consideration of an application by DMC**. Where an application does reach DMC, in line with the new thresholds, Town/Parishes will be continue to be able to register to speak etc. This change is likely to have a significant effect in reducing the number of items referred to DMC. However, regardless of referral the comments of Towns and Parishes play a crucial role in the consideration of proposals and how they can integrate with existing communities, including (but not limited to) conditions that should be considered in the event permission is granted such as design matters, alongside ensuring financial contributions and/or mitigation is secured via S106 contributions for matters such as off site highway works.

1.4 Part of the proposed reforms include measures to streamline planning processes – reducing bureaucratic hurdles; and making changes to the Planning Committee system to encourage a greater degree of decision-making through Delegated Powers – the aims being to increase approvals and reduce uncertainty.

1.5 The Government consulted on the introduction of a National Scheme of Delegation; and the size and make up of Planning Committees during 2025 and 2026. The Government's aim is to ensure that there is greater clarity and consistency about the role of planning committees in decision-making – "Committees should focus on the key proposals that matter to an area, enabling other, often more minor and technical, decisions to be made by planning officers.". By comparison the current system varies significantly across the Country, with each Council having its own arrangements and requirements.

1.6 Members may also wish to note that as part of the Council's own Peer Review of Planning undertaken in December 2024, with the report presented to DMC on the 19th May 2025 (Appendix 3); one of the areas identified for potential improvement was the operation of the Scheme of Delegation. With Recommendations 5 and 9G suggesting that revision of the scheme take place to ensure that Planning Committee is focused on the most significant and controversial applications, as well as improving clarity and transparency. See paras 1.9 and 6.9 providing appropriate context; in particular it is noted that the Peers recommended that the threshold is too low, that the delegations are complicated, and these factors do not align with the Council's positioning in respect of supporting growth and encouraging investment:

> "**Development Management Committee (DMC), is the 'shopfront' of Huntingdonshire's planning service and has an important role in making decisions on significant applications that enable growth and investment needed in Huntingdonshire. It is important that the Committee is allowed to focus on larger, controversial and complex planning proposals. To this end we recommend the current scheme of delegation** (which is very complicated and sets an unusually low threshold for planning applications to be decided at DMC) **is reviewed as soon as possible."**

1.7 The Planning and Infrastructure Act 2025 (the Act) received royal assent in December 2025 (Appendix 4). The purpose of the Act is to improve prosperity and living standards through the restoration of economic stability and increased investment. To achieve this, critical infrastructure and the delivery of new homes must be accelerated, which in turn require reforms to the planning system. The full suite of proposed amendments to the planning system is set out in Appendix 5.

1.8 Part 2 of the Act introduces the ability for the Secretary of State to introduce regulations to introduce a regime for the delegation of planning decisions, identifying which functions should be delegated to planning officers for a decision and those which should go instead to a planning committee or sub-committee. There is an expectation for them to be adopted within the Council's Constitution. This is to ensure that the procedure of decision making on planning applications is lawful and transparent, alongside being embedded within the efficient framework of governance of the Council.

1.9 The Act has 5 overarching objectives.

a. Delivering a faster and more certain consenting process for nationally significant infrastructure.
b. Introducing a more strategic approach to nature recovery
c. Improving certainty and decision-making in the planning system
d. Unlocking land and securing public value for large scale investment
e. Introducing effective new mechanisms for cross-boundary strategic planning.

1.10 This report will focus on C – Improving certainty and decision-making in the planning system. Section 54 of the Planning and Infrastructure Act 2025 made amendments to The Town and Country Planning Act 1990 to facilitate change (new sections 319ZZC, 319ZZD, 319ZZE and 319ZZF). The Secretary of State has now made regulations known as The Town and Country Planning (Discharge of Local Planning Authority Functions) (England) Regulations 2026.The 2026 regulations. implement the national scheme of delegation functions and the size of planning committees.

WHAT IS CHANGING

1.11 MHCLG has issued guidance to support Local Planning Authorities (LPAs) implement the changes at a local level.

1.12 The full guidance including a summary of Schedule 1 and Schedule 2 functions can be found at Appendix 5. In summary, the National Scheme of Delegation aims to improve clarity and consistency in planning decisions by ensuring planning committees focus on significant proposals, while routine or technical decisions are handled by planning officers.

1.13 Under powers in the Town and Country Planning Act 1990, the Secretary of State has introduced the 2026 Regulations, which:

- Require certain applications to always be decided by officers (Schedule 1).
- Presume most other applications will be decided by officers unless they meet specific criteria or involve local authority interests.
- Allow referral to a planning committee only if both a nominated officer and committee member agree.

For matters not covered by the regulations, local planning authorities can decide their own delegation arrangements.

The scheme removes existing local practices such as councillor “call-ins” or automatic committee referrals based on objection numbers, requiring councils to update their constitutions to comply.

1.14 Schedule 1 of the Regulations lists planning functions that must always be delegated to officers. These include decisions on **smaller-scale developments**, such as householder applications, minor commercial schemes, and minor residential developments (up to 9 dwellings on sites under 0.5 hectares).

It also covers a wide range of **other routine planning matters**, including:

- Reserved matters approvals
- Discharge of planning conditions
- Prior approvals for permitted development
- Permission in principle
- Changes to planning obligations (s106)
- Non-material amendments
- Certificates of lawfulness (existing or proposed use)
- Biodiversity gain plan approvals
- Certificates of appropriate alternative development

However, some cases that would normally fall under Schedule 1 are instead treated under Schedule 2 if they involve:

- Linked listed building consent applications
- Retrospective applications (under section 73A)
- Applications submitted by or on behalf of the local authority or related bodies

In essence: Schedule 1 ensures that straightforward, lower-risk planning decisions are handled by officers, unless specific circumstances require escalation under Schedule 2.

Schedule 2 covers **all planning functions not included in Schedule 1**, typically involving more complex, sensitive, or higher-risk cases. These include:

- Full planning applications outside Schedule 1
- Applications to vary or remove conditions (section 73)
- Retrospective applications (section 73A)
- Reserved matters linked to outline permissions
- Modifications or discharge of planning obligations (s106)
- Listed building consent and related condition changes
- Advertisement consent
- Tree preservation order consent
- Any cases redirected from Schedule 1 (as described in paragraph 11)

Delegation and referral:

- The default position is that **Schedule 2 functions are also delegated to officers**.
- However, cases can be referred to planning committee **only if specific criteria are met**, including:
    - Meeting referral criteria in the regulations or involving the local authority; and
    - **Agreement between a nominated senior officer and the planning committee chair**.

By way of example, of the 54 applications presented to DMC between April 2025-March 2026 18 of those applications would be delegated in accordance with the National Scheme of Delegation. This represents a reduction of 33% of applications requiring preparation for referral to DMC meaning more time made available to focus on decision making and ensuring applications are determined within statutory timescales, thus improving performance and efficiency within planning, whilst allowing support services, such as democratic services and legal services to focus on wider council matters.

Process and governance:

- Authorities must nominate:
  - A **senior planning officer** (e.g. Chief Planning Officer)
  - A **planning committee chair (or equivalent member)**
- They should also ensure **backup arrangements** and may introduce **triage systems** to manage workload.
- If the nominated officer and member **cannot agree**, the decision **remains delegated to officers**.

Schedule 2 introduces a structured **filter for potential committee involvement**, but delegation to officers remains the default unless clearly justified.

1.15 Referrals to planning committee should be **exceptional**, with a strong presumption in favour of **officer delegation**. A case can only be considered for referral if **at least one statutory criterion is met**:

- **A:** The application raises a **significant planning issue** in relation to the development plan or other material considerations.
- **B:** The application raises a **significant economic, social, or environmental issue** for the local area.

Clarifications:

- Matters are **unlikely to be significant** if:
  - The proposal broadly complies with local plans and national policy (unless new issues arise).
  - Initial concerns from consultees have been resolved through amendments.
- Cases that don’t meet criterion A can only be referred under **criterion B** if they still have wider local significance (e.g. major housing schemes, loss of community facilities, or changes to notable listed buildings).

Special cases:

- Applications involving the **local authority or its members/officers** may be referred to committee for **transparency**, even if they do not meet the criteria.
- However, strict **conflict of interest rules** apply:
  - Those connected to the application must not be involved in referral decisions.
  - Decision-makers must not be responsible for the land/building concerned.

1.16 Planning Committee sizes are also being amended by legislation. Regulation 7 provides for the number of members on a planning committee or sub-committee to be no more than 13. This is a maximum figure to accommodate local planning authorities where members are from multiple political parties. For the Council that will see a reduction of 3 members on DMC.

CONCLUSION ON CHANGES

1.17 **These are statutory changes as a result of legislation.** The expectation is that Councils amend their constitution (and scheme of delegation) accordingly to remove the potential for legal challenge to decisions made. **Refusal to adopt national changes does not absolve the council of the need to comply with the changes.** Instead, this could give rise to challenges to the Council by way of appeals against non-determination of planning applications and / or Judicial Reviews of decisions taken and thus see an increase in costs awarded against the council for unreasonable behaviour.

1.18 It is recognised that a number of changes are afoot, and in order to maintain pace with national statutory changes this report seeks to make an amendment to constitution.

1.19 The NSoD aligns with the published Peer Review (Appendix 3) insofar as

- It allows DMC to focus on more complex applications (Para 6.9)
- Is more strategic in its approach (Para 1.9)
- Overcomes concerns about unusually low threshold for referral to DMC (Para 6.9)
- It is transparent and raises threshold for referral (Para 1.9)

Alternative options considered & not recommended

1.20 If the Council were not minded to implement the statutory requirements, this could give rise to a significant increase in appeals for non-determination of applications and/or Judicial Review of the decision-making process, resulting in additional resource burden and financial cost to the Council. The statutory changes must therefore be implemented.

1.21 The national changes represent the minimum expectation in respect of changes; should the Council wish to go further, beyond that minimum, it is free to do so by amending its local arrangements. In the interests of efficiency at this time and embedding the new changes, opportunities to make wider improvements and changes have been limited. **Post-decision implementation**

1.22 As the changes come into force on 31st October 2026, the Constitution needs amending to reflect the requirements of the Regulations and guidance .

IMPLICATIONS OF THE DECISION

1.23 **Council Key Priorities and Performance**

- Forward thinking Economic Growth

- Doing our Core Work Well.

Huntingdonshire Futures Strategy

- Pride in Place
- Inclusive Economy

1.24 Financial Implications

No immediate financial implications. However, in the event of an upturn in appeals and or Judicial reviews (JR) of planning decisions regard should be had to additional costs for resource to manage appeals and JRs alongside the risk of costs being awarded against the council.

1.25 Policy Implications

N/A

1.26 Legal & Constitutional Implications

For the reasons set out in Section 2 of this report, the National Scheme of Delegation will supersede the Scheme of Delegation as set out in the Council's Constitution. For matters not addressed by the National Scheme of Delegation the Council will continue to apply its existing Scheme of Delegation until such time as it is reviewed and updated.

In the event that the statutory requirements are not implemented, it should be noted:

- Decisions may be ultra vires (beyond powers) or unlawful.
- There is an increased likelihood of judicial review (JR) or statutory challenge, presenting a significant risk to the Council
- Appeals are more likely to be allowed due to reliance on outdated framework.
- There is potential for cost awards against the authority, presenting a significant risk to the Council

1.27 Equality & Diversity Implications

N/A

1.28 Implications on Resources

In the event that the statutory requirements are not implemented, there is likely to be an increase in appeals, requiring officers to prioritise appeal work in accordance with statutory deadlines. This would divert resources away from the determination of planning applications, potentially resulting in delays to decision-making and associated economic impacts.

BACKGROUND PAPERS– Local Government (Access to Information) Act 1985

1.29

Document List	**Custodian**	**File Location**
Appendix 1: HDC's Constitution	HDC	Constitution
Appendix 2: Planning Scheme of Delegation	Head of Planning, Infrastructure & Public Protection	Agenda for Development Management Committee on Monday, 14 October 2019, 7:00 pm - Huntingdonshire.gov.uk
Appendix 3 : Planning Peer Review	Head of Planning, Infrastructure & Public Protection.	Agenda for Development Management Committee on Monday, 19 May 2025, 7:00 pm - Huntingdonshire.gov.uk
Appendix 4: Planning & Infrastructure Bill	Government	Landmark Planning and Infrastructure Bill becomes law - GOV.UK
Appendix 5: Draft guidance on Planning Committees and National Scheme of Delegation	Government	Planning Committees and the National Scheme of Delegation of Planning Functions: Draft guidance for Local Planning Authorities in England - GOV.UK

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Council – 15th July 2026

Report by: Elections and Democratic Services Manager

Wards	Open / Exempt	Key Decision?
All	Open	No

Representation of Political Groups on District Council Committees and Panels

Executive Summary: The Local Government and Housing Act 1989 and associated Regulations describe arrangements for achieving a balance on Committees etc, to reflect the representation of political groups and independent Members on the District Council. The Act requires the District Council to review the representation of different political groups at the time when the Authority holds its Annual Meeting and as soon as practicable and over one month after the last review if the Proper Officer receives a request to undertake a further review of the allocation of seats given a change to membership of a political group.

The requirement to review the representation since the Annual Meeting of Council is necessary as a direct result of the review of the number of seats on the Development Management Committee and the required reduction to reflect recent statutory changes to the planning system, particularly the introduction of a National Scheme of Delegation and revised limits on planning committee size.

The proportionality requirements do not apply to the Cabinet and its membership will be determined by the Executive Leader.

Recommendations

1. to determine the allocation of seats on District Council Committees/ Panels to political groups and to the non-aligned Member in accordance with the distribution illustrated in the attached Appendix A.

Report Author(s)

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1. PURPOSE OF THE REPORT

1.1 The Local Government and Housing Act 1989 and associated Regulations describe arrangements for achieving a balance on Committees etc, to reflect the representation of political groups and independent Members on the District Council.

1.2 Following the recent statutory changes to the planning system, particularly the introduction of a National Scheme of Delegation and revised limits on Planning Committee size, the purpose of this report is to consider how the outcome of such a reduction from 16 to 13 seats on the Development Management Committee, and the balance between the political parties now represented on the Council, affects the political proportionality rules.

2. PRINCIPLES OF PROPORTIONALITY

2.1 Members are reminded that in performing the duty to review representation, the Council must, so far as reasonably practicable, only determine the allocation of seats having regard to the following principles –

a) that not all the seats are allocated to the same political group;
b) that the majority of seats are allocated to the political group which forms a majority of the Council's membership;
c) that subject to a) and b) above, the number of seats allocated on ordinary committees allocated to each political group is the same proportion to the total of all seats on committees as is borne by the number of Members of a political group to the membership of the Council; and
d) that subject to a) to c) above, the number of seats allocated to each political group is the same proportion to the number of seats as is borne by the number of Members of that group to the membership of the Council.

2.2 It is open to the Council to approve alternative arrangements otherwise than in accordance with the principles of proportionality providing that the alternative arrangements are approved without any Member voting against them. The apportionments set out in this report are in accordance with the principles of proportionality and so can be determined by simple majority.

3. CONSTITUTION OF POLITICAL GROUPS

3.1 The constitution of political groups on the Council is currently as follows:-

Name of Group	**No. of Members**
Liberal Democrat	20
Conservative	15
Reform	9
HDC Independent Group	4
Green	2

3.2 One Labour and Co-operative Member is not aligned to a political group and we have one vacancy on the Council following a resignation on 29th June 2026 from the Reform Group. Under the Local Government and Housing Act 1989, the rule states that only political groups of two or more Members can be formally recognised and therefore included in the calculations under the political balance rules.

3.3 The membership of groups <u>in proportion to the total membership of the Council</u> is therefore as follows:-

	%
Liberal Democrat	38.46
Conservative	28.85
Reform	17.31
HDC Independent Group	7.69
Green	3.85

3.4 To total proportion of all of the groups as compared to the total membership of the Council is 96.15%. The remaining 3.85% relates to the non-grouped Member and vacant seat.

4. LOCAL GOVERNMENT ACT 2000

4.1 Under the Local Government Act 2000, the proportionality requirements do not apply to the Cabinet or to any Sub-Groups or Sub-Committees, which the Cabinet may appoint. Appointment of the Cabinet also lies with the Executive Leader of the Council. Taking into account a reduction from 16 to 13 seats on the Development Management Committee, the number of seats to which the Council can appoint to now is 64.

4.2 The following requirements of the Act also need to be adhered to by the Council in determining the membership of Panels, etc. –

- the Cabinet may not include either the Chair or Vice-Chair of the Council;
- Overview and Scrutiny Panels may not comprise any Member of the Cabinet;
- the Executive Leader, Deputy Executive Leader and any Member of the Cabinet shall not be elected as Chair of any Committee or Panel other than any that may be appointed by the Cabinet.

4.3 The Constitution also provides for the Development Management Committee, Licensing Committee, Licensing and Protection Committee and the Employment Committee to include the relevant Executive Councillor within their respective membership.

4.4 The Constitution provides that every Member of the Council shall be appointed to serve on a minimum of one Overview and Scrutiny Panel, or Committee of the Council or the Cabinet.

5. PROPORTIONALITY

5.1 Excluding the Cabinet, the aggregate number of seats on Committees is now 64. Using the proportionality percentage referred to in paragraph 3.3 and rounding up or down as appropriate, produces the following entitlement –

	Seats
Liberal Democrat Group	25

Conservative Group	19
Reform Group	12
HDC Independent Group	5
Green Group	2

5.2 As the Labour and Co-operative Member cannot form a political group this member is treated as non-aligned and after the proportionality calculation on number of seats for the political groups (63), there is one seat remaining. This remaining seat remains allocated to the non-aligned Member as designated at the discretion of Council. Having regard to paragraph 4.4 this fulfils this requirement of the Constitution.

5.3 Applying the principles of the Act and, similarly, rounding the figures as necessary, gives the distribution as set out in Appendix A. Officers have shared the indicative proportionality with Group Leaders in considering the impact of the reduction of seats in the calculations and agreement has been reached on the allocation set out.

6. REASONS FOR THE RECOMMENDED DECISIONS

6.1 The Council is invited to determine the allocation of seats on District Council Committees to political groups and to the non-aligned Member in accordance with the distribution illustrated in Appendix A. The proportionality requirements do not apply to the Cabinet, and its membership is determined by the Executive Leader.

6.2 The opportunity otherwise is available currently to allocate seats in accordance with an alternative arrangement, with the exception of the Cabinet, provided this arrangement is approved by the Council with no Member voting against.

7. BACKGROUND PAPERS– LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

7.1 Local Government and Housing Act 1989
Local Government Act 2000
Localism Act 2011
District Council Constitution

7.2 Appendix A – Schedule of Allocations

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APPENDIX A – SCHEDULE OF ALLOCATIONS

Committee / Panel	No. of Seats*	No. of Ex-officio	Lib Dem	Cons	Reform	HDC Ind Group	Green	Non-aligned**	Lib Dem	Cons	Reform	HDC Ind Group	Green	Non-aligned
Corporate Governance Committee	7	0	2.69	2.02	1.35	0.54	0.27		3	2	2	0	0	0
Development Management Committee	13	1	5.00	3.75	2.50	1.00	0.50		5	4	2	1	1	0
Employment Committee	8	1	3.08	2.31	1.54	0.62	0.31		3	2	2	1	0	0
Licensing & Protection Committee / Committee	12	1	4.62	3.46	2.31	0.92	0.46		5	3	2	1	1	0
Overview & Scrutiny Panel (Performance and Growth)	12	0	4.62	3.46	2.31	0.92	0.46		5	4	2	1	0	0
Overview & Scrutiny Panel (Customers and Partnerships)	12	0	4.62	3.46	2.31	0.92	0.46		4	4	2	1	0	1
TOTAL	**64**	**3**							**25**	**19**	**12**	**5**	**2**	**1**

** The allocation of these seats must be balanced so that the total entitlement to seats on each group is not exceeded.*
** The total allocation of seats to political groups, adding up each of their proportions of the total membership of the Council amounts to 63 committee seats. Non-aligned members do not have an entitlement to a share of the seats in the same way that political groups do, hence no figures in this column. Rather, the one remaining seat is reserved to the one Member that is not part of any political group and allocated at the discretion of Council.*

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Agenda Item 12

Committee/Panel – Overview & Scrutiny (Performance & Growth), 1st July 2026.
Cabinet – 14th July, 2026
Council – 15th July, 2026

Report by: Ben Clifton-Attfield (Project Manager)
Gregory Moore (Data Analyst)

Lead Cllr: Sarah Conboy, Executive Leader and Executive Councillor for Place

Wards	Open / Exempt	Key Decision?
All	Open	Yes

Corporate Plan Refresh 2026/27

Executive Summary:

This report presents Members with the refreshed Corporate Plan, which includes revised lists of key actions and performance indicators for 2026/27.

The Corporate Plan for 2023-2028 was adopted in March 2023 with three priorities for the Council and related outcomes. These were accompanied by a list of actions and performance indicators.

Actions are reviewed each year and updated based on completed work or new strategies identified through pilot activities or engagement with partners and residents. Performance reporting adapts with new or improved measures proposed when better indicators are discovered. The proposed changes to performance indicators for 2026/27 are presented.

Recommendations

Council is recommended to:

1.1. Endorse the refreshed Corporate Plan (Appendix A)

1.2. Endorse the Key Performance Indicators to Council (Appendix D)

Report Author(s)

Ben Clifton-Attfield, Project Manager (ben.cliftonattfield@huntingdonshire.gov.uk)
Gregory Moore, Data Analyst (gregory.moore@huntingdonshire.gov.uk)

1. PURPOSE OF THE REPORT

1.1 This report updates Members on the refresh of the Corporate Plan for 2023-2028 and presents the actions and performance indicators for 2026/27 to Council for approval.

2. BACKGROUND & CONTEXT

2.1 The Corporate Plan outlines the Councils priorities, desired outcomes, and strategies. The action plan and key performance indicators will be updated annually to remove completed actions, introduce new ones based on recent progress and engagement, and ensure that the Council utilises the most relevant measures reflecting public and government priorities.

2.2 Priorities and Outcomes

2.2.1 The revised Corporate Plan (Appendix A) seeks to achieve the same outcomes as the previous administration (2022-2026). This plan reflects the vision co-created with communities as set out in Huntingdonshire Futures:

"We all want to live in a place with the highest possible quality of life. A place people are drawn to, where they feel included and can aspire to something. A place people are proud to call home."

2.2.2 The Corporate Plan recognises the emerging changes in Local Government organisation, following the English Devolution White Paper. Whilst we await the outcome of the submitted proposals, the Corporate Plan sets out how everything the Council does will proactively ensure the benefits and opportunities for Huntingdonshire's communities are maximised. The Councils services remain vital to communities, and the Council will continue to deliver them to the highest standard possible and remain focused on this plan, delivering the best for the district now and into the future.

2.3 Actions

2.3.1 The refreshed Corporate Plan remains ambitious, while also being clear on what the Council can do, enable and influence as a district council, and includes actions that are to be delivered over multiple years. This refresh includes 29 new actions and 27 that were carried forwards. Thirty-three actions from the 2025/26 plan have been completed, or are scheduled to be completed, and are not carried forward.

2.3.2 The Corporate Plan actions for 2026/27 consist of 27 actions we will Do, 11 actions we will Enable and 18 actions we will Influence to be delivered.

2.3.3 Appendix B sets out the Corporate Plan Actions for 2025/26, highlighting which are completed or carried forward. The Council's end of year performance for 2025/26 was presented to Overview and Scrutiny and Cabinet in June 2026.

2.3.4 Appendix C sets out the details of the Corporate Plan Actions for 2026/27, identifying those that are carried forward, revised or are new.

2.4 Operational Performance Measures

2.4.1 Pages 28 through 30 of the Corporate Plan (Appendix A) lists the Key Performance Indicators proposed for 2026/27.

2.4.2 The proposed targets and tolerances are outlined in Appendix D. They were drafted with key stakeholders, taking into consideration past performance, available resources, and any known issues or challenges, as well as relevant benchmarking data where applicable. Feedback from the members briefing in December 2025 and from the Overview and Scrutiny (Performance & Growth) meeting on January 21st, 2026 have also been taken into account.

2.4.3 In summary:

	2025/26 Total	2026/27 Total	2026/27 Target Stretched	2026/27 Target Relaxed	2026/27 Subject to Change
Number of KPIs	35	35	9	3	4

2.4.4 Metrics within the Operational Performance Measures are aligned with the Local Outcomes Framework – a new framework which enables outcomes-based performance measurement against key national priorities delivered at the local level. The framework has 127 outcome metrics and outcome metric placeholders across 16 priority outcomes which link directly back to the safety and wellbeing of residents. Councils are responsible for the monitoring and reporting this metrics for the launch of a national digital tool in 2026. Therefore, it is important that Huntingdonshire District Council is cognisant of the emerging reporting requirements and ensures appropriate governance and data quality are in place to support compliance. Doing this will create an opportunity for greater transparency with residents.

2.4.5 Both quarterly and year-end results will continue to be published via the Overview & Scrutiny (Performance & Growth) Panel, Cabinet meeting agendas and on the website.

3. ALTERNATIVE OPTIONS CONSIDERED & NOT RECOMMENDED

3.1 Option 1: Redesign of the Corporate Plan.

3.1.1 This option would involve a full redesign of the Corporate Plan, including revising the Councils priorities and outcomes.

3.1.2 This option was not recommended as the existing Corporate Plan continues to provide a clear and appropriate strategic framework, and the current refresh is intended to update delivery rather than redefine direction. A full redesign would also require significant additional time and resources which is not considered necessary at this stage.

3.1.3 Risks of this approach include delaying the implementation of the updated actions and performance measures, reducing organisational focus and causing a disruption to delivery. There is also a substantive resource pressure associated with undertaking a comprehensive review without clear justification.

3.2 Option 2: Do Nothing

3.2.1 This option would retain the existing Corporate Plan without updating the action plan, priorities or performance indicators.

3.2.2 This option was not recommended as the Corporate Plan was designed to be reviewed annually to ensure it remains aligned with current priorities, emerging challenges and resident feedback. The refresh conducted in early 2026 was designed to allow business as usual work to continue and to provide stability to officers during the election period.

3.2.3 Risks with taking this approach include the lack of clarity and transparency around priorities, impacting delivery. There is also an increased risk that resources will not be aligned to the most pressing needs of our residents and the district.

4. COMMENTS OF OVERVIEW & SCRUTINY

(The comments of the relevant Overview and Scrutiny Panel will be included in this section prior to its consideration by the Cabinet.)

4.1 Text

5. POST-DECISION IMPLEMENTATION

5.1 Following approval by Council, the refreshed Corporate Plan and associated action plan will be implemented effective immediately.

5.2 The approved actions and performance indicators will be embedded within service planning processes across the organisation, ensuring that delivery is aligned to the Council's strategic priorities. Service teams will take ownership of individual actions and will be responsible for progressing delivery in line with agreed milestones and timescales.

5.3 Performance against the Corporate Plan will be monitored through the Council's established performance management framework. Progress will be reported on a quarterly basis to the Overview and Scrutiny Panel (Performance and Growth) and Cabinet, providing Members with regular assurance on delivery, performance trends, and emerging risks. This will enable appropriate challenge and intervention where required.

5.4 The action plan and performance indicators will remain subject to ongoing review to ensure they continue to reflect changing priorities, operational learning, and external factors, including financial pressures and wider sector developments such as Local Government Reorganisation. The Overview and Scrutiny panel for Performance and Growth will continue to challenge the metrics and performance targets, and if amendments are proposed these will be considered by Cabinet.

5.5 A further formal refresh of the Corporate Plan will be undertaken as part of the annual reporting cycle in 2027, at which point Members will have the opportunity to review progress to date, consider any necessary amendments, and approve the next iteration of actions and performance measures.

6. IMPLICATIONS OF THE DECISION

6.1 Council Key Priorities and Performance

6.1.1 The Corporate Plan will establish the Councils key priorities, as well as the actions and performance metrics to be measured.

6.2 Financial Implications

6.2.1 The Corporate Plan does not, in itself, introduce any new financial commitments. All actions and projects contained within the Plan have been developed in line with the Council's existing budget setting process and are reflected within the Medium Term Financial Strategy (MTFS). This ensures that delivery of the Corporate Plan is aligned with available resources and long-term financial planning, with any future financial implications being considered through established governance and budget-setting arrangements.

6.3 Policy Implications

6.3.1 The Corporate Plan provides the Council's overarching strategic framework and does not introduce new standalone policy requirements. Instead, it consolidates and aligns existing policies, strategies, and service plans to ensure a coherent and consistent approach to delivery. Where actions within the Corporate Plan result in the need for new or amended policies, these will be developed and brought forward through the Council's established governance and approval processes.

6.4 Legal & Constitutional Implications

6.4.1 The Corporate Plan forms part of the Council's strategic policy framework and supports the effective discharge of its statutory duties. The proposed refresh does not introduce any direct legal implications; however, it provides the overarching direction within which services operate to ensure compliance with relevant legislation and regulatory requirements.

6.5 Community Impact

6.5.1 The Corporate Plan sets out the Council's priorities and action plan, which are designed to deliver positive outcomes for residents, communities, and businesses across Huntingdonshire. By aligning services and resources to key priorities, the Plan aims to improve quality of life, support economic growth, protect the environment, and ensure that residents are able to access high-quality, value-for-money services.

6.6 Environment & Climate Change Implications

6.6.1 The Corporate Plan supports the Council's commitment to environmental sustainability and addressing climate change by embedding consideration of environmental impacts across its priorities, actions, and decision-making. The refreshed Plan includes activities that contribute to reducing carbon emissions, protecting the natural environment, and promoting sustainable growth. Environmental and climate implications will continue to be considered as part of the development and delivery of individual actions, ensuring alignment with the Council's wider climate ambitions and statutory responsibilities.

6.7 Implications on Resources

6.7.1 Delivery of the Corporate Plan will be met from within existing resources. The actions and projects identified have been developed through the Council's service planning and budget-setting processes and are aligned to available staffing and operational capacity. Any changes to resource requirements arising from the delivery of specific actions will be managed through existing governance arrangements, including service planning, workforce management, and the Medium Term Financial Strategy.

6.8 Local Government Reorganisation (LGR) Implications

6.8.1 The Corporate Plan has been developed with recognition of the potential impact of Local Government Reorganisation and provides a stable strategic framework to guide the Council during this period of change. The refreshed Plan maintains a focus on delivering priorities for Huntingdonshire's residents while remaining sufficiently flexible to respond to emerging proposals and structural changes. Should reorganisation progress, actions and priorities within the Corporate Plan may require review to ensure alignment with the evolving governance and delivery arrangements, and this will be managed through established monitoring and refresh processes.

7. RISK MANAGEMENT

7.1 The delivery of the Corporate Plan is supported by the Council's established risk management framework, with risks identified, monitored, and mitigated through service planning, performance reporting, and governance processes. Regular reporting to Overview and Scrutiny Panel (Performance and Growth) and Cabinet will provide ongoing oversight of progress, performance, and emerging risks, enabling timely intervention where required.

7.2 The ability to deliver all identified actions within available resources and timescales may be impacted by competing priorities, capacity constraints, or external factors. This risk will be managed through robust prioritisation, performance monitoring, and regular review of actions.

7.3 There is a risk that the outcome of the LGR proposals, expected in July, may require amendments to the Corporate Plan to ensure alignment with any new governance structures, responsibilities, or strategic direction. This will be mitigated by maintaining flexibility within the Plan and utilising the established annual refresh and monitoring processes to review and update actions and priorities as required.

8. BACKGROUND PAPERS– LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

8.1

Document List	**Custodian**	**File Location**
Corporate Plan Refresh 2026 – Placeholder report ahead of the election to enable reporting to continue until a new administration could draft a plan.	Huntingdonshire District Council Joint Administration	Issue details - CORPORATE PLAN REFRESH 2026/2027 - Huntingdonshire.gov.uk

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Huntingdonshire
DISTRICT COUNCIL

CORPORATE PLAN

2023 - 2028

Do - Enable - Influence

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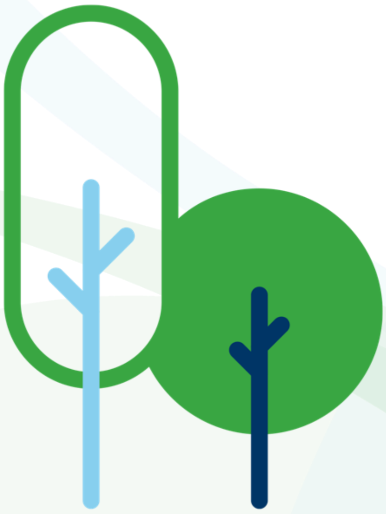


FOREWORD

We all want to live somewhere that offers the very best quality of life—a place that attracts people, creates a sense of belonging, and inspires ambition. A place where everyone feels included and proud to call home.

The period from 2026 to 2028 represents a defining chapter for our council and the communities we serve. With Local Government Reorganisation (LGR) now imminent, we are entering a time of significant change - but also real opportunity.

As a joint administration, our priority is clear: to ensure the council is in the strongest possible position ahead of transition. We are committed to maintaining sound financial management and delivering reliable, and high-quality and value-for-money services. We also aim to strengthen our organisational resilience so that we are ready for the changes ahead.

This Corporate Plan sets out how we will continue to deliver for residents and businesses while preparing for LGR. We will focus on what matters most - protecting essential services, supporting our communities, and working closely with partners.

We remain committed to being open, collaborative, and forward-looking and will work constructively with neighbouring authorities, government, and local stakeholders to support our communities and help shape new arrangements that reflect the needs and aspirations of our area.

Above all, our ambition is to ensure continuity and confidence for our residents. Throughout this transition, we will remain focused on delivering value-for-money, driving improvement, and supporting our communities. With this in mind, our Corporate Plan outlines **three key priorities that will shape our work:**

Priority 1 - Improving quality of life for local people

Improving the happiness and wellbeing of residents

Keeping people out of crisis

Helping people in crisis

Priority 2 - Creating a better Huntingdonshire for future generations

Improving housing	Forward-thinking economic growth	Lowering carbon emissions

Priority 3 - Doing our core work well

Delivering good quality, high value-for-money services with good control and compliance with statutory obligations

The first two priorities are each split into three outcomes as shown above. Outcome statements setting out our ambitions are detailed on pages 8 and 9.

We recognise that the years ahead will require innovation, partnership and sound stewardship. Through this plan, we reaffirm our determination to listen to our communities, work collaboratively with partners, and deliver on our promises.

Together, we will ensure Huntingdonshire remains a place where people can thrive—now and for generations to come.

To deliver these priorities, we must be a council that listens carefully and understands where support is most needed to make a meaningful difference in people's lives.

Through the Community Health and Wellbeing Strategy, the council will work with health partners, voluntary organisations, and communities to proactively improve residents' happiness and wellbeing. This includes addressing social health inequalities and building stronger, more resilient communities. The Leisure and Wellbeing Strategy will complement this by providing accessible facilities, activities, and outreach programmes that encourage physical activity, social connection, and overall wellbeing. Our Local Plan will shape environments that support healthier living through access to green spaces, active travel, and inclusive community infrastructure. The Local Plan will also enable high-quality, affordable housing and support forward-thinking economic growth, ensuring development is well-designed and responsive to community needs.

Across all services, the council will maintain a strong focus on delivering high-quality, value-for-money outcomes, underpinned by robust governance, effective resource management, and compliance with statutory obligations. Together, these approaches will ensure that Huntingdonshire remains a thriving, sustainable place where current and future residents can live, work, and prosper.

Whilst we plan and prepare for the forthcoming structural changes through LGR; we will also be carefully balancing other activities including our Capital Programme, to ensure that we deliver projects which will continue to benefit our communities in the short and longer-term. Our aim is to leave the council's assets in a robust way for the future arrangements. We will also continue to work with public-sector partners who are going through similar arrangements and continue to support them where necessary to meet the needs of our residents, businesses and visitors.

DO. Using all our services and ways of working to best serve Huntingdonshire.

ENABLE. Huntingdonshire residents and businesses to thrive by listening and working with them.

INFLUENCE. Partner organisations and stakeholders by creating a shared vision that benefits Huntingdonshire.

Do, Enable, Influence is at the heart of how we serve our communities. This Corporate Plan reaffirms our commitment not only to deliver services, but to enable others - supporting people and places to thrive. We cannot achieve this alone. We cannot do this *to* communities. We must achieve it in partnership with them. By working together, we can ensure Huntingdonshire remains a place where individuals and families can live and work well and make the most of the opportunities available to them.

As we prepare for Local Government Reorganisation, we will work collaboratively with partners, communities and stakeholders to continue delivering high-quality, reliable services and uphold the standards our communities expect and deserve. This is about more than sustaining excellence today - it is about shaping a strong and lasting legacy for tomorrow, together. By creating a culture of shared responsibility, integrity, innovation and responsiveness, we can ensure our collective efforts leave a positive and enduring impact - regardless of structural change.

It is by doing these things that we will create a place people are proud to call home.

Councillor Sarah Conboy
Executive Leader

Councillor Julie Kerr
Executive Councillor for Parks and Countryside, Waste and Street Scene

Councillor Lara Davenport-Ray
Executive Councillor for Climate, Transformation and Workforce

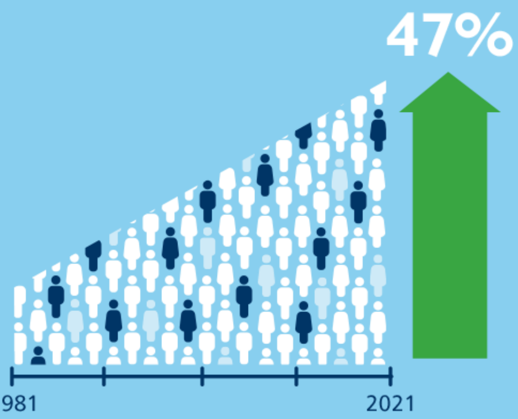
Group Leaders of the Joint Administration

GETTING TO KNOW HUNTINGDONSHIRE

OUR PEOPLE AND PLACE

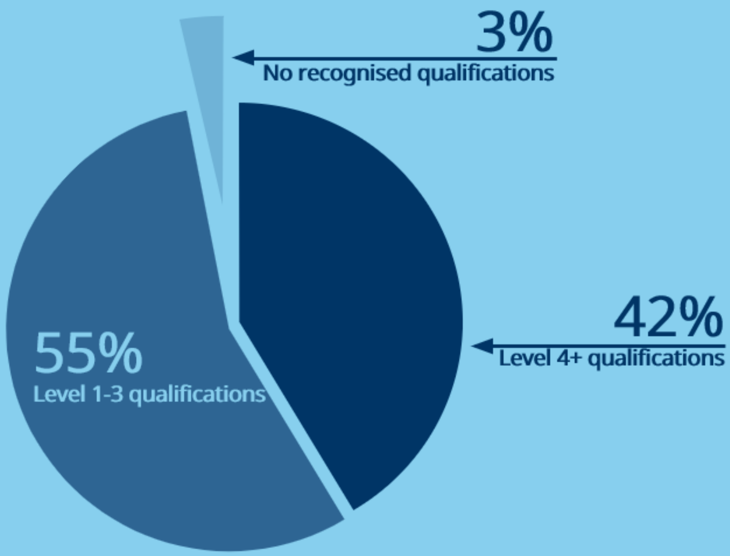
Huntingdonshire is a large (900 square kilometres) and predominantly rural area. However over 40% of the population live in our three largest market towns of **St Neots**, **Huntingdon** and **St Ives**.

With an estimated **191,285 residents and 85,275 residential properties** in early 2026, the population has grown significantly over recent decades (up by 47% from 1981 to 2021).



The district has an **ageing population** with 40,530 residents aged 65 plus in early 2026, with the number **up by 33%** between 2011 and 2021 alone.

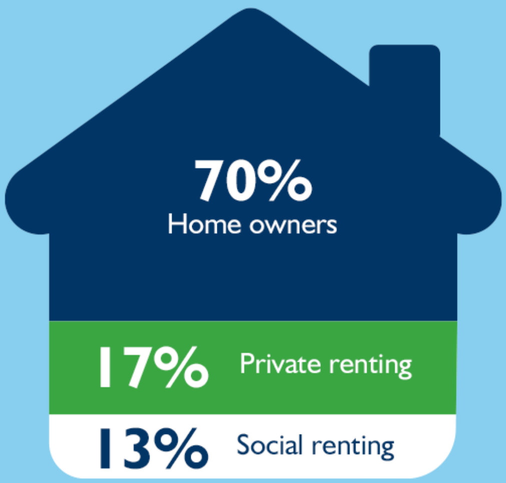
The latest estimates indicate that the majority of residents in the district are of a **working age**, with roughly 111,000 residents being between the ages of 20 and 64 (**58% of all residents**). An additional 22% of all residents are **young people**, aged 19 and below.



Roughly 45,000 residents in Huntingdonshire of a working age are qualified to an **RQF level 4 or above**, with 3.3% of the population having no recognised RQF qualifications.

Population data was sourced from Cambridgeshire & Peterborough Insight.

The average household size was **2.3 persons per household** in 2021, down from 2.4 in 2011 and below the latest England average of 2.4. More people are living alone, with the number of one person households up by 22% since 2011. **28% of all occupied households are now one person households.**



70% of households in Huntingdonshire owned their home in 2021, just over one in six (17%) rented their accommodation privately and 13% of Huntingdonshire households lived in a socially rented property. **2% of the area's occupied households had fewer bedrooms than required (overcrowded).**

OUR HEALTH AND WELLBEING

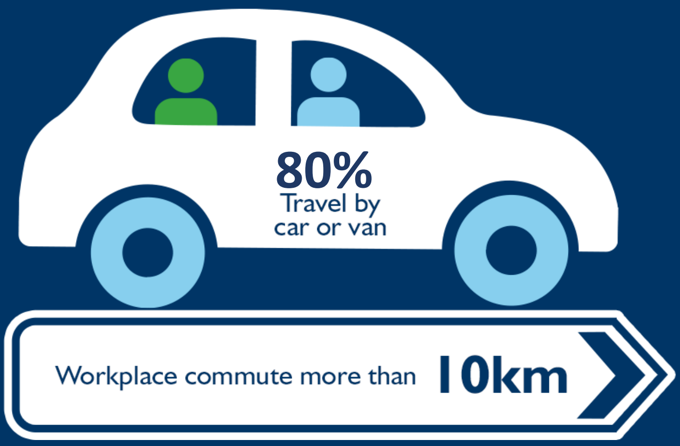
In 2021, most of the district's residents described their health as at least 'good' (84%), around 12% self-reported their health as 'fair', with the remaining 4% of the population describing themselves as having 'bad' or 'very bad' health.

An estimated **16% of the population were disabled in 2021**, with 6% stating their day-to-day activities were limited a lot.

Around 4% of residents in 2021 said they provided at least **20 hours of unpaid care** in a typical week.

Note: all health and wellbeing figures in this section are age-standardised proportions which allow comparisons between populations over time and across geographies as they account for differences in the population size and age structure.

OUR ECONOMY, EMPLOYMENT AND EDUCATION

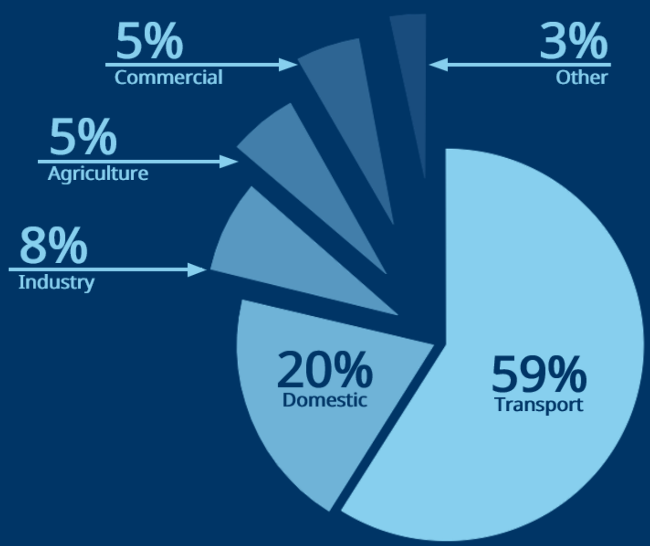


The majority of Huntingdonshire residents in 2021 travelling to a workplace or depot travelled **more than 10 kilometres** (51%) and **80%** of those who travelled to work were **drivers or passengers in a car or van**. Just over **6,000 residents travelled to work on foot (11%).**

Across Huntingdonshire, **33%** of usual residents aged 16 years and over indicated their **highest level of qualification was Level 4** or above in 2021 – slightly lower than the England average of 34%. However, 16% had no qualifications, also lower than the England average of 18%. Apprenticeships were the highest qualification for 6% of usual residents aged 16 plus.

There are pockets of higher deprivation within the district, but most areas have relatively low levels, as measured by the 2025 Indices of Deprivation. **Economic activity (64% of those aged 16+) and employment rates (62% of those aged 16+) are both higher than the national average.**

Since 2005, the Huntingdonshire region has **reduced its carbon emissions by over 27%,** with Domestic and Industrial emissions seeing the largest reduction. However, this Is lower than the East of England average reduction of 35%. In 2022, over 1400 tonnes of CO_2e were emitted across Huntingdonshire. Transport remains the single largest source, making up over 58% of the total.



Source: unless otherwise stated, all data in this section is from the 2011 and 2021 Census © Office for National Statistics, 2025/26.

OUR PRIORITIES

What sits behind our priorities is a desire to focus the efforts of the council on the big priorities that matter to our residents, whilst not neglecting the performance of the day-to-day services that they rely on.

What we do is important, but how we achieve our goals is critical. We must deliver services and places that support our communities to take the decisions in their own long-term interests, and work with partners to deliver joined up services that make sense to residents. Our priorities are broad and ambitious and are supported by clear plans and strong working relationships. At their heart is a belief that creating success, or stepping in to prevent an issue developing, is always better than having to deal with a problem.

Priority 1: Improving quality of life for local people

Improving the happiness and wellbeing of residents

We want the highest possible quality of life for the people of Huntingdonshire. It will be a place which attracts employers and visitors and somewhere residents are proud to call home. We will be evidence-based, responsive and support the foundations of a good life. This includes personal independence, prosperity, social connection, community and good health.

Keeping people out of crisis*

We will identify the root causes that lead people into crises and find ways to prevent them. We will do this through our own actions. We will also work in partnership with residents, businesses, community groups, charities and our public sector partners.

Helping people in crisis*

Where a crisis has already happened, we will work holistically to understand the issues, the cause of these issues and what opportunities exist to address them. We will seek to prevent multiple personal crises becoming entrenched and unmanageable by addressing root causes.

* Crisis – A life changing event, or series of significant events within a short period of time, which can threaten or harm an individual's life experiences, often needing support to prevent further negative consequences.

Priority 2: Creating a better Huntingdonshire for future generations

Improving housing

We want everyone to live in a safe, high-quality home regardless of health, stage of life, family structure, income and tenure type. Homes should be energy efficient and allow people to live healthy and prosperous lives. New homes should be zero carbon ready and encourage sustainable travel.

Forward-thinking economic growth

We want our local economy to attract businesses that prioritise reducing their carbon footprint. A place where businesses choose to start-up, grow and invest in high-value jobs so they and our residents and high streets, can flourish and thrive. Local people should be able to develop their skills to take advantage of these opportunities, with businesses and education providers working more closely together to deliver an inclusive economy.

Lowering carbon emissions

We will take positive action to reduce carbon emissions and become a net zero carbon Council by 2040. We will enable and encourage local people and businesses to reduce carbon emissions and increase biodiversity across Huntingdonshire.

Priority 3: Doing our core work well

Delivering good quality, high value-for-money services with good control and compliance with statutory obligations

Around 80% of our resources are aligned to business as usual (BAU) service delivery and our third priority focuses on delivering good quality, high value for money services with good control and compliance with statutory functions. While new activities will mostly focus on delivering outcomes under our two new outward-facing priorities, we will continue to provide a wide range of existing statutory and important services and seek to improve their efficiency and effectiveness.

MEASURING SUCCESS

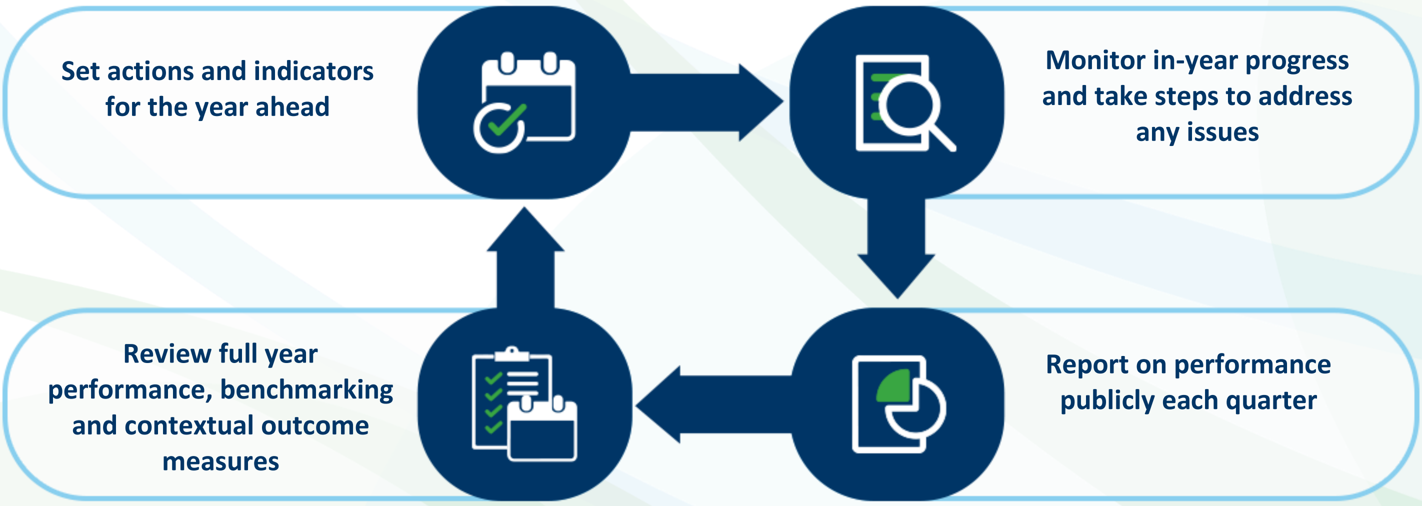
We stand accountable for performance against our priorities through an annual action plan and performance measures. These will be refreshed yearly to be transparent about the work completed and the development of new approaches informed by ongoing engagement with partners and residents.

In reporting on our progress and achievements, we will be transparent about what we can be held to account for but we will also set out how we will measure success – especially where we have great ambitions but more limited control over results.

Actions: Our action plan for the next year is set out on pages 12-25, alongside examples of last year's achievements. Performance in delivering these actions is reported quarterly to show progress against significant milestones.
Qualitative updates are provided for each outcome to provide further detail of progress made and ensure that there is a clear link between our work and the outcomes they are delivering.

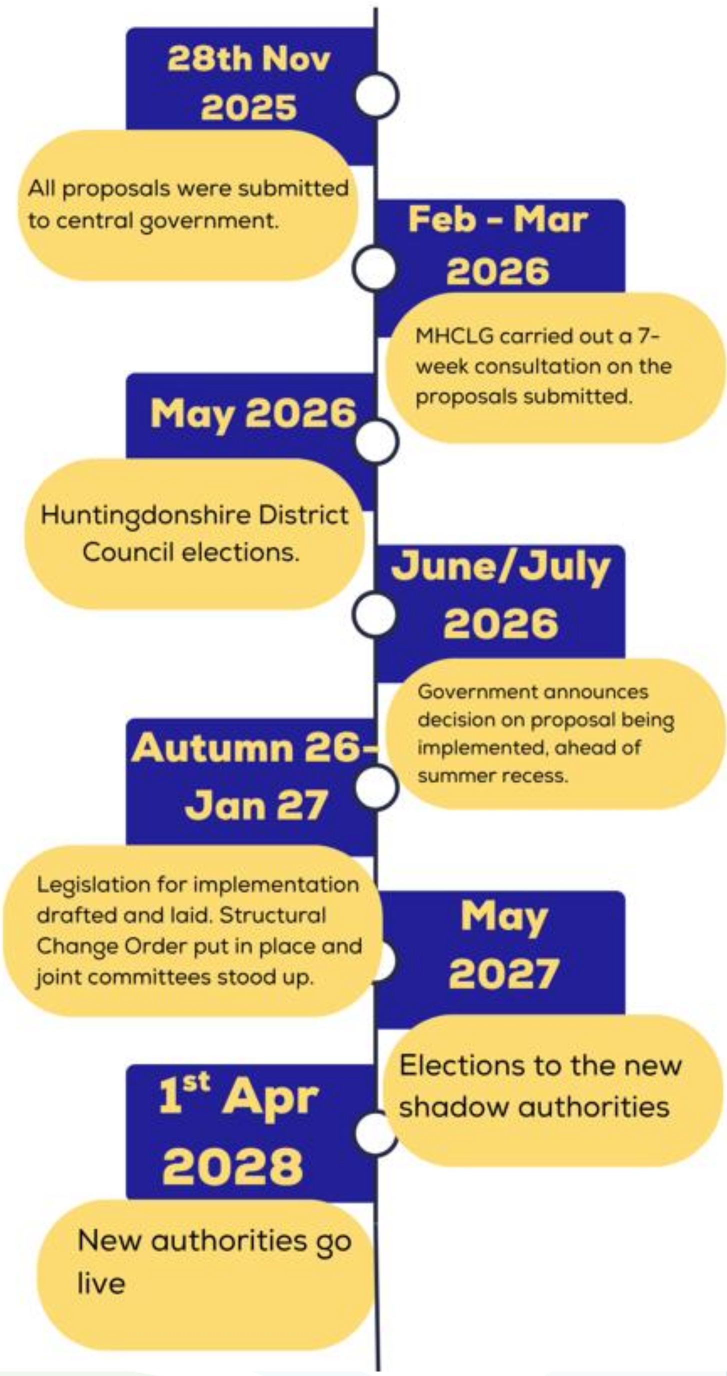
Operational Performance Indicators:
We will measure the performance of our services, and their contribution to our priorities, through the operational performance indicators on pages 30 and 32, with quarterly updates published to show performance against targets and provide commentary on progress made and steps taken to address any issues.

Contextual Outcome Measures:
We will also develop and report on a range of contextual outcome measures to monitor how outcomes for the district and its residents are changing. Most outcome measures will be based on external data sources published less frequently than our own operational performance indicators. Results will be presented against our preferred direction of travel but will not have targets since we will not have direct control over performance. However, monitoring them will identify trends over time and changes we may need to react to. The question this will help us answer is: **are our actions a sensible response to community needs and the priorities we hold?**



LOCAL GOVERNMENT REORGANISATION

Local Government Reorganisation (LGR) will fundamentally change how local government operates across Cambridgeshire and Peterborough. It will replace the current two-tier structure of district and county councils with a smaller number of new unitary authorities.



What is LGR?

This change is being led by Government and aims to simplify local government structures, strengthen decision-making and ensure services remain financially sustainable and responsive to communities. Huntingdonshire District Council has worked closely with partners across the region to develop proposals for new arrangements, including the submission of Option E (a unitary authority built on Huntingdonshire's existing boundaries), which reflects local geographies, economic links and community identities.

Throughout this period of change, the Council will remain focused on delivering high-quality services, supporting communities and ensuring that Huntingdonshire continues to benefit from strong, effective local leadership. The Corporate Plan provides a stable framework to guide the Council through this transition, balancing ongoing delivery with preparation for future arrangements

Staying Informed

LGR is a significant change for residents, communities and local services. The council is committed to keeping people informed as plans develop and ensuring information is clear, accessible and easy to understand.

Residents can find the latest updates, frequently asked questions and further information through the council's website and dedicated Local Government Reorganisation pages. These resources will be updated regularly as more detail becomes available. There will also be opportunities for residents, businesses and community groups to engage with the process, share views and help shape future of Huntingdonshire.

PRIORITY

Improving quality of life for local people

OUTCOME

Improving the happiness and wellbeing of residents

DO

1. *New* - Deliver the £30 million investment in One Leisure Huntingdon to create a Sport & Health hub that supports residents to be more active, through access to a high-quality, modern leisure facility that meets the needs of growing communities.

2. *New* - Deliver high-quality, accessible and sustainable green spaces that support health and wellbeing for the whole of Huntingdonshire, delivered through targeted investment and the Parks and Open Spaces Commercial Sustainability Plan.

3. *New* – Develop proposals and deliver the Play Sufficiency Scheme, blending capital investment and external funding to improve and enhance children's play facilities across Huntingdonshire, ensuring they meet the needs of local communities.

4. Improve our evaluation of how we make a difference to local people, ensuring we become even better at demonstrating impact.

5. *New* - Embed the priorities of Huntingdonshire Futures across the Council's services, decision-making, and partnership activity, ensuring a coordinated place-based approach that enables communities, partners and stakeholders to contribute to shared outcomes.

ENABLE

6. Help local people get quality jobs by working with key partners, including ARU, CRC and industries, to join the gap between skills and employment - including establishing programmes that directly address the evolving needs of our key sectors.

7. Focus on maximising physical activity in the district, and work to promote this across local partners. Build links and develop actions to embed connections between leisure, health, environment, economy, community and place, including working with health partners to unlock opportunities for co-located health and wellbeing services alongside our leisure services.

INFLUENCE

8. Embed the priorities of Huntingdonshire Futures across the work of the Council and Partners whilst influencing and enabling communities to do the same.

9. Continue to work with statutory partners to secure improvements to transport options for Huntingdonshire, including active travel.

10. *New* - Work with key relevant partners to explore the benefits of an Anchor Partnership for Huntingdonshire which will benefit our local communities.

WE SAID, WE DID 2025 / 2026

PRIORITY

Improving quality of life for local people

OUTCOME

Improving the happiness and wellbeing of residents

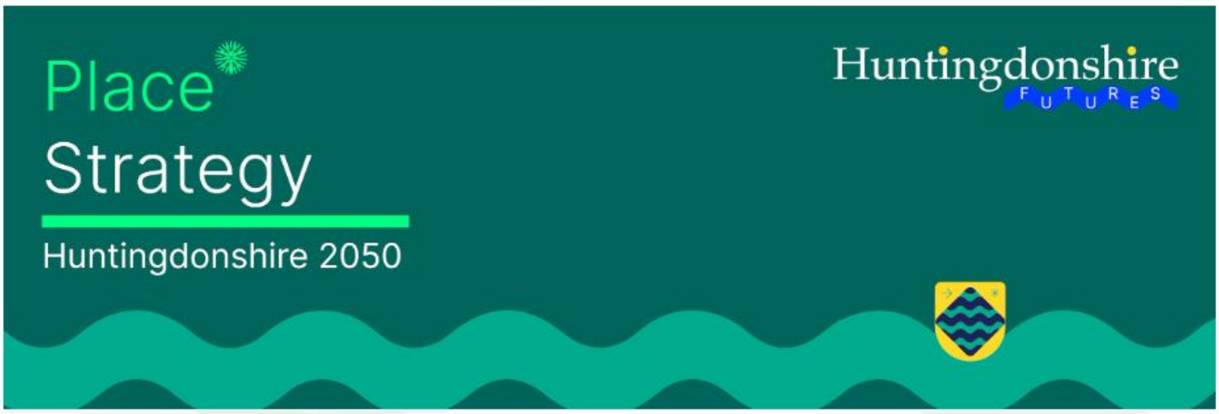
Examples of achievements related to this outcome include:

- ☑ The One Leisure Improvement Programme has continued to progress well this year, with all our One Leisure sites benefiting from capital investments to fund upgrades to our gyms and changing room facilities.

- ☑ Our One Leisure Active Lifestyles and Sports Development programmes continuing to see high levels of attendance, with programmes offering preventative interventions targeted at specific groups/health conditions and the wider population.

- ☑ Higher numbers of people using our One Leisure Facilities in Huntingdon, Ramsey, St Ives and St Neots, with over 1 million admissions recorded from April to November 2025, a 9% increase compared to the same period last year.

- ☑ The 2025 Huntingdonshire Futures grant scheme received 35 applications, closing early due to high demand. Grants totalling £40,000 were then awarded to 19 organisations across the district supporting initiatives fostering Pride in Place.



PRIORITY

Improving quality of life for local people

OUTCOME

Keeping people out of crisis

DO

11. *New* - Deliver the core components of the Community Health & Wealth Fund, moving from successful pilots to embedded delivery that make a difference for residents and demonstrate a social impact return on investment through the Social Value Engine tool.

12. *New* - Work with town and parish councils and local flood groups to support community preparedness for flooding, enabling local action and building resilience to flood risk across Huntingdonshire.

13. *New* - Enhance support for care leavers by updating council policies and procedures to treat care experience as if it was a protected characteristic.

ENABLE

14. *New* - Explore opportunities with public and private sector partners to secure additional investment in the Community Health and Wealth Fund, supporting the delivery of improved outcomes for Huntingdonshire's communities.

15. Prevent the causes of homelessness wherever we can by our own efforts, but also by working with other partners to tackle the root causes where we can.

INFLUENCE

16. *New* - While not the lead flood authority, we will convene and work with key partners to host water management forums and engagement activity, influencing coordinated approaches to flood risk management within the district.

17. *New* - Strengthen partnership working with the Voluntary Sector to maximise collective impact and support a more preventative approach.

WE SAID, WE DID 2025 / 2026

PRIORITY

Improving quality of life for local people

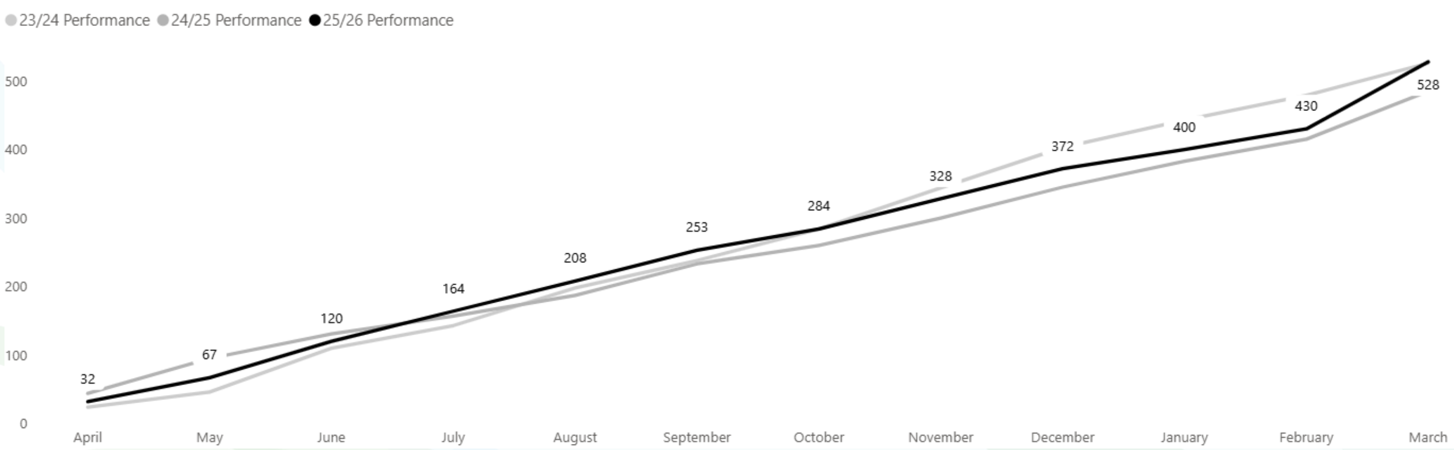
OUTCOME

Keeping people out of crisis

Examples of achievements related to this outcome include:

- ☑ Relaunching our Council Tax Support Scheme, offering higher levels of financial support to approximately 5,000 lowest-income households from April 2025.
- ☑ Preventing more cases of homelessness, with 332 successful preventions recorded up to November 2025.
- ☑ Increasing the number of households housed through the housing register and Home-Link scheme, with higher numbers of social rented properties built helping us to house over 362 households between April and November 2025.
- ☑ Continued to support residents to transition from sickness to working through the WorkWell programme, supporting over 40 residents per month back into the workplace.

PI 7: The number of homelessness preventions achieved



PRIORITY

Improving quality of life for local people

OUTCOME

Helping people in crisis

DO

18. Continue to support refugees and other guests, seeking to support good community relations and smooth transition into long-term residency or return home.

19. *New* - Work with the County Council and other key partners to embed the LIFT project in Huntingdonshire. The project seeks to identify and ensure that residents are accessing relevant benefits and support to help their overall wellbeing.

INFLUENCE

20. Be an active partner working with others within health and social care to make sure projects and new initiatives are delivered within Huntingdonshire and maximise the positive impact felt locally.

21. *New* - Work with key partners, particularly Cambridgeshire County Council, to maximise the impact of the Poverty Commission's work and deliver improved outcomes for residents across Huntingdonshire.

22. *New* – Work with Cambridgeshire County Council and other key partners to ensure that funding from the Government's Crisis Resilience Fund delivers meaningful support and improved outcomes for residents in Huntingdonshire.

WE SAID, WE DID 2025 / 2026

PRIORITY

Improving quality of life for local people

OUTCOME

Helping people in crisis

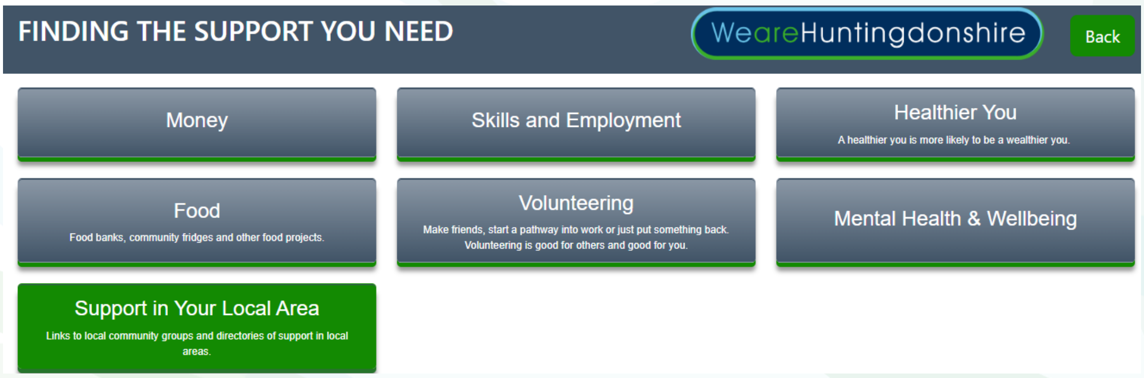
Examples of achievements related to this outcome include:

- ☑ Supporting hundreds of Ukrainian families, a handful of Afghan families and a small number of asylum seekers housed by the Home Office in private rented accommodation in our district, through both practical help for individuals and work to promote community cohesion.

- ☑ Concluded a review into the Disabled Facilities Grant process and implemented recommendations to improve the process. This has enabled 150 residents to live at home between April and November 2025, which is an increase of over 20% compared to the same period last year.

- ☑ Targeting interventions to those most in need, for example through our One Leisure Concessionary Membership Scheme which encourages take-up of physical activity.

- ☑ Launching the WeAreHuntingdonshire website, which consolidates the different support options available to our residents, helping to direct those most in need to the support available.



PRIORITY

Creating a better Huntingdonshire for future generations

OUTCOME

Improving Housing

DO

23. Continue to work with Amplius and Inspired to bring forward surplus Council-owned sites to deliver affordable housing.

24. *New* - Develop our Empty Homes service provision to help bring private sector empty homes back into use, including the implementation of the Empty Homes strategy.

25. Develop policy to support the use of civil penalties with regard to private sector housing enforcement to support improvements to private sector housing and ensure good standards of accommodation for residents.

26. Implement the government's new Supported Housing (Regulatory Oversight) Act, review of supported exempt accommodation in the area and introduce licensing regulations, improving the quality of housing within the district.

ENABLE

27. Maintain or improve the level of new housing delivery in Huntingdonshire through working with all relevant stakeholders, including the type of home and tenure (open market and affordable housing).

INFLUENCE

28. Continue to work with our registered providers (including Places for People) to improve conditions in existing accommodation and where appropriate consider regeneration schemes (e.g. the Suffolk House regeneration scheme).

WE SAID, WE DID 2025 / 2026

PRIORITY

Creating a better Huntingdonshire for future generations

OUTCOME

Improving Housing

Examples of achievements related to this outcome include:

- ☑ Increasing the number of homes being built in the district, including 112 affordable houses between April and November 2025.
- ☑ Reducing the number of older planning applications without a current extension of time, with the number of applications over 26 weeks in duration falling from 175 in April 2023 to 26 in November 2025.
- ☑ Continuing to refresh our Local Plan, establishing a long-term strategic vision for how the district should develop, maintaining balanced growth and ensuring we can meet the future needs of our residents.
- ☑ Developed a revised Housing Strategy, which will include a Housing Needs assessment. This will ensure that we deliver the right number of houses in the right places, as well as the right type of housing, to ensure that we meet the needs of our residents.

PRIORITY

Creating a better Huntingdonshire for future generations

OUTCOME

Forward-thinking economic growth

DO

29. Continue to promote Huntingdonshire as a destination for high-value inward investment; support and advance our key sectors and sub-sectors; and support delivery of the CPCA Local Growth Plan ambitions.

30. *New* - **Focus** on unlocking the North Huntingdon Growth Cluster and build on the potential defence cluster by working with the MOD, the wider supply chain, partners and residents across the region, to help shape opportunities for innovation, investment and skills development.

31. Deliver the Regeneration Programme to stimulate economic growth and social activity, while ensuring robust monitoring and evaluation in line with funding requirements. Continue to work with partners, including Capital and Centric, to consider, explore and deliver Regeneration Opportunities.

32. Continue the update to the Local Plan, including updating evidence bases in line with National Planning Policy, particularly where it relates to Economy, Environment and Housing, moving towards submission to the Planning Inspectorate.

33. *New* - Progress the development of a parking strategy that informs our approach to the management of our car parks; and move to implement the adopted strategy and associated actions.

ENABLE

34. Continue to work with our partners, including town councils and retail groups, to create a stronger partnership and to deliver joint initiatives and enhance town centre vitality across all market towns.

35. Work with partners, including the CPCA, and visitor economy businesses to deliver the Tourism Growth Plan, to support SMEs, Huntingdonshire's nighttime economy and to maximise opportunities linked to major regional attractions such as Universal Bedford**.**

36. *New* - Continue to strengthen the role of markets in our market towns as vibrant hubs for residents, visitors and local businesses

37. *New* - Continue to support and encourage economic and housing growth, in line with the CPCA Local Growth Plan and the HDC Economic Growth Strategy, to enable access to a range of jobs, homes and supporting infrastructure that underpin the future prosperity of our communities.

INFLUENCE

38. Continue to work with commercial developers and agents to build relationships, understand the demand and gaps for investment opportunities, and drive growth in Huntingdonshire.

39. New - Continue to promote and raise the profile of Huntingdonshire as a destination for investment, highlighting the district's opportunities within the context of the wider region, including the Ox-Cam Supercluster.

40. Ensure the delivery of key infrastructure that supports economic growth and housing delivery by influencing major schemes (including East West Rail, A428, A141 Strategic Outline Business Case and Alconbury Weald Railway Station) and working with partners to bring forward coordinated, investable and deliverable solutions.

41. *New* - Engage with and work in partnership with the CPCA on the development of the Spatial Development Strategy for the region, including engagement and input into its supporting documents and evidence bases.

WE SAID, WE DID 2025 / 2026

PRIORITY

Creating a better Huntingdonshire for future generations

OUTCOME

Forward-thinking economic growth

Examples of achievements related to this outcome include:

- ☑ Promoting inward investment and tourism in Huntingdonshire through the Invest in Huntingdonshire and Discover Huntingdonshire websites.
- ☑ Supporting local businesses through interactions with our Economic Development team, with over 500 interactions recorded between April and November 2025, driving inward investment and attracting new businesses to the region.
- ☑ Revised and adopted our Economic Growth Strategy, which sets out our plans to support the local economy, help businesses grow and attract new investment into the area, responding to changing economic conditions and business needs.
- ☑ Continuing to update our Local Plan by carrying out a Call for Sites.

House of Commons Defence Investment Event, 2025.

PRIORITY

Creating a better Huntingdonshire for future generations

OUTCOME

Lowering carbon emissions

Do

42. *New* - Deliver energy efficiency improvements across Council assets and community buildings to reduce energy costs and carbon emissions – including through the fleet renewal and Infrastructure Engagement Strategy.

43. *New* - Work with partners to maximise the uptake of Warm Homes and similar retrofit schemes, improving the energy efficiency of homes across Huntingdonshire and saving residents money.

44. *New* - Deliver the Habitat Banking Programme across Council-owned sites to improve biodiversity and generate Biodiversity Net Gain units, whilst enhancing accessible open spaces for residents and creating opportunities for education and community engagement.

45. *New* - Enhance Huntingdonshire's natural environment and biodiversity by delivering tree planting initiatives across the district, enabling communities, partners and landowners to contribute to greener, more sustainable places.

INFLUENCE

46. Support businesses to improve their net-zero ambitions through green tools and resources.

47. *New* - Work with critical partners, including National Grid and the CPCA, to influence the development of long-term sustainable energy solutions within the district.

48. Expand positive climate action support for local businesses, celebrating best practices and sharing knowledge

WE SAID, WE DID 2025 / 2026

PRIORITY

Creating a better Huntingdonshire for future generations

OUTCOME

Lowering carbon emissions

Examples of achievements related to this outcome include:

- ☑ Hosted our third annual Climate Conversation, bringing together key stakeholders in the district to discuss reducing our carbon emissions, promoting waste minimisation and green business growth.

- ☑ Trialled and implemented the use of Hydrotreated Vegetable Oil as an alternative fuel for our operations fleet, reducing our net CO_2 emissions by over 80%.

- ☑ Completed the Net Zero Villages project, which saw £250k of CPCA grant funding allocated to Parish and Community applicants to deliver projects contributing to the UK's target of net zero emissions by 2050.

- ☑ Received an improved score of 27% (up from 0% in 2021) from an independent review of our Climate Action by Climate Emergency UK. This demonstrates the immediate impact of our Climate Strategy and Action Plan (adopted in February 2023). However this does not yet reflect the impact of our most recent climate work completed since March 2024.

PRIORITY

Doing our core work well

OUTCOME

Delivering good quality, high value-for-money services with good control and compliance with statutory obligations

DO

49. ***New*** **- Ensure** the continuity and quality of frontline services throughout Local Government Reorganisation, delivering core services well and minimising disruption for residents and communities.

50. ***New*** **- Maintain** the existing work on the Workforce Strategy to ensure that we support and retain the workforce required to deliver frontline services effectively during organisational change.

51. ***New*** **- Engage** with residents, businesses and key stakeholders to deliver clear, consistent and timely communication throughout organisational change, aligning with wider engagement activity across Cambridgeshire and Peterborough.

52. ***New*** **- Ensure** that Huntingdonshire's good practice and effective service delivery are embedded within the future LGR operating model, while proactively adopting and implementing proven approaches from other councils locally where a clear business case exists.

53. Delivery of the Workforce Strategy Action Plan equipping the workforce with skills for the future whilst attracting, retaining and nurturing talent.

54. Continue our Customer Experience Programme to ensure that our customers are always at the heart of what we do.

55. Deliver the enhancements to visitor facilities at Hinchingbrooke Country Park.

Enable

56. Continue to support and enable our volunteers, along with exploring other volunteering opportunities, that will improve the quality of our environmental assets.

Influence

57. Our well-run Council will act as a model for our peers.

WE SAID, WE DID 2025 / 2026

PRIORITY

Doing our core work well

OUTCOME

Delivering good quality, high value-for-money services with good control and compliance with statutory obligations

Examples of achievements related to this outcome include:

- ☑ Adopted a revised Performance Management Framework and improving the format of the corporate performance reports we publish each quarter to make them more accessible.
- ☑ Engaging with staff on the development of a new Workforce Strategy, which will give us a framework linking people management and development practices to the council's long-term goals as an employer, helping to position the organisation as an "employer of choice" to improve both recruitment and retention
- ☑ Refreshed our Commercial Investment Strategy, outlining the framework we will use to govern our commercial investments in order to generate sustainable income streams, economic growth and enhance public services.
- ☑ Drive continuous improvement and best-in-class service delivery, resulting in our Refuse collection team winning the Best Performer award at the APSE Performance Network Awards 2025, and our Street Cleansing team being nominated for Best Performer too.

OPERATIONAL PERFORMANCE MEASURES 2026 / 2027

Priority 1: Improving quality of life for local people

MEASURES
1. Number of attendances at One Leisure Active Lifestyles & Sports Development activities (cumulative year to date)
2. Number of One Leisure Facilities admissions – swimming, Impressions, fitness classes, sports hall and pitches (excluding Burgess Hall, Sawtry and school admissions) (cumulative year to date)
3. The number of residents enabled to live safely at home and prevented from requiring care or a prolonged stay at hospital via a Disabled Facilities Grant (DFG) (cumulative year to date)
4. Average time (in weeks) between date of referral and practical completion of jobs funded through Disabled Facilities Grants (cumulative year to date)
5. Average number of days to process new claims for Housing Benefit and Council Tax Support (cumulative year to date)
6. Average number of days to process changes of circumstances for Housing Benefit and Council Tax Support (cumulative year to date)
7. Number of homelessness preventions achieved (cumulative year to date)
8. Number of households housed through the housing register and Home-Link scheme (cumulative year to date)
9. Number of households in Temporary Accommodation (snapshot at end of each period)

Priority 2: Creating a better Huntingdonshire for future generations

MEASURES
10. Net change in the number of homes with a Council Tax banding (cumulative year to date)
11. Number of new affordable homes delivered (cumulative year to date)
12. Percentage of planning applications processed on target – major (within 8 weeks or agreed extended period) (cumulative year to date)
13. Percentage of planning applications processed on target – minor or other (within 8 weeks or agreed extended period) (cumulative year to date)

14. Percentage of planning applications processed on target – household extensions (within 8 weeks or agreed extended period) (cumulative year to date)

15. The number of planning applications over 16 weeks old with no current extension in place

16. The cumulative footfall in our market towns (cumulative year to date)

17. The total number of business engagements by the Economic Development team (cumulative year to date)

18. The efficiency of vehicle fleet driving – Energy Efficient Driving Index Score for the waste service

Priority 3: Doing our core work well

MEASURES

19. Percentage of household waste reused/recycled/composted (excluding food waste collections) (cumulative year to date)

20. Collected household waste per person (kilograms, excluding food waste collections) (cumulative year to date)

21. Residual waste collected per household (kilograms) (cumulative year to date)

22. Number of missed bins (excluding food waste collections) (cumulative year to date)

23. Percentage of sampled areas which are clean or predominantly clean of litter, detritus, graffiti, Flyposting, or weed accumulations (cumulative year to date)

24. Number of fly tips reported (cumulative year to date)

25. Number of sanctions against environmental crime and anti-social behaviour (cumulative year to date)

26. The number of programmed food safety inspections undertaken (cumulative year to date)

27. Percentage of calls to Call Centre answered (cumulative year to date)

28. Average wait time for customers calling the Call Centre (seconds) (cumulative year to date)

29. Customer satisfaction when contacting our Contact Centre

30. Council Tax collection rate (cumulative year to date)

31. Business Rates collection rate (cumulative year to date)

32. Staff short-term sickness days lost per full time equivalent (FTE) (rolling 12-month total)

33. Staff long-term sickness days lost per full time equivalent (FTE) (rolling 12-month total)

34. Percentage staff turnover (per individual month)

35. The average length of staff service (years) (per individual month)

OUR VALUES (icare)

Our values, known as icare will be embedded into the organisation. The icare values fit with the future ambitions of the Council and will be a key enabler so that we can deliver the Corporate Plan.

INSPIRING

We have genuine pride and passion for public service, doing the best we can for our customers.

COLLABORATIVE

We achieve much more by working together and this allows us to provide the best service for customers.

ACCOUNTABLE

We take personal responsibility for our work and our decisions and we deliver on our commitments to customers.

RESPECTFUL

We respect people's differences and are considerate to their needs.

ENTERPRISING

We use drive and energy to challenge the norm and adapt to changing circumstances. We are always ready for challenges and opportunities and we embrace them.

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Appendix B

Corporate Plan Actions 2025/26

CP Action Number	Action Type	Action	Priority	Outcome	Status
1	Do	Deliver the approved Community Health & Wealth Strategy and go-live with funding mechanisms to invest in initiatives identified and chosen by our communities.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Completed
2	Do	Refresh our Social Value Procurement Policy to ensure our spend benefits local communities and ensure our work complies with recent changes to the Procurement Act 2024.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Completed
3	Do	Improve our evaluation of how we make a difference to local people ensuring we become even better at demonstrating impact	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Ongoing
4	Do	Deliver continued improvements to the One Leisure offer, enhancing existing facilities, implementing recommendations of the One Leisure Long-Term Operating Model and other beneficial opportunities.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Completed
5	Enable	Work with partners to further skills and employment opportunities in the district:	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Revised & Ongoing

		including direct delivery of funded schemes.			
6	Enable	Work with other organisations and businesses to maximise the impact they can have on the health and wellbeing of local communities. Our focus will be on piloting new approaches that can be embedded in future years	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Completed
7	Enable	Focus on maximising physical activity in the district and work to promote this across local partners.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Ongoing
8	Enable	Maximise, and report on, the benefits of a targeted approach to support residents to improve their quality of life through the promotion and delivery of relevant services.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Completed
9	Influence	Continue to work with statutory partners to secure improvements to transport options for Huntingdonshire, including active travel.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Ongoing
10	Influence	Embed the priorities of Huntingdonshire Futures across the work of the Council and Partners whilst influencing and enabling communities to do the same.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Ongoing
11	Do	Report regularly on progress on the delivery of an integrated financial vulnerability	Improving quality of life for local people	Keeping people out of crisis	Completed

		model between HDC and partners (PROJECT).			
12	Do	Act on opportunities for early intervention and regularly report on learning and impact.	Improving quality of life for local people	Keeping people out of crisis	Completed
13	Enable	Maximise, and report on, the benefits of a targeted approach to support residents at risk of experiencing crisis through the promotion and delivery of relevant services (e.g. improve data sharing with the police to inform a targeted on-the-ground door-knocking campaign to help prevent crime).	Improving quality of life for local people	Keeping people out of crisis	Completed
14	Enable	Prevent the causes of homelessness wherever we can by our own efforts but also by working with other partners to tackle the root causes where we can	Improving quality of life for local people	Keeping people out of crisis	Ongoing
15	Do	Continue to support refugees and other guests, seeking to support good community relations and smooth transition into long-term residency or return home.	Improving quality of life for local people	Helping people in crisis	Ongoing
16	Do	Deliver the recommendations of the review into Disabled Facilities Grants undertaken by Officers and Members in 2024/25.	Improving quality of life for local people	Helping people in crisis	Completed
17	Enable	Maximise, and report on, the benefits of a targeted approach to support residents experiencing crisis through the promotion and delivery of relevant services (e.g.	Improving quality of life for local people	Helping people in crisis	Completed

		identifying individuals who could benefit from support offered by the Resident Advice and Information team and reporting on outcomes).			
18	Influence	Lobby, and support campaigns, for improvements to the living conditions of local residents.	Improving quality of life for local people	Helping people in crisis	Ongoing
19	Influence	Be an active partner working with others within health and social care to make sure projects and new initiatives are delivered within Huntingdonshire and maximise the positive impact felt locally	Improving quality of life for local people	Helping people in crisis	Ongoing
20	Do	Develop a new Housing Strategy and Action Plan for 2025-26.	Creating a better Huntingdonshire for future generations	Improving Housing	Completed
21	Do	Continue to use surplus Council owned sites to deliver affordable housing (PROJECT).	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing
22	Do	Develop policy to support the use of civil penalties with regard to private sector housing enforcement.	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing
23	Do	Implement the government's new Supported Housing (Regulatory	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing

		Oversight) Act, review of supported exempt accommodation in the area and introduce licensing regulations.			
24	Enable	Maintain the level of new housing delivery, which meets the needs of Huntingdonshire residents, including the type of home and tenure (open market and social housing).	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing
25	Enable	Work in partnership to look at best practice and funding to improve housing conditions, including retrofit programmes in social and private housing.	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing
26	Influence	Work with Registered Providers to improve conditions in existing accommodation through regeneration schemes.	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing
27	Influence	Work with partners to address barriers to housing delivery and support housing delivery rates.	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing
28	Influence	Work with Health and Social Care Providers to explore future models of housing, support and care, enabling people to live independently for longer.	Creating a better Huntingdonshire for future generations	Improving Housing	Revised & Ongoing
29	Influence	Produce sustainable housing guidance for developers that encourages sustainable construction methods and new homes to be of high environmental standards.	Creating a better Huntingdonshire for future generations	Improving Housing	Completed

30	Do	Promote Huntingdonshire as a destination for high value inward investment, prioritising businesses that are proactively reducing their carbon emissions, and produce an annual report on activity.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Revised & Ongoing
31	Do	Deliver the business support projects within the UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund (REPF) programme, including Manufacturing Digitalisation, Green Business Initiative, Jumpstart business competition and a new Start-up programme (PROJECT).	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Completed
32	Do	Establish the Economic Growth Strategy and Action Plan.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Completed
33	Do	Delivery of the Market Town Programme and their High Street projects. Ensuring their promotion to drive additional economic and social activity.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Ongoing
34	Do	Continue the update to the Local Plan, including updating evidence bases in line with National Planning Policy, particularly where it relates to Economy, Environment and Housing.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Ongoing

35	Enable	Support our market towns and town centres as hubs of economic and social activity.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Revised & Ongoing
36	Enable	Support the visitor economy and culture sector including CPCA Local Visitor Economy Partnership.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Revised & Ongoing
37	Influence	Work with the CPCA and partners to support skills development and opportunities.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Revised & Ongoing
38	Influence	Work with partners to secure investment and growth in Huntingdonshire, maximising the opportunities presented through Local Government Reorganisation and additional devolved powers.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Revised & Ongoing
39	Influence	Influence delivery of infrastructure including East West Rail, A428, A141 Strategic Outline Business Case and future Transport Strategies.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Ongoing
40	Influence	Support and engage in the development of the Local Growth Plan as it is developed by the CPCA, highlighting the inward investment and growth priorities and opportunities for Huntingdonshire	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Completed
41	Influence	Run and attend a programme of events to promote the profile of Huntingdonshire as a place to invest, grow and deliver economic growth.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Completed

42	Do	Maximise opportunities to expand the use of Hydrotreated Vegetable Oil (HVO) Fuel where there is a business case to do so.	Improving quality of life for local people	Lowering our carbon emissions	Completed
43	Do	Maximise decarbonisation of our fleet where there is a business case to do through a fleet strategy.	Improving quality of life for local people	Lowering our carbon emissions	Completed
44	Do	Minimise use of fossil fuels for energy where there is a business case to do so.	Improving quality of life for local people	Lowering our carbon emissions	Completed
45	Do	Showcase and encourage community action to lower carbon emissions.	Improving quality of life for local people	Lowering our carbon emissions	Completed
46	Do	Identify emissions from HDC IT data centres to include in reporting and establish disposal methods for IT equipment to reduce environmental impact.	Improving quality of life for local people	Lowering our carbon emissions	Completed
47	Do	Delivery of Climate Awareness Training across the Council.	Improving quality of life for local people	Lowering our carbon emissions	Completed
48	Do	Maximise use of solar of Council operational buildings (PROJECT).	Improving quality of life for local people	Lowering our carbon emissions	Completed
49	Do	Improve household recycling, reduce greenhouse gas emissions and reducing food waste through implementation of household food waste collections (PROJECT).	Improving quality of life for local people	Lowering our carbon emissions	Completed

50	Enable	Support community projects that reduce carbon emissions. Net Zero Villages (PROJECT).	Improving quality of life for local people	Lowering our carbon emissions	Completed
51	Enable	Enabling community action and engagement to achieve greater biodiversity. Biodiversity4All extension to pilot urban nature corridors and natural flood prevention (PROJECT).	Improving quality of life for local people	Lowering our carbon emissions	Completed
52	Influence	Develop the Council's procurement rules to further embed social and environmental value.	Improving quality of life for local people	Lowering our carbon emissions	Completed
53	Influence	Expand positive climate action support for local businesses, celebrating best practice and sharing knowledge.	Improving quality of life for local people	Lowering our carbon emissions	Ongoing
54	Do	Refresh our Commercial Investment Strategy to support informed and impactful investment.	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Completed
55	Do	Delivery of the Workforce Strategy Action Plan equipping the workforce with skills for the future whilst attracting, retaining and nurturing talent (PROJECT).	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Ongoing

56	Do	Continue our Customer Services improvement programme to ensure that our customers are always at the heart of what we do (PROJECT).	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Ongoing
57	Do	Progress the Development Management Improvement programme informed by the Local Government Association Peer Review to deliver continued efficiency in the planning service (PROJECT).	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Completed
58	Do	Progress delivery of Civil Parking Enforcement across the District to enforce on-street parking activity (PROJECT).	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Completed
59	Do	Build the enhancements to visitor facilities at Hinchingbrooke Country Park (PROJECT).	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Ongoing
60	Do	Implement the recommendations and suggestions made from the Local Government Association Corporate Peer	Delivering good quality, high value-for-money services with good control and	Delivering good quality, high value for-money services with good control	Completed

		Challenge, continuing to drive transparent continuous improvement.	compliance with statutory obligations	and compliance with statutory obligations	
61	Do	Extend the use of benchmarking data to identify opportunities for transformation.	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Completed
62	Do	Expand the use of unit costing within priority service areas to demonstrate productivity and opportunities for transformation.	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Completed
63	Do	Identify opportunities to use Artificial Intelligence in a targeted way to support transformation and efficiency in compliance with emergent legislation.	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Ongoing
64	Do	Listen to local residents and respond to their input on service delivery.	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Ongoing
65	Do	Engage proactively with Local Government Reorganisation to ensure the priorities,	Delivering good quality, high value-for-money	Delivering good quality, high value for-money	Ongoing

		opportunities and efficiencies for our communities are maximised	services with good control and compliance with statutory obligations	services with good control and compliance with statutory obligations	
66	Enable	Enable our outstanding volunteers in our parks, nature reserves and elsewhere to continue to improve the quality of those spaces.	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Ongoing
67	Influence	Our well-run Council will act as a model for our peers.	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Delivering good quality, high value for-money services with good control and compliance with statutory obligations	Ongoing

Appendix C

Corporate Plan Actions 2026/27

CP Action Number	Action Type	Action	Priority	Outcome	Status
1	Do	Deliver the £30 million investment in One Leisure Huntingdon to create a Sport & Health hub that supports residents to be more active, through access to a high-quality, modern leisure facility that meets the needs of growing communities.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Addition
2	Do	Deliver high-quality, accessible and sustainable green spaces that support health and wellbeing for the whole of Huntingdonshire, delivered through targeted investment and the Parks and Open Spaces Commercial Sustainability Plan.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Addition
3	Do	Develop proposals and deliver the Play Sufficiency Scheme, blending capital investment and external funding to improve and enhance children’s play facilities across Huntingdonshire, ensuring they meet the needs of local communities.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Addition
4	Do	Improve our evaluation of how we make a difference to local people, ensuring we	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Ongoing

		become even better at demonstrating impact.			
5	Do	Embed the priorities of Huntingdonshire Futures across the Council's services, decision-making, and partnership activity, ensuring a coordinated place-based approach that enables communities, partners and stakeholders to contribute to shared outcomes.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Addition
6	Enable	Help local people get quality jobs by working with key partners, including ARU, CRC and industries, to join the gap between skills and employment - including establishing programmes that directly address the evolving needs of our key sectors.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Ongoing
7	Enable	Focus on maximising physical activity in the district and work to promote this across local partners. Build links and develop actions to embed connections between leisure, health, environment, economy, community and place, including working with health partners to unlock opportunities for co-located health and wellbeing services alongside our leisure services.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Ongoing
8	Influence	Embed the priorities of Huntingdonshire Futures across the work of the Council and	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Ongoing

		Partners whilst influencing and enabling communities to do the same.			
9	Influence	Continue to work with statutory partners to secure improvements to transport options for Huntingdonshire, including active travel.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Ongoing
10	Influence	Work with key relevant partners to explore the benefits of an Anchor Partnership for Huntingdonshire which will benefit our local communities.	Improving quality of life for local people	Improving the happiness and wellbeing of residents	Addition
11	Do	Deliver the core components of the Community Health & Wealth Fund, moving from successful pilots to embedded delivery that make a difference for residents and demonstrate a social impact return on investment through the Social Value Engine tool.	Improving quality of life for local people	Keeping people out of crisis	Addition
12	Do	Work with town and parish councils and local flood groups to support community preparedness for flooding, enabling local action and building resilience to flood risk across Huntingdonshire.	Improving quality of life for local people	Keeping people out of crisis	Addition
13	Do	Enhance support for care leavers by updating council policies and procedures to treat care experience as if it was a protected characteristic.	Improving quality of life for local people	Keeping people out of crisis	Addition
14	Enable	Explore opportunities with public and private sector partners to secure additional	Improving quality of life for local people	Keeping people out of crisis	Addition

		investment in the Community Health and Wealth Fund, supporting the delivery of improved outcomes for Huntingdonshire's communities.			
15	Enable	Prevent the causes of homelessness wherever we can by our own efforts, but also by working with other partners to tackle the root causes where we can.	Improving quality of life for local people	Keeping people out of crisis	Ongoing
16	Influence	While not the lead flood authority, we will convene and work with key partners to host water management forums and engagement activity, influencing coordinated approaches to flood risk management within the district.	Improving quality of life for local people	Keeping people out of crisis	Addition
17	Influence	Strengthen partnership working with the Voluntary Sector to maximise collective impact and support a more preventative approach.	Improving quality of life for local people	Keeping people out of crisis	Addition
18	Do	Continue to support refugees and other guests, seeking to support good community relations and smooth transition into long-term residency or return home.	Improving quality of life for local people	Helping people in crisis	Ongoing
19	Do	Work with the County Council and other key partners to embed the LIFT project in Huntingdonshire. The project seeks to ensure that residents are accessing	Improving quality of life for local people	Helping people in crisis	Addition

		relevant benefits and support to help their overall wellbeing.			
20	Influence	Be an active partner working with others within health and social care to make sure projects and new initiatives are delivered within Huntingdonshire and maximise the positive impact felt locally.	Improving quality of life for local people	Helping people in crisis	Ongoing
21	Influence	Work with key partners, particularly Cambridgeshire County Council, to maximise the impact of the Poverty Commission's work and deliver improved outcomes for residents across Huntingdonshire.	Improving quality of life for local people	Helping people in crisis	Addition
22	Influence	Work with Cambridgeshire County Council and other key partners to ensure that funding from the Government's Crisis Resilience Fund delivers meaningful support and improved outcomes for residents in Huntingdonshire.	Improving quality of life for local people	Helping people in crisis	Addition
23	Do	Continue to work with Amplius and Inspired to bring forward surplus Council-owned sites to deliver affordable housing.	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing
24	Do	Develop our Empty Homes service provision to help bring private sector empty homes back into use, including the implementation of the Empty Homes strategy.	Creating a better Huntingdonshire for future generations	Improving Housing	Addition

25	Do	Develop policy to support the use of civil penalties with regard to private sector housing enforcement to support improvements to private sector housing and ensure good standards of accommodation for residents.	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing
26	Do	Implement the government's new Supported Housing (Regulatory Oversight) Act, review of supported exempt accommodation in the area and introduce licensing regulations, improving the quality of housing within the district.	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing
27	Enable	Maintain or improve the level of new housing delivery in Huntingdonshire through working with all relevant stakeholders, including the type of home and tenure (open market and affordable housing).	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing
28	Influence	Continue to work with our registered providers (including Places for People) to improve conditions in existing accommodation and where appropriate consider regeneration schemes (e.g. the Suffolk House regeneration scheme).	Creating a better Huntingdonshire for future generations	Improving Housing	Ongoing
29	Do	Continue to promote Huntingdonshire as a destination for high-value inward investment; support and advance our key sectors and sub-sectors, including SMEs;	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Ongoing

		and support delivery of the CPCA Local Growth Plan ambitions.			
30	Do	Focus on unlocking the North Huntingdon Growth Cluster and build on the potential defence cluster by working with the MOD, the wider supply chain, partners and residents across the region, to help shape opportunities for innovation, investment and skills development.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Addition
31	Do	Deliver the Regeneration Programme to stimulate economic growth and social activity, while ensuring robust monitoring and evaluation in line with funding requirements. Continue to work with partners, including Capital and Centric, to consider, explore and deliver Regeneration Opportunities.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Ongoing
32	Do	Continue the update to the Local Plan, including updating evidence bases in line with National Planning Policy, particularly where it relates to Economy, Environment and Housing, moving towards submission to the Planning Inspectorate.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Ongoing
33	Do	Progress the development of a parking strategy that informs our approach to the management of our car parks; and move to implement the adopted strategy and associated actions.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Addition

34	Enable	Continue to work with our partners, including town councils and retail groups, to create a stronger partnership and to deliver joint initiatives and enhance town centre vitality across all market towns.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Ongoing
35	Enable	Work with partners, including the CPCA, and visitor economy businesses to deliver the Tourism Growth Plan, to support SMEs, Huntingdonshires night time economy and to maximise opportunities linked to major regional attractions such as Universal Bedford.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Ongoing
36	Enable	Continue to strengthen the role of markets in our market towns as vibrant hubs for residents, visitors and local businesses	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Addition
37	Enable	Continue to support and encourage economic and housing growth, in line with the CPCA Local Growth Plan and the HDC Economic Growth Strategy, to enable access to a range of jobs, homes and supporting infrastructure that underpin the future prosperity of our communities.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Addition
38	Influence	Continue to work with commercial developers and agents to build relationships, understand the demand and gaps for investment opportunities, and drive growth in Huntingdonshire.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Ongoing

39	Influence	Continue to promote and raise the profile of Huntingdonshire as a destination for investment, highlighting the district's opportunities within the context of the wider region, including the Ox-Cam Supercluster.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Addition
40	Influence	Ensure the delivery of key infrastructure that supports economic growth and housing delivery by influencing major schemes (including East West Rail, A428, A141 Strategic Outline Business Case and Alconbury Weald Railway Station) and working with partners to bring forward coordinated, investable and deliverable solutions.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Ongoing
41	Influence	Engage with and work in partnership with the CPCA on the development of the Spatial Development Strategy for the region, including engagement and input in to its supporting documents and evidence bases.	Creating a better Huntingdonshire for future generations	Forward-thinking economic growth	Addition
42	Do	Deliver energy efficiency improvements across Council assets and community buildings to reduce energy costs and carbon emissions - including through the fleet renewal and Infrastructure Improvement Strategy.	Creating a better Huntingdonshire for future generations	Lowering Carbon Emissions	Addition
43	Do	Work with partners to maximise the uptake of Warm Homes and similar retrofit schemes, improving the energy efficiency of homes across Huntingdonshire and saving residents money.	Creating a better Huntingdonshire for future generations	Lowering Carbon Emissions	Addition
44	Do	Deliver the Habitat Banking Programme across Council-owned sites to improve biodiversity and generate Biodiversity Net Gain units, whilst enhancing accessible	Creating a better Huntingdonshire for future generations	Lowering Carbon Emissions	Addition

		open spaces for residents and creating opportunities for education and community engagement.			
45	Do	Enhance Huntingdonshire's natural environment and biodiversity by delivering tree planting initiatives across the district, enabling communities, partners and landowners to contribute to greener, more sustainable places.	Creating a better Huntingdonshire for future generations	Lowering Carbon Emissions	Addition
46	Influence	Support businesses to improve their net-zero ambitions through green tools and resources.	Creating a better Huntingdonshire for future generations	Lowering Carbon Emissions	Ongoing
47	Influence	Work with critical partners, including National Grid and the CPCA, to influence the development of long-term sustainable energy solutions within the district.	Creating a better Huntingdonshire for future generations	Lowering Carbon Emissions	Addition
48	Influence	Expand positive climate action support for local businesses, celebrating best practices and sharing knowledge.	Creating a better Huntingdonshire for future generations	Lowering Carbon Emissions	Ongoing
49	Do	Ensure the continuity and quality of frontline services throughout Local Government Reorganisation, delivering core services well and minimising disruption for residents and communities.	Doing our core work well	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Addition
50	Do	Maintain the existing work on the Workforce Strategy to ensure that we support and retain the workforce required to deliver	Doing our core work well	Delivering good quality, high value-for-money services with good control	Addition

		frontline services effectively during organisational change.		and compliance with statutory obligations	
51	Do	Engage with residents, businesses and key stakeholders to deliver clear, consistent and timely communication throughout organisational change, aligning with wider engagement activity across Cambridgeshire and Peterborough.	Doing our core work well	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Addition
52	Do	Ensure that Huntingdonshire's good practice and effective service delivery are embedded within the future LGR operating model, while proactively adopting and implementing proven approaches from other councils locally where a clear business case exists.	Doing our core work well	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Addition
53	Do	Delivery of the Workforce Strategy Action Plan equipping the workforce with skills for the future whilst attracting, retaining and nurturing talent.	Doing our core work well	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Ongoing
54	Do	Continue our Customer Experience Programme to ensure that our customers are always at the heart of what we do.	Doing our core work well	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Ongoing
55	Do	Deliver the enhancements to visitor facilities at Hinchingbrooke Country Park.	Doing our core work well	Delivering good quality, high value-for-money services with good control	Ongoing

				and compliance with statutory obligations	
56	Enable	Continue to support and enable our volunteers, along with exploring other volunteering opportunities, that will improve the quality of our environmental assets.	Doing our core work well	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Ongoing
57	Influence	Our well-run Council will act as a model for our peers.	Doing our core work well	Delivering good quality, high value-for-money services with good control and compliance with statutory obligations	Ongoing

Huntingdonshire
DISTRICT COUNCIL

Appendix D: 2026-27 Operational Performance Measures

July 2026 – Performance Team

Foreword

Huntingdonshire District Council

This document is to highlight all of the Operational Performance Measures, or Key Performance Indicators (KPIs), for the 2026/27 financial year.

Please note, due to some data not being available at the time of the report, some targets and interventions are still subject to change pending a review. These metrics are noted within this document, and any changes to them will be approved through the usual governance cycle, including Overview & Scrutiny.

Executive Leader and Executive Councillor for Place – Cllr Sarah Conboy
Deputy Leader Executive Councillor for Economy, Regeneration and Housing – Cllr Brett Mickelburgh
Executive Councillor for Planning – Cllr Tom Sanderson
Executive Councillor for Climate, Transformation and Workforce – Cllr Lara Davenport Ray
Executive Councillor for Governance and Democratic Services – Cllr Liam Dewey-Beckett
Executive Councillor for Resident Services and Corporate Performance – Cllr Nathan Hunt
Executive Councillor for Parks and Countryside, Waste and Street Scene – Cllr Julie Kerr
Executive Councillor for Finance and Resources – Cllr Jo Harvey
Executive Councillor for Communities, Health and Leisure – Cllr Debbie Mickelburgh

2026/27 Operational Performance Measures

Huntingdonshire DISTRICT COUNCIL

Performance Indicator	Portfolio Holder	Responsible Officer	Target	Intervention	Justification
1. Number of attendances at One Leisure Active Lifestyles & Sports Development activities (cumulative year to date)	Cllr Debbie Mickelburgh	Active Environments Operation Manager	65,000	58,500	This metric has performed extremely positively in 2025/26, however due to changes in circumstances regarding the expected frequency of some active lifestyles classes, the attendances of classes is expected to reduce. Therefore, the stretch target from 2025/26 of 65,000 attendances will remain in place for 2026/27.
2. Number of One Leisure Facilities admissions - swimming, Impressions, fitness classes, sports hall and pitches (excluding Burgess Hall, Sawtry and school admissions) (cumulative year to date)	Cllr Debbie Mickelburgh	Leisure & Operations Manager	1,605,065	1,558,316	With improvements to our One Leisure gym facilities, a new strategy for the swimming pools, and the constant strive towards continuous improvement, the Target and Intervention are proposed to be stretched by over 5% compared to the 2025/26 Target and Intervention.

2026/27 Operational Performance Measures

Huntingdonshire DISTRICT COUNCIL

Performance Indicator	Portfolio Holder	Responsible Officer	Target	Intervention	Justification
3. The number of residents enabled to live safely at home and prevented from requiring care or a prolonged stay at hospital via a Disabled Facilities Grant (DFG) (cumulative year to date)	Cllr Nathan Hunt	Head of Communities & Operational Housing	200	180	This metric is extremely unpredictable due to multiple external organisations having significant roles in supporting residents with the Disabled Facilities Grant. The proposed target is aligned with previous year data and forecasting forward with expected results.
4. Average time (in weeks) between date of referral and practical completion of jobs funded through Disabled Facilities Grants (cumulative year to date)	Cllr Nathan Hunt	Head of Communities & Operational Housing	24 weeks	31 weeks	This metric is extremely unpredictable due to multiple external organisations having significant roles in supporting residents with the Disabled Facilities Grant. The proposed target is aligned with previous year data and forecasting forward with expected results.
5. Average number of days to process new claims for Housing Benefit and Council Tax Support (cumulative year to date)	Cllr Nathan Hunt	Revenues and Benefits Manager	22 days	26 days	The Target and Intervention currently in place for this metric are challenging for the Revenues & Benefits service to meet but also ensures that quality services are constantly being provided to the residents of Huntingdonshire.
6. Average number of days to process changes of circumstances for Housing Benefit and Council Tax Support (cumulative year to date)	Cllr Nathan Hunt	Revenues and Benefits Manager	4 days	6 days	The Target and Intervention currently in place for this metric are challenging for the Revenues & Benefits service to meet, as it is better than the national average, but also ensures that quality services are constantly being provided to the residents of Huntingdonshire.

2026/27 Operational Performance Measures

Huntingdonshire District Council

Performance Indicator	Portfolio Holder	Responsible Officer	Target	Intervention	Justification
7. Number of homelessness preventions achieved (cumulative year to date)	Cllr Nathan Hunt	Housing Needs & Resources Manager	TBC	TBC	Performance of this metric is directly aligned with the new build delivery programme. An accurate forecast for this metric is therefore unavailable until the 2026/27 affordable new build delivery programme is released. Targets will be set following its release.
8. Number of households housed through the housing register and Home-Link scheme (cumulative year to date)	Cllr Nathan Hunt	Housing Needs & Resources Manager	TBC	TBC	Performance of this metric is directly aligned with the new build delivery programme. An accurate forecast for this metric is therefore unavailable until the 2026/27 affordable new build delivery programme is released. Targets will be set following its release.
9. Number of households in Temporary Accommodation (snapshot at end of each period)	Cllr Nathan Hunt	Housing Needs & Resources Manager	TBC	TBC	Performance of this metric is directly aligned with the new build delivery programme. An accurate forecast for this metric is therefore unavailable until the 2026/27 affordable new build delivery programme is released. Targets will be set following its release.

2026/27 Operational Performance Measures

Huntingdonshire DISTRICT COUNCIL

Performance Indicator	Portfolio Holder	Responsible Officer	Target	Intervention	Justification
10. Net change in the number of homes with a Council Tax banding (cumulative year to date)	Cllr Brett Mickelburgh	Head of Regeneration, Economy & Housing Delivery	968	871	Although this metric has previously struggled, due to technical adjustments at the Valuations Office Agency, this metric will remain as a proxy for the number of houses delivered. This metric considers the backlog currently caused by the Valuations Office Agency and estimated housing delivery.
11. Number of new affordable homes delivered (cumulative year to date)	Cllr Brett Mickelburgh	Policy and Enabling Officer	480	360	This metric is aligned with the Huntingdonshire Local Housing Needs Assessment target of an average of 480 affordable homes delivered each year.
12. Percentage of planning applications processed on target – major (within 8 weeks or agreed extended period) (cumulative year to date)	Cllr Tom Sanderson	Planning Services Manager	85%	75%	Due to extremely positive performance in this metric in 2025/26, and to continually strive for high performance, the target and intervention have been stretched.
13. Percentage of planning applications processed on target – minor or other (within 8 weeks or agreed extended period) (cumulative year to date)	Cllr Tom Sanderson	Planning Services Manager	80%	75%	Due to extremely positive performance in this metric in 2025/26, and to continually strive for high performance, the target and intervention have been stretched.

2026/27 Operational Performance Measures

Huntingdonshire
DISTRICT COUNCIL

Performance Indicator	Portfolio Holder	Responsible Officer	Target	Intervention	Justification
14. Percentage of planning applications processed on target – household extensions (within 8 weeks or agreed extended period) (cumulative year to date)	Cllr Tom Sanderson	Planning Services Manager	90%	85%	Due to extremely positive performance in this metric in 2025/26, and to continually strive for high performance, the target and intervention have been stretched.
15. The number of planning applications over 16 weeks old with no current extension in place	Cllr Tom Sanderson	Planning Services Manager	10	13	To ensure that the service continues to maintain the low number of planning applications that are significantly delayed, the target has been maintained.
16. The cumulative footfall in our market towns (cumulative year to date)	Cllr Brett Mickelburgh	Economic Development Manager	15,876,336	14,288,702	In an effort to stride towards continuous improvement, and to promote the ongoing regeneration of the four market towns, a stretch of 1% to the Target and Intervention of this metric is proposed.
17. The total number of business engagements by the Economic Development team (cumulative year to date)	Cllr Brett Mickelburgh	Economic Development Manager	700	600	To better align with the exceptional performance this metric had in 2025/26, and to ensure that the service is proactively engaging with businesses, it is proposed that the Target and Intervention are stretched by ~67%.
18. The efficiency of vehicle fleet driving – Energy Efficient Driving Index Score for the waste service	Cllr Julie Kerr	Waste Minimisation and Performance Officer	81%	75%	To ensure that the council is continuously striving to reduce carbon emissions, the Target and Intervention proposed to remain the same as in 2025/26.

2026/27 Operational Performance Measures

Huntingdonshire District Council

Performance Indicator	Portfolio Holder	Responsible Officer	Target	Intervention	Justification
19. Percentage of household waste reused/recycled/composted (excluding food waste collections) (cumulative year to date)	Cllr Julie Kerr	Waste Minimisation and Performance Officer	51%	48%	The Target and Intervention are proposed to remain the same as the Waste Minimisation service ensures the efficient implementation of the food waste service into BAU, and to account for the statements from the Environment Agency, and the Department for Environment, Food & Rural Affairs that the current drought is expected to continue throughout 2026, which reduces the recycling rate in the garden waste bins.
20. Collected household waste per person (kilograms, excluding food waste collections) (cumulative year to date)	Cllr Julie Kerr	Waste Minimisation and Performance Officer	360kg	370kg	To ensure that a continuous effort is made in the pursuit of minimising residential waste, a target which would be an improvement on the national APSE average (34kg per month) for this metric is proposed.
21. Residual waste collected per household (kilograms) (cumulative year to date)	Cllr Julie Kerr	Waste Minimisation and Performance Officer	354kg	416kg	The Target and Intervention is proposed to remain the same as the Waste Minimisation service ensures the efficient implementation of the food waste service into BAU. This target would be an improvement compared to the national APSE average (47kg per month).

2026/27 Operational Performance Measures

Performance Indicator	Portfolio Holder	Responsible Officer	Target	Intervention	Justification
22. Number of missed bins (excluding food waste collections) (cumulative year to date)	Cllr Julie Kerr	Waste Minimisation and Performance Officer	3360	3624	The Target and Intervention is proposed to remain the same as the Waste Minimisation service ensures the efficient implementation of the food waste service into BAU. This target would be an improvement compared to the national APSE average (0.076%).
23. Percentage of sampled areas which are clean or predominantly clean of litter, detritus, graffiti, Flyposting, or weed accumulations (cumulative year to date)	Cllr Julie Kerr	Street Cleansing Manager	95%	92.5%	This Target is to be stretched by 2.5% to align with the exceptional performance of this metric in 2025/26, and to ensure that the service continues to strive towards the top quartile nationally, in which they consistently rank.
24. Number of fly tips reported (cumulative year to date)	Cllr Julie Kerr	Street Cleansing Manager	3000	3150	This target was initially set as a stretch target to strive beyond the national average of 4262 flytips per month. To continuous to strive towards prevent flytips, a target of 3000 is proposed.
25. Number of sanctions against environmental crime and anti-social behaviour (cumulative year to date)	Cllr Debbie Mickelburgh	Community Resilience Manager	138	120	After a positive year of sanctions in 2025/26, the target for this metric is proposed to be stretched by over 43%. The community resilience service continues to work on both preventative and reactive approaches to prevent environmental crime and anti-social behaviour.

2026/27 Operational Performance Measures

Huntingdonshire DISTRICT COUNCIL

Performance Indicator	Portfolio Holder	Responsible Officer	Target	Intervention	Justification
26. The number of programmed food safety inspections undertaken (cumulative year to date)	Cllr Nathan Hunt	Public Protection Manager – Environmental Health	720	612	This figure has been stretched by 17.6% due to an expected increase in inspections to be completed in 2026/27. This was calculated by accounting for the inspections that are due to completed in 2026/27 and considering additional inspections for new and changing businesses.
27. Percentage of calls to Call Centre answered (cumulative year to date)	Cllr Nathan Hunt	Customer Service Manager	85%	80%	This target is in line with the CCMA (Call Centre Management Association) average for all contact centres around the UK to ensure that Huntingdonshire continues to provide residents with high quality services.
28. Average wait time for customers calling the Call Centre (seconds) (cumulative year to date)	Cllr Nathan Hunt	Customer Service Manager	180 seconds	300 seconds	The target for this metric is calculated using CCMA (Call Centre Management Association) data and historic Huntingdonshire District Council data to ensure the organisation is striving towards higher standards for its residents.
29. Customer satisfaction when contacting our Contact Centre	Cllr Nathan Hunt	Customer Service Manager	TBC	TBC	This metric will measure customer satisfaction when contacting our Contact Centre. Data will begin to be published for the month of July onwards. Data will be collected for a data baseline so a realistic yet stretch target can be set.

2026/27 Operational Performance Measures

Huntingdonshire DISTRICT COUNCIL

Performance Indicator	Portfolio Holder	Responsible Officer	Target	Intervention	Justification
30. Council Tax collection rate (cumulative year to date)	Cllr Nathan Hunt	Revenues and Benefits Manager	98.05%	97.75%	To better align with the current economic climate while still setting an achievable target that ensures a high collection rate of Council Tax, a reduction of 0.04% is proposed.
31. Business Rates collection rate (cumulative year to date)	Cllr Nathan Hunt	Revenues and Benefits Manager	98.25%	97.75%	To better align with the current economic climate while still setting an achievable target that ensures a high collection rate of Business Rates, a reduction of 0.54% is proposed.
32. Staff short-term sickness days lost per full time equivalent (FTE) (rolling 12-month total)	Cllr Lara Davenport-Ray	Human Resources Manager	3.5 days	3.75 days	As the organisation continues to follow the national trend of an increasing number of sickness days, especially in short term sickness, a relaxing of the target is proposed to align with national averages in both the public and private sector for this metric.
33. Staff long-term sickness days lost per full time equivalent (FTE) (rolling 12-month total)	Cllr Lara Davenport-Ray	Human Resources Manager	5 days	5.5 days	Despite rising national trends in both the private and public sector, this metric is proposed to remain consistent with the 2025/26 stretch target.

2026/27 Operational Performance Measures

Huntingdonshire DISTRICT COUNCIL

Performance Indicator	Portfolio Holder	Responsible Officer	Target	Intervention	Justification
34. Percentage staff turnover (per individual month)	Cllr Lara Davenport-Ray	Human Resources Manager	1.25%-1.75%	0.75%-2.25%	This metrics target is proposed at this level of turnover per month as it represents healthy turnover within a company – too little turnover suggests a lack of new ideas however too high a turnover indicates difficulty to retain talent and experience.
35. The average length of staff service (years) (per individual month)	Cllr Lara Davenport-Ray	Human Resources Manager	7.9 years	7.5 years	The target for this metric is proposed at 7.9 years to attempt to maintain the current level of experience within the organisation, as it suggest a healthy blend of new talent to the organisation combined with experiences staff.

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Overview and Scrutiny Annual Report

Contents:

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Overview and Scrutiny in Huntingdonshire

Overview and Scrutiny Performance and Growth Panel

Overview and Scrutiny Environment, Communities and Partnerships Panel

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Bringing the Overview and Scrutiny Work Programme to Life

Overview and Scrutiny in Huntingdonshire in 2026/27

Appendices:

Appendix A - Overview and Scrutiny Roles and Remits

Appendix B - Scrutiny Topic Selection Process Map

Introduction

Overview and Scrutiny in Huntingdonshire comprises two Panels, the Chairs and Vice-Chairs of the Panels in 2025/26 were:

Councillor Cath Gleadow

Chair of the Performance and Growth Panel

Councillor Nathan Hunt

Chair of the Environment, Communities and Partnerships

Councillor Simone Taylor

Vice Chair of the Performance and Growth Panel

Councillor Ben Pitt

Vice Chair of the Environment, Communities and Partnerships Panel

Overview and Scrutiny in Huntingdonshire

Scrutiny can be many things. It can:

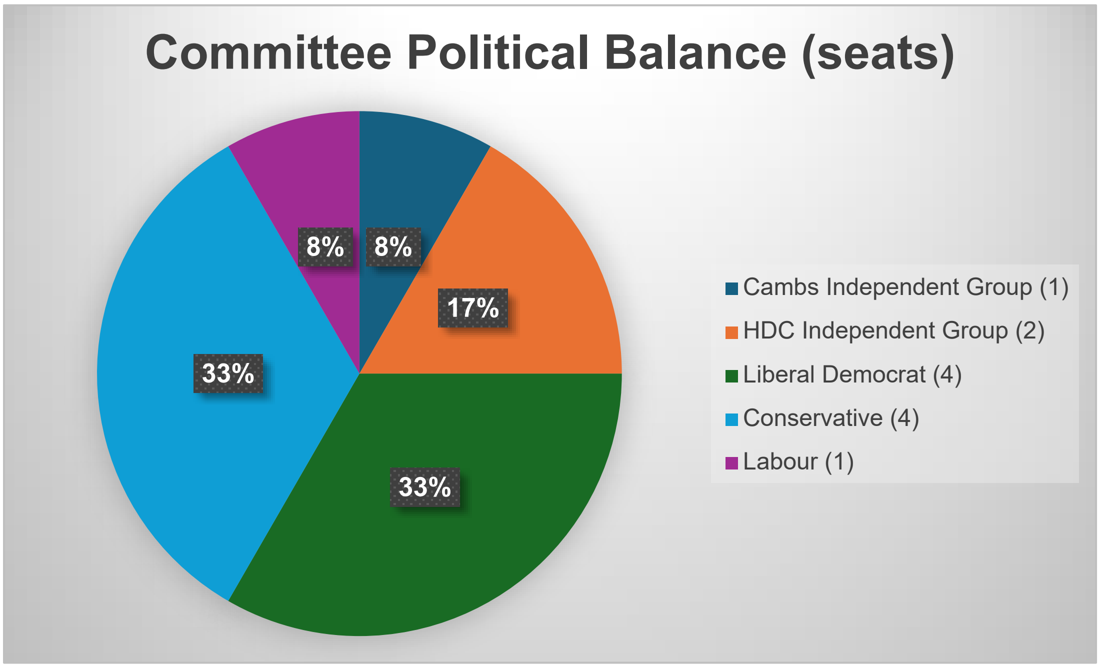
- Hold the Executive to account
- Review existing policies and procedures
- Identify new policies to recommend to the Executive (Scrutiny cannot make policy decisions)
- Consider reports before decisions have been made by Executive (a review of the Key Decisions and pre decision scrutiny)
- Scrutinise partnerships and partners
- Carry out service specific scrutiny
- Address referrals/requests from Council/Executive
- Make proposals to the Executive for developments in so far as they relate to the matters within the committees Terms of Reference
- Address Councillor Calls for actions
- Exercise functions relating to Call In
- Consider any matter affecting the area or its residents.

Both of the Scrutiny Committees may exercise responsibility for the finances, in relation to the roles and remits of each Panel.

Overview and Scrutiny Panel

(Performance and Growth)

- Councillor Catherine Gleadow (Chair)
- Councillor Simone Taylor (Vice-Chair)
- Councillor Ann Blackwell
- Councillor James Catmur
- Councillor Barry Chapman
- Councillor Stephen Corney
- Councillor Ian Gardener
- Councillor Andrew Jennings
- Councillor Patrick Kadewere (From March 2026)
- Councillor Steve McAdam (Until February 2026)
- Councillor Ross Martin
- Councillor Dr Marcus Pickering
- Councillor Clare Tevlin



Introduction from Councillor Cath Gleadow, Outgoing Chair of the Overview and Scrutiny, Performance and Growth Panel.

I assumed the role of Chair at a time of significant change, with a new administration comprising four political groups that came together to work for the common good of the people of Huntingdonshire.

There have been many challenges and successes along the way. We have introduced new and enhanced scrutiny processes, alongside dedicated training for members to strengthen their analytical skills and knowledge, enabling them to effectively interrogate the reports presented. I am pleased to say that every member of the Panel has embraced these opportunities for development and applied them with commitment and professionalism.

Panel members have worked collaboratively throughout, demonstrating respect and consideration for one another and operating in a collegiate manner for the benefit of all residents. This has contributed to a more efficient use of resources and stronger decision-making. This report summaries the Panels' activities over the year and contains illustrations of their impact through the outcomes and results they have achieved.

We have scrutinised some very significant and complex topics, particularly over the past year, including the Economic Growth Strategy, the 2026/27 Budget and the 2026/27 Corporate Plan. These reports following their approval by Cabinet and Council have a significant impact on both the day to day running of the Council and the future direction it takes, and by properly scrutinising and providing a politically independent review of the proposed plans, ensures the best way forward for the Council and Huntingdonshire's residents.

It is also important to recognise that the effectiveness of the Panel is fundamentally supported by the officers who provide guidance and expertise on a continual basis. Their professionalism, experience, and dedication are essential to ensuring that the scrutiny function operates effectively. As I write this report reflecting on the past four years, it has been a privilege to serve the Council and the Committee.

Finally, scrutiny is, by its very nature, an evolving and iterative process. It must continue to adapt and respond to future needs and challenges. I am confident that future members will build on this foundation, continuing to enhance and develop the process.

Topics Scrutinised during the municipal year 2025/26

The reports considered by the Panel included:

- Economic Growth Strategy
- Garden Waste Finance
- Corporate Performance Report 2024/25 Quarter 4
- Financial Performance Report 2024-25 (Quarter 4)
- Corporate Plan - New Performance Indicator Targets and Tolerances
- Discretionary Fees - Planning & Public Protection
- Treasury Management Outturn Report 2024/25
- Shared Services Agreement Renewal
- Corporate Peer Challenge Update 2024/25 Q4
- Regeneration Opportunities
- Increasing Affordable Housing – Inspired Solutions
- Local Plan engagement review
- Corporate Peer Challenge Update 2025/26 Q1
- Planning Enforcement
- Local Government Outcomes Framework Initial Consultation Response
- Corporate Performance Report 2025/26 (Quarter 1)
- Commercial Investment Strategy.
- Community Infrastructure Levy Funding
- Corporate Performance Report 2025/26 (Quarter 2)
- Transformation Report
- Corporate Peer Challenge Update 2025/26 Q3
- Corporate Plan Refresh 26/27
- Empty Homes Strategy
- 2026/27 Revenue Budget & Medium-Term Financial Strategy (2027/28 to 2029/30); including the Capital Programme
- CIL Governance - Phase 2 - Strategic Allocation
- Community Infrastructure Levy Funding
- Corporate Performance Report 2025/26 (Quarter 3)
- Housing Strategy Refresh
- Great Ouse Valley Trust

Call-ins considered during the municipal year 2025/26

No call-ins have been considered by the Panel this municipal year.

Task and Finish Groups Established during the municipal year 2025/26

No Task and Finish Groups have been established by the Panel this municipal year.

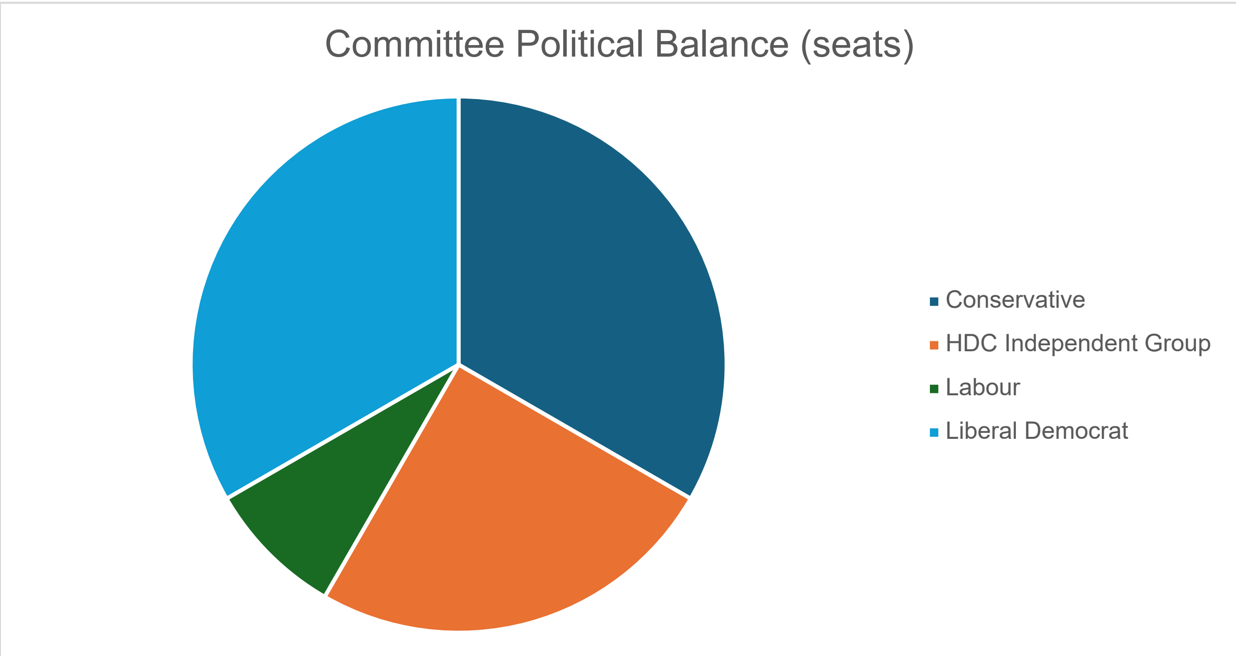
Additional Recommendations made to Cabinet during the municipal year

An additional 7 recommendations were submitted to Cabinet for consideration during the municipal year.

Overview and Scrutiny Panel

(Environment, Communities and Partnerships)

- Councillor Nathan Hunt (Chair)
- Councillor Ben Pitt (Vice-Chair)
- Councillor Tim Alban
- Councillor Simon Bywater
- Councillor Steve Criswell
- Councillor Martin Hassall (until January 2026)
- Councillor Marion Kadewere
- Councillor Charlotte Lowe
- Councillor Shariqa Mokbul
- Councillor Dave Shaw
- Councillor Doug Terry
- Councillor Clare Tevlin (from February 2026)
- Councillor Nic Wells



Introduction from Councillor Nathan Hunt, Outgoing Chair of the Overview and Scrutiny, Environment, Communities and Partnerships Panel.

When I was first elected in 2022, I became Vice Chair of the (then) Overview and Scrutiny Committee for Customers and Partnerships, stepping up into the role as a brand-new Councillor. I remember (nervously) taking up that role and chairing the first ever council committee meeting I ever attended.

Back then, the scrutiny process at HDC relied largely on pre-decision scrutiny, with limited input into policy formation or post-decision scrutiny. This was not the most effective use of the scrutiny process and did not fully utilise the positive opportunities which scrutiny panel members can provide.

In the four years since then, I've continued to serve as Vice Chair and later Chair of the Environment, Communities, and Partnerships Panel. While it has taken time, a huge amount of progress has been made in process changes to avoid a “conveyer belt” approach to the scrutiny work programme, a new process for member-led items for discussion, and more input into policies at a formative stage. These changes have made a genuine positive impact on policy outcomes, and Panel members should be proud of the role they have played in this. And I'm proud of helping steer and implement these changes.

I want to thank Councillor Julie Kerr as former chair of the O&S(EC&P) panel, and Councillor Ben Pitt who has served as Vice Chair since I stepped up into the Chair role. I also want to thank Councillor Cath Gleadow, Councillor Sally Howell, and Councillor Simone Taylor for the roles they played on the O&S(P&G) panel.

There is still work to be done. Effective scrutiny requires positive engagement with the process from executive councillors, active involvement from the committee chairs, a structured and effective work programme, and constructive input from all Panel members. Any Councillor continuing this work has my full support in doing so.

I hope that the new Panel members and chairs will continue this work to improve the scrutiny process, and that the new administration (from May 2026) engages actively and positively with the process. When the scrutiny process works effectively, outcomes for residents and Huntingdonshire as a whole get better - and that is what a council exists to do.

Topics Scrutinised during the municipal year 2025/26

The reports considered by the Panel included:

- Cambridgeshire County Council Health Committee
- One Leisure Solar Installations 2025
- Climate Report Quarter 4
- Community Health and Wealth Building
- Annual Climate Report and Action Plan Update
- One Leisure Independent Review Update
- One Leisure Annual Performance Review
- Building Energy Strategy
- Paxton Pits Nature Reserve Extension of Leases
- Right to Grow Policy Review
- Huntingdon Sport and Health Hub – RIBA Stage 2
- Play Sufficiency
- Council Tax Support 2026/27
- Fleet Renewal and Infrastructure Improvement Strategy Report
- Update on the Community Health and Wealth Building Strategy and Associated Fund
- Lettings Policy Review
- Habitat Banking Programme
- One Leisure Independent Review Update
- Appointment Based Face to Face Services
- Parks and Open Space Commercial Sustainability Plan
- Signing of the Huntingdonshire District Council Armed Forces Covenant
- Local Area Energy Plan 2025/26
- Award of Contracts for the Public Advice and Information Service and Infrastructure and Support to the Voluntary and Community Sector

Additional Recommendations made to Cabinet during the municipal year

One additional recommendation was submitted to Cabinet for consideration during the municipal year.

Appointment to the Cambridgeshire County Council Health Committee

The Panel did not appoint a Councillor as a non-voting co-opted Member to the Cambridgeshire County Council Health Committee and or as substitute due to their being no volunteers, the appointment was referred to the Executive Leader, Councillor S Conboy, to make in the absence of a Panel nomination.

Call-ins considered during the municipal year 2025/26

No call-ins have been considered by the Panel this municipal year.

Task and Finish and Working Groups during the municipal year 2025/26

One Working Group was established by the Panel during this municipal year, this working group looked at the formulation of the Council Tax Premiums Strategy. The work on the Disabled Facilities Grant group was completed and the Group will thereby be disbanded. The Climate Working Group met several times and discussed the Energy Strategy, the Fleet Decarbonisation Project and the Interim RECAP Partnership Waste Strategy.

Overview and Scrutiny Training and Development

Proposals for improved working methods

Following successful training sessions during the previous year, the Overview and Scrutiny Panels continued to take more ownership of their agendas and meetings were held to discuss both the Overview and Scrutiny Work Programmes and Agenda Planning. Members of the Panels are encouraged to submit topics to be considered at meetings and a process chart is then applied to establish a way forward, this can be viewed in Appendix B.

The Panels have also undertaken considering alternative or additional recommendations where appropriate on reports and have passed these forward to Cabinet to consider. An additional 8 recommendations were submitted to Cabinet for consideration during the municipal year.

Participating in the Overview and Scrutiny Process

All Councillors are able to suggest topics for scrutiny. If you wish to do so, please do so via the topic suggestion form which may be obtained from Democratic Services.

When submitting your ideas for scrutiny, please supply any ideas that are suitable for an information briefing or supporting information to allow for consideration for a future review.

Democratic Services will use the Institute of Local Government Studies (Birmingham University) prioritisation guide to help screen out topics that will not result in positive change. Officers will consider topic viability and timescales when adding to the Work Programme.

Bringing the Overview and Scrutiny Work Programme to Life

Over the past four years, the Panels have sought to take more ownership of their agendas and topics discussed. As time has progressed, this new way of working has become more embedded in the way that Scrutiny operates and there are several successes to note from the past year.

The Panel had early sight and input on the Corporate Plan new performance indicator targets and tolerances and this scrutiny helped to shape the refresh of the Corporate Plan before it was brought through the democratic process for approval.

The Working Groups had early sight of several projects, including the Building Energy Strategy, the Fleet Decarbonisation project, the RECAP Partnership Waste Strategy and Council Tax Premiums. The input and scrutinization at an early stage helped Officers to shape and develop these projects before their implementation.

Following a Motion to Council, the Panel reviewed the Right to Grow Policy suggestion and through their scrutiny, Officers were able to navigate a way forward to the benefit of all. In addition, several topics, which had been presented to the Panels, were identified as requiring a further review in the future to scrutinise progress and success, these topics include the HDC Armed Forces Covenant, the One Leisure Solar Panels Installation, the implementation of usage for alternative fuels following a successful trial and the food waste collection service. The reviews of these topics have been included into the Panels forward agendas once a sufficient time period has passed to allow for meaningful scrutiny.

Finally, following the identification of Community Safety Partnerships as a topic of interest for scrutiny, work has been underway to progress the matter and it has been scheduled for review by the Panel in Autumn 2026.

Overview and Scrutiny in Huntingdonshire in 2026/27

Between them, the Panels have begun to develop a programme of work for 2026/27.

Topics already identified for possible inclusion are:

- Community Safety Partnerships
- One Leisure Solar Panel Installations – Review on progress
- Hydro-electric and small wind turbines
- Air quality and congestion
- Great Fen Project
- Immigration Reforms
- Food Waste Collection – Review on progress
- Electric vehicle charging infrastructure
- Alternative Fuels – Review on progress
- Places for People
- HDC Armed Forces Covenant – 12 month review

Studies will be completed on:

- Community Safety Partnerships
- KPIs

Looking ahead to 2026/27

A note from Councillor Tim Alban, Chair of the Overview and Scrutiny (Environment, Communities and Partnerships) Panel

To be a member of an Overview & Scrutiny Panel which covers some of the subject areas I care most about is really special and to chair it is a real privilege.

The Panel name and membership may have changed over the years, particularly in the six since I last chaired it but the willingness to work collaboratively across political groups remains.

During the 2026-27 Municipal Year the Environment Customers & Partnerships Overview & Scrutiny Panel will have seven members who are serving their first term as district councillors and 5 who are existing councillors; our first meeting saw a high level of engagement, with plenty of suggestions of subjects and issues members want to consider alongside those which will come to the panel as part of the democratic process.

As 'back benchers' O&S gives us an opportunity to monitor performance, to scrutinise services and policies and to make recommendations or improvement and I am confident members of the panel will fulfil our obligations.

Looking ahead to 2026/27

A note from Councillor Andrew Wood, Chair of the Overview and Scrutiny (Performance and Growth) Panel

Another year begins for Overview and Scrutiny (Performance and Growth) with much ahead of us, and I am pleased to continue the work of the previous administration who developed the scrutiny process to what it now is. This is in no small part due to the work of the previous Chair, Cllr Cath Gleadow and Vice Chairs, Cllr Sally Howell and Cllr Nic Wells, together with their supporting officers.

To be able to represent our residents on Huntingdonshire District Council is indeed an honour, and I am particularly honoured to Chair a Committee of such importance.

The work of the council supports many aspects of life in this District and it is essential that this is done effectively and efficiently. Our officers are all experts in their field and offer advice to councillors where necessary, enabling them to make decisions that reflect the desires and needs of residents.

Overview and Scrutiny is not there to micromanage all aspects of Council, and scrutinising all work that goes through Council is not an effective use of finite time and resources – doing this risks the O&S panels becoming a rubber stamp. However, areas of concern and particular importance should be seen by our committee and information is then presented to enable us to question aspects of that work. The introduction of member-led items through the topic suggestion process, which was introduced within the last administration, has increased the number of topics to be considered by the panel. This provides a real opportunity for backbench members of the Council to make a difference and influence the work of HDC.

One key function of this committee is to prioritise areas of interest and focus our attention where it can be of most value. The day-to-day work of council continues and we must strike a balance of ensuring that this progresses without distraction, whilst also reviewing information and procedures where positive outcomes can be achieved.

This is a particularly unusual year, in that The Council is aiming to publish a new Local Plan before the end of 2026 and we have the extraordinary task of preparing for Local Government Reorganisation (LGR). The deadline for the latter is set, and we must continue on the assumption that Vesting Day will happen on the 1st April 2027.

Work that is already within our Calendar, includes a regular review of our Corporate Performance Report for each quarter, The Local Plan, Strategic CIL Funding Allocation, Car Parking Strategy and, not least, the 2027/28 Revenue Budget & Medium-Term Financial Strategy. In addition to this we must select items from the Work Programme, which will be included within the calendar dependant upon urgency and value to be added.

It is an exciting time of change, and I look forward to working with all Members of the committee to achieve successful outcomes in all The Council's endeavours, always to the benefit of residents.

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OVERVIEW AND SCRUTINY REMITS

ENVIRONMENT, COMMUNITIES AND PARTNERSHIPS

Service Area	Portfolio	Responsible Officer
Biodiversity	Parks and Countryside, Waste and Street Scene	Head of Leisure, Health & Environment
CCTV	Parks and Countryside, Waste and Street Scene	Head of Operations CCTV Operations Manager
Climate Strategy	Climate, Transformation & Workforce	Head of Leisure, Health & Environment
Communications Strategy	Leader	Head of Communications, Engagement and Public Affairs
Communities (includes engagements, initiatives, community resilience and safety)	Communities, Health and Leisure	Head of Communities & Operational Housing Community Resilience Manager
Community Wealth Building	Communities, Health and Leisure	Head of Communities & Operational Housing
Customer Services (including Document Centre	Resident Services and Corporate Performance	Head of Customer Services, Revenues and Benefits Customer Services Manager
Digital & ICT	Climate, Transformation & Workforce	Chief Digital & Information Officer
External Partnerships	Leader	Corporate Director – Communities
Health & Healthy Communities	Communities, Health and Leisure	Head of Communities & Operational Housing Head of Leisure, Health & Environment
Housing Services (including Housing Needs & Homelessness) and HIA	Resident Services and Corporate Performance	Housing Needs Manager
One Leisure Active Lifestyles & Centres and Sports Development	Communities, Health and Leisure	Head of Leisure, Health & Environment Active Lifestyles and Health Manager
Parks and Countryside	Parks and Countryside, Waste and Street Scene	Head of Leisure, Health & Environment Development and Delivery Manager – Parks, Countryside and Climate
Place Strategy (Embedding)	Leader	Head of Planning, Infrastructure, and Public Protection
Resident Advice	Communities, Health and Leisure	Head of Communities & Operational Housing
Revenues & Benefits	Resident Services and Corporate Performance	Head of Customer Services, Revenues & Benefits

Street scene including Street Cleaning and Grounds Maintenance	Parks and Countryside, Waste and Street Scene	Head of Operations Operations Manager
Town and Parish Council Relations	Leader	Elections and Democratic Services Manager
Voluntary Sector Grants and Community Chest	Communities, Health and Leisure	Head of Communities & Operational Housing
Waste Services including Recycling, Waste Minimisation and Trade Waste	Parks and Countryside, Waste and Street Scene	Head of Operations Waste and Recycling Operations Manager

PERFORMANCE AND GROWTH

Service Area	Portfolio	Responsible Officer
Budget and MTFS	Finance and Resources	Head of Finance
Capital Projects	Finance and Resources	Head of Finance
Car Parking (including Civil Enforcement)	Parks and Countryside, Waste and Street Scene	Head of Economy, Regeneration & Housing Delivery
CIL	Planning	Implementation Team Leader
Commercial Investment Strategy	Finance and Resources	Corporate Director (Finance and Resources)
Corporate Estates	Finance and Resources	Head of Property & Facilities
Corporate Performance	Resident Services and Corporate Performance	Business Performance and Transformation Manager
Economic Development	Economy, Regeneration & Housing	Head of Economy, Regeneration & Housing Delivery Economic Development Manager
Facilities Management including Energy Management	Communities, Health and Leisure	Facilities Manager – Hard Services Facilities Manager – Soft Services
Fleet Management	Parks and Countryside, Waste and Street Scene	Head of Operations Transport Manager
Financial Management	Finance and Resources	Head of Finance
Strategic Housing	Planning Economy, Regeneration & Housing	Head of Planning Infrastructure & Public Protection Head of Economy, Regeneration & Housing Delivery
Local Plan and Local Plan Advisory Group	Planning	Head of Planning Infrastructure & Public Protection Planning Policy Team Leader
Market Town Regeneration	Economy, Regeneration & Housing	Head of Economy, Regeneration & Housing Delivery
Planning Enforcement	Planning	Planning Services Manager
Planning Policies	Planning	Head of Planning Infrastructure & Public Protection
Procurement	Climate, Transformation & Workforce	Procurement Manager
Shared Services (including 3C)	Climate, Transformation & Workforce	Corporate Director Communities
Skills, Employment & Learning	Economy, Regeneration & Housing	Economic Development Manager
Strategic Sites and Major Developments	Planning	Head of Planning Infrastructure & Public Protection
Transport & Infrastructure	Economy, Regeneration & Housing	Head of Planning Infrastructure & Public Protection

Treasury Management	Finance and Resources	Head of Finance Financial and Treasury Accountant

REMITS OF OTHER COMMITTEES

Employment Committee

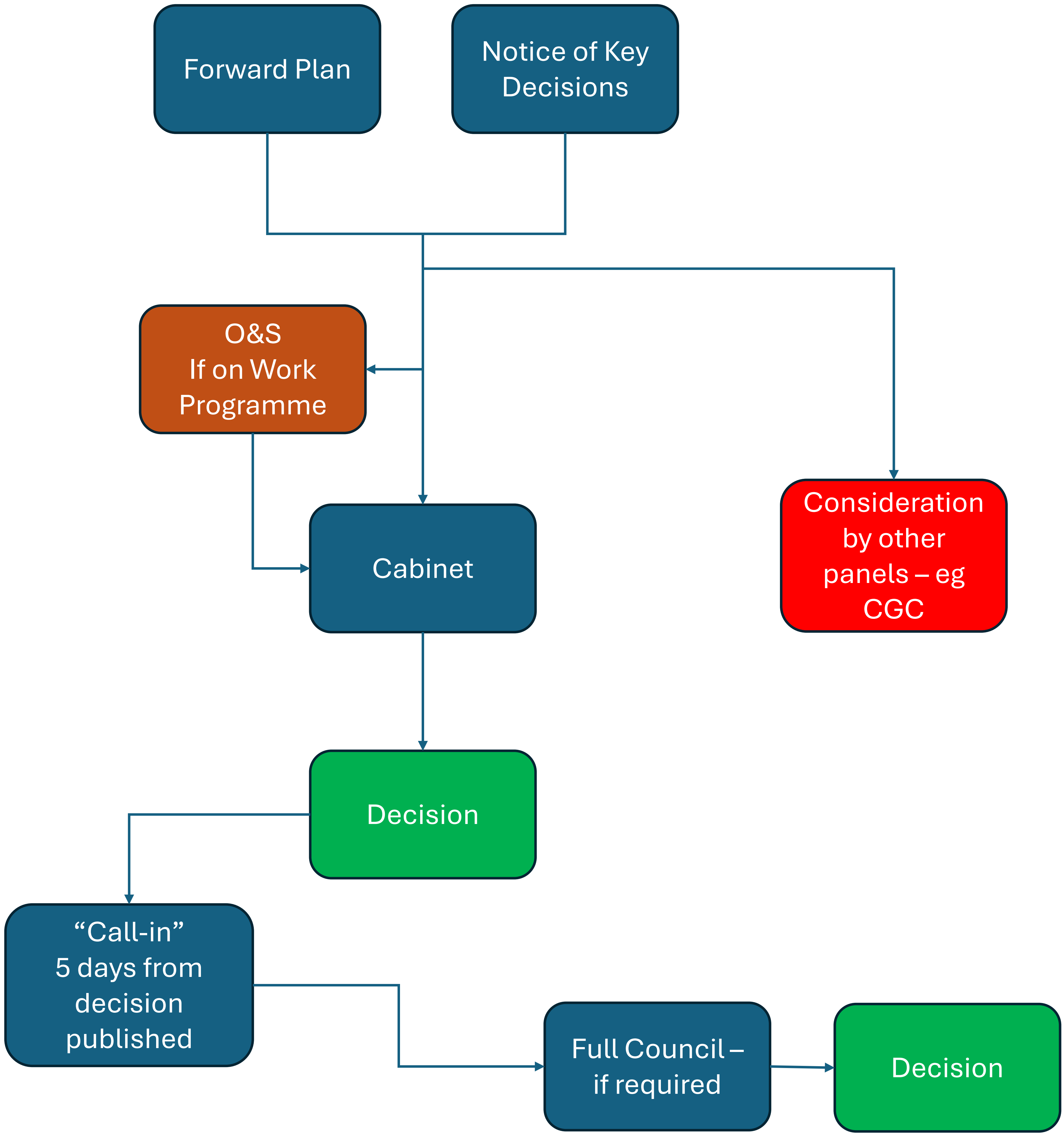
Service Area	Portfolio	Officer
Health and Safety / Safeguarding	Climate, Transformation & Workforce	Corporate Health & Safety Manager
HR and Payroll	Climate, Transformation & Workforce	Head of HR and OD
Organisational Change and Development	Climate, Transformation & Workforce	Head of HR and OD
Workforce Strategy	Climate, Transformation & Workforce	Head of HR and OD

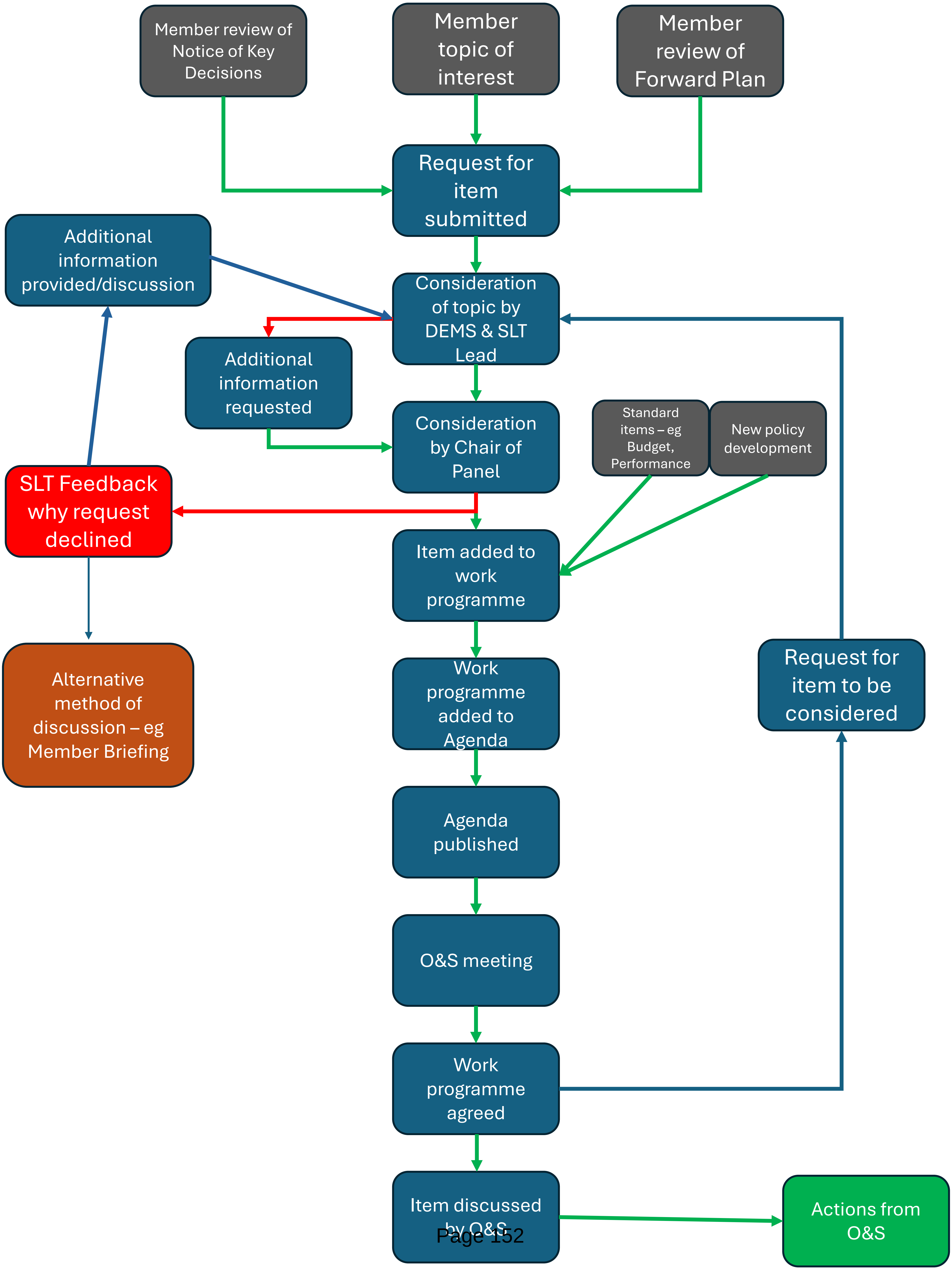
Corporate Governance Committee:

Service Area	Portfolio	Officer
Accountancy	Finance and Resources	Head of Finance
Commercial Investment Strategy	Finance and Resources	Head of Finance
Emergency Planning	Resident Services and Corporate Performance	Head of Planning, Infrastructure, and Public Protection
Fraud	Resident Services and Corporate Performance	Head of Customer Services, Revenues & Benefits
Risk Management	Resident Services and Corporate Performance	Internal Audit Manager
Safeguarding	Climate, Transformation & Workforce	Corporate H&S Manager
Internal Audit	Governance and Democratic Services	Internal Audit Manager
Governance	Governance and Democratic Services	Monitoring Officer Elections and Democratic Services Manager
Constitutional Review	Governance and Democratic Services	Monitoring Officer Elections and Democratic Services Manager

Licensing & Protection

Service Area	Portfolio	Officer
Licensing	Resident Services and Corporate Performance	Public Protection Manager - Licensing
Regulatory (Environment) Services – Animal Welfare/Pest Control	Resident Services and Corporate Performance	Public Protection Manger - Environmental Health
Regulatory (Environment) Services – Environmental Enforcement	Resident Services and Corporate Performance	Public Protection Manger - Environmental Health
Regulatory (Environment) Services – Environmental Health	Resident Services and Corporate Performance	Public Protection Manger - Environmental Health
Regulatory (Environment) Services – Environmental Protection	Resident Services and Corporate Performance	Public Protection Manger - Environmental Health


Forward Plan
Notice of Key Decisions
O&S
If on Work Programme
Cabinet
Consideration by other panels – eg CGC
Decision
“Call-in”
5 days from decision published
Full Council – if required
Decision


Member review of Notice of Key Decisions
Member topic of interest
Member review of Forward Plan
Request for item submitted
Additional information provided/discussion
Consideration of topic by DEMS & SLT Lead
Additional information requested
Consideration by Chair of Panel
Standard items – eg Budget, Performance
New policy development
SLT Feedback why request declined
Item added to work programme
Alternative method of discussion – eg Member Briefing
Work programme added to Agenda
Request for item to be considered
Agenda published
O&S meeting
Work programme agreed
Item discussed by O&S
Actions from O&S

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY
PAUL BRISTOW MAYOR OF CAMBRIDGESHIRE & PETERBOROUGH

Reports from Constituent Council Representatives on the Combined Authority

The following meetings have taken place in March 2026

Overview and Scrutiny Committee, 3 March 2026
Councillor:
Decision Summary Link: Overview and Scrutiny Committee (March)

Transport Committee, 4 March 2026
Councillor:
Decision Summary Link: Transport Committee (March)

Audit and Governance Committee, 5 March 2026
Councillor:
Decision Summary Link: Audit and Governance Committee (March)

Skills Committee, 9 March 2026
Councillor:
Decision Summary Link: Skills Committee (March)

Growth Committee, 11 March 2026
Councillor:
Decision Summary Link: Growth Committee (March)

Combined Authority Board, 18 March 2026
Councillor:
Decision Summary Link: Combined Authority Board (March)

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Reports from Constituent Council Representatives on the Combined Authority

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY
PAUL BRISTOW MAYOR OF CAMBRIDGESHIRE & PETERBOROUGH

The following meetings have taken place in March 2026

Overview and Scrutiny Committee, 3 March 2026
Councillor:
Decision Summary Link: Overview and Scrutiny Committee (March)

Transport Committee, 4 March 2026
Councillor:
Decision Summary Link: Transport Committee (March)

Audit and Governance Committee, 5 March 2026
Councillor:
Decision Summary Link: Audit and Governance Committee (March)

Skills Committee, 9 March 2026
Councillor:
Decision Summary Link: Skills Committee (March)

Growth Committee, 11 March 2026
Councillor:
Decision Summary Link: Growth Committee (March)

Combined Authority Board, 18 March 2026
Councillor:
Decision Summary Link: Combined Authority Board (March)

Overview and Scrutiny Committee: Decision Summary
Meeting: Tuesday, 3 March 2026
Published: 4 March 2026
Decision Review Deadline:

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Apologies for Absence

Apologies from Cllr Wyatt substituted by Cllr Clark, Cllr Neish substituted by Cllr Hodgson-Jones.

2 Declaration of Interests

There were no declaration of interests made.

3 Public Questions

No public questions were received.

4 Minutes of the previous meeting

The minutes of the meeting on 15th January 2026 were approved as an accurate record.

The Action Log was noted by the Committee.

5 Scrutiny Ways of Working Review

The Committee RESOLVED:

a) Approve the Scrutiny Member Role Description for sending out following the elections.
b) To note the working group comments
c) To agree the change of the name for the Rapporteur Role to Scrutiny (Committee) Lead.
d) To accept the draft O&S Terms of Reference and make a recommendation to the Combined authority Board to agree to the changes in order to be incorporated into the constitution.
e) To note the results from the Scrutiny Survey and agree the actions.

6 Overview & Scrutiny Annual Report

The Committee RESOLVED to approve the draft annual O&S Committee report to be presented to the CA Board at its AGM in June.

7 Mayor in Attendance

Mayor Paul Bristow attended and responded to questions from the Committee Members.

8 Corporate Performance Report

The Committee scrutinised the performance information relating to Key Performance Indicators in the Interim Outcomes Framework and Strategic Programmes and Projects and noted the progress to evaluate the impact of the Devolution Deal Investment Fund in a Gateway Review

9 Rapporteur Reports

The Committee received updates from the rapporteurs for the Thematic Committees.

10 Forward Plan

The Committee noted the CA Forward Plan.

11 Work Programme

The Committee RESOLVED:

a) Approve the O&S work programme for the municipal year 2026/27.
b) Agree to hold a work programming workshop on the 11th June 2026.
c) The Committee reviewed and accepted the terms of reference for the Bus Depot Working Group.

12 Date of Next Meeting

All Member Information Day – 8th June 10am – Civic Suite, Pathfinder House
Strategic Scrutiny Training – Beth Evans – 10th June 10am – Teams Meeting
Work Programme Workshop – 11th June 10am – Pathfinder House.
Pre-meet – Thursday 24th June – 10am – Teams Meeting
O&S Committee: 30th June 10am – Pathfinder House

Notes:
Statements in **bold type** indicate additional resolutions made at the meeting.

Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

For more information please contact: Democratic Services at Democratic.Services@cambridgeshirepeterborough-ca.gov.uk

Transport Committee: Decision Summary
Meeting: Wednesday, 4 March 2026
Published: 5 March 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

3 Minutes of the previous meeting

The minutes of the meeting held on 14 January 2026 were approved as an accurate record.

The Action Log was noted by the Committee.

5 Forward Plan

RESOLVED:

A. That the Combined Authority Forward Plan be noted.

6 Director's Highlight Report

RESOLVED:

A. To note the contents of the report.

7 Local Transport Delivery Plan & Capital Transport Funding

RESOLVED:

A. To recommend that the Combined Authority Board approve the Local Transport Delivery Plan (LTDP) for 2026/27 ahead of submission to government on 20 March 2026
B. To note the draft indicative Local Transport Delivery Plan for 27/28, 28/29 and 29/30 will be submitted in March but with opportunity for further revisions prior to final submission to government in September 2026
C. To recommend that the Combined Authority Board approve the process and timing around the review of the Transport Capital Programme (gainshare).
D. To recommend that the Combined Authority Board delegate authority to the Assistant Director - Transport, in consultation with the Chair **and Vice-Chair** of the Transport Committee, to make minor amendments to the LTDP where necessary to reflect Committee feedback ahead of the Board meeting on 18 March 2026.

E. **To recognise that Peterborough City Council and Cambridgeshire County Council are the statutory highway authorities for their respective areas and operate their own adopted prioritisation frameworks and policies for Active Travel, Highway Maintenance and Local Transport Grant funding.**

F. **To recommend to the Combined Authority Board that all capital funding allocated to the Combined Authority for Active Travel, Highway Maintenance and Local Transport Grant purposes, as outlined in 3.2, shall continue to be passported in full to the relevant highway authorities in accordance with the current agreed funding formula, unless and until the Board formally determines otherwise.**

G. **To agree that the passported funding referred to above shall be prioritised, programmed and delivered by the highway authorities in accordance with their own adopted policies, statutory duties and local prioritisation frameworks, provided that such delivery remains consistent with the overarching Local Transport and Connectivity Plan and the approved Local Transport Delivery Plan.**

H. **To recommend that no material caveats, exclusions, or restrictions relating to categories of eligible expenditure, including, but not limited to, safety, enforcement, traffic management, behaviour change, or supporting infrastructure measures, shall be imposed on the use of these funds unless first considered by the Transport Committee and subsequently approved by the Combined Authority Board.**

*Text in **bold** denotes additional wording and recommendations

8 Active Travel Priorities 2026/27

RESOLVED:

A. To endorse the proposed strategic direction for the Walk, Wheel and Cycle Strategy, providing a clear framework to guide future investment decisions and the development of the Active Travel programme.

B. To note the proposed Active Travel priorities for 2026/27, providing a clear and focused programme of investment that supports delivery of the Corporate Plan and wider transport objectives.

C. To note the definition of "high impact" **in para 2.4 of the report, as amended,** as it applies to the Corporate Plan, and its use in shaping the prioritisation of Active Travel interventions and programmes.

Amended section of 2.4 of the report to include the following wording:

Improvements to connectivity to schools, colleges and education settings.

- ~~Interventions that support access to education, skills and opportunity, contributing to improved life chances~~
- **Interventions which transform and decarbonise the 'school run'**
- **Schemes that increase the safety and use of active travel in relation to schools, colleges and education**
- **Including but not limited to School Streets and their enforcement**

*text in **bold** denotes amended wording to the definition and recommendation C.

9 Thematic Committees: Review of Terms of Reference

RESOLVED:

A. To review and comment on proposed amendments to the Terms of Reference as shown in Appendix A.

B. To recommend to the Combined Authority Board that the **additional** revisions **proposed by the Committee** are accepted and incorporated into the Combined Authority's Constitution, **subject to final approval by the Chair and Vice-Chair of the Committee.**

*Text in **bold** denotes amendments to the recommendation.

10 Greater Cambridge Transport Strategy

RESOLVED:

A. To note and provide feedback on GCTS progress to date and planned next steps to achieve the Strategy approval in line with the Statement of Intent.
B. To note the findings from the independent report on engagement with key stakeholders.

11 Bus Stop/Shelter Infrastructure Improvement

RESOLVED:

A. To note the approach being taken to develop prioritised proposals for investment of CPCA capital to improve bus stops and shelters across the CPCA area.

12 Budget and Performance Report

RESOLVED:

A. To note the financial position of the Transport Division for the financial year 25/26 to end of Q3 in December 2025.

13 Work Programme

RESOLVED:

That the Transport Committee Work Programme be noted.

Notes:
Statements in **bold type** indicate additional resolutions made at the meeting.

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Audit and Governance Committee: Decision Summary
Meeting: Thursday, 5 March 2026
Published: 6 March 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

2 Declaration of Interests

Councillor Richard Stobart declared an interest as a member of a Parochial Church Council in receipt of a Grant from the Combined Authority which was administered by South Cambridgeshire District Council.

3 Chair's Announcements

The Chair reported on the Committee's informal discussions with the External and Internal Auditors at the conclusion of the last meeting.

Following the issues with quoracy at the last meeting, the Chair encouraged all members to ensure that their substitutes were able to attend if they were unable to do so.

4 Minutes of the Previous Meeting

Subject to a minor correction to item 15 to delete the words ',the Committee' in the last sentence the Minutes of the meeting held on 11th November 2025 were approved as a correct record.

The Action Log was noted by the Committee.

5 Notes of the Informal Meeting held on 13 January 2026

The Notes of the Informal Meeting held on 13th January 2026 were received and noted by the Committee.

6 CPCA Update

The Executive Director for Resources provided an update on recent CPCA activities.

The Mayor was also in attendance for this item and responded to questions.

7 Updates to the Constitution

<u>RESOLVED:</u> (Unanimous)

A. To recommend that the Combined Authority Board make changes to the Constitution as proposed.

8 Audit and Governance Committee - Review of Effectiveness

RESOLVED: (Unanimous)

A. To note the Review of Effectiveness undertaken by the Internal Auditors RSM.
B. To consider the findings and recommendations arising from the Review.
C. To note the action plan which has been developed in response to the finding of the review and the timescales for completion.
D. That the proposed revisions to the Committee's Terms of Reference be deferred and a revised version be submitted to the Committee's next meeting in the new Municipal Year.

9 Internal Audit - Progress Report

The Committee noted the Internal Auditor's Progress Report.

10 Draft Internal Audit Planning Document 2026/27 Plan

The Committee discussed potential areas for inclusion on the 2026/27 Internal Audit Plan.

11 Corporate Risk Register and Deep Dives

RESOLVED: (Unanimous)

A. To endorse the Corporate Risk Register, Dashboard and Heatmap for December 2025 and the deep dive schedule for the remainder of the year.
B. To undertake a deep dive into Subsidiary Companies and Shareholder Companies and Shareholder Membership – Ineffective governance leads to adverse reputational or financial impact
C. To undertake a deep dive into the Combined Authority adoption of Artificial Intelligence tools – Threats are not understood and mitigated/minimised and opportunities are not maximised.
D. To agree the deep dive schedule for the 2026/27 financial year
E. To endorse the Equality Objectives to be published on the CPCA website.

12 Audit and Governance Committee Draft Annual Report

The Committee commented on the draft Annual Report of the Chair of the Audit and Governance Committee for 2025/26.

The Committee approved the Report and authorised the Chair to make any further amendments as required in advance of presentation to the Combined Authority Board.

13 Standing Items - Updates and Comments

There were no updates to provide to the Committee on Fraud Prevention or Health and Safety.

14 Audit and Governance Work Programme

The Committee reviewed and noted the Work Programme.

15 Date of Next Meeting

The Committee noted that their next meeting is scheduled on Thursday 25 June 2026 at 10am in the CPCA Meeting Room, Pathfinder House, Huntingdon.

Notes:
Statements in **bold type** indicate additional resolutions made at the meeting.

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Skills Committee: Decision Summary
Meeting: Monday, 9 March 2026
Published: 10 March 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

3 Minutes of the previous meeting

The Minutes of the meeting on 19th January 2026 were approved as an accurate record.

The Action Log was noted by the Committee.

4 Public Questions

No public questions were received.

5 Forward Plan

RESOLVED:

A. To note the CPCA's Forward Plan for March 2026.

6 Director's Highlight Report

RESOLVED:

A. To note the report.

7 Connect to Work and Neighbourhood Health

RESOLVED:

A. To note progress with the preparation and development of Connect to Work.

B. To note progress with the preparation and development of Neighbourhood Health / Pioneer Programme.

C. To note progress with the system partnership between the ICB and CPCA in relation to Work and Health Programmes.

8 Local Skills Improvement Plan

RESOLVED: (Unanimous)

A. To endorse the LSIP inception note and recommend the Combined Authority Board endorse this.

B. To endorse the current LSIP 'storyboard' and recommend the Combined Authority Board endorse this.

C. To recommend to the Combined Authority Board that authority is delegated to the Assistant Director for Skills & Employment, in consultation with the Chair of the Skills Committee, to

- approve the draft version of the LSIP prior to its submission by the Employer

Representative Body to Skills England on 31st of March 2026; and

- the final version to be submitted to the Secretary of State in May 2026.

9 Developing a Youth Employment / NEET (Not in Education, Employment or Training) Strategy for Cambridgeshire & Peterborough

RESOLVED: (Unanimous)

A. To endorse the development of a Youth Employment/NEET Strategy for 14–25-year-olds across Cambridgeshire & Peterborough and recommend this to the Combined Authority Board.

B. To endorse the proposed coproduction and engagement approach involving Youth Employment UK as a key design partner, young people, local authorities, education providers, employers, and wider partners.

C. To agree on the three-stage development process and the associated 12-week timeline for Strategy development.

D. To note the resource requirements and confirm that initial scoping will be delivered within existing CPCA capacity, the costs of Youth Employment UK as design consultancy will be covered from the Youth Guarantee Trailblazer budget, and the full financial implications for broader strategy delivery (beyond September 26) will be submitted in a future paper.

E. To recommend that the Combined Authority Board delegate authority to the Assistant Director for Skills & Employment in consultation with the Chair of Skills Committee to:

- finalise and implement the engagement plan with young people, partners and stakeholders.
- convene and coordinate partner organisations and subject matter experts to support co-production and design.
- adjust development activities and sequencing within the agreed 12-week timeline where required.
- prepare the draft Youth Employment/NEET Strategy for future consideration by the Skills Committee and the Combined Authority Board.

10 Establishment of the Integrated Work, Health & Skills Advisory Group - Terms of Reference

RESOLVED:

A. To endorse the Terms of Reference for the Integrated Work, Health & Skills Advisory Group.

B. To note that the Advisory Group will provide strategic oversight of the Get Cambridgeshire & Peterborough Working Plan and act as the primary advisory body to the Skills Committee on system-wide work, health and skills integration.

11 Thematic Committees: Review of Terms of Reference

RESOLVED:

A. To review and comment on proposed amendments to the Terms of Reference as shown in Appendix A.

12 Skills Board Update

RESOLVED:

A. To note the verbal update from the meeting of the Skills Board held on 2nd March 2026.

13 Budget and Performance Report

RESOLVED:

A. To note the financial position of the Skills Division for the financial year 2025/26 to December 2025.

14 Work Programme

RESOLVED:

A. To note the Committee's Work Programme.

15 Date of Next Meeting

Monday 15 June 2026, CPCA Meeting Room, Pathfinder House, Huntingdon PE29 3TN

Notes:
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Growth Committee: Decision Summary
Meeting: Wednesday, 11 March 2026
Published: Friday, 13 March 2026
Decision Review Deadline: Friday, 20 March 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Apologies for Absence

There were no apologies.

2 Declaration of Interests

No declaration of interests were made.

3 Minutes of the previous meeting

The minutes of the meeting on 21 January 2026 were approved as an accurate record.

The Action Log was noted by the Committee.

4 Public Questions

There were no public questions.

5 Combined Authority Forward Plan

RESOLVED

A To note the CPCA Forward Plan for March.

6 Water Issues Presentation

Daniel Johns, WRE Managing Director and Dr. Paul Leinster CBE, Independent Chair of Water Resources East gave a presentation which updated the Committee on the Regional Water Resources Plan for Eastern England.

7 Director's Highlight Report

RESOLVED:

A To note the content of the report.

8 Cambridgeshire Local Area Energy Plan (LAEP)

RESOLVED:

A To recommend to the CA Board that they endorse the Cambridgeshire Local Area Energy Plan as an evidence base to inform strategies and plans for local energy infrastructure requirements, including for submission to relevant partners including UK Power Networks (UKPN), National Energy Systems Operator (NESO) via the Regional Energy System Plan (RESP).

B To note the next steps for the Cambridgeshire LAEP, as set out in section 3.8

of the report and that the Steering Group will review how the LAEP evidence across the Combined Authority area can be maintained going forward.

C To note that the Peterborough LAEP (approved by Peterborough City Council in November 2022) will be used alongside the Cambridgeshire LAEP as a combined evidence base to inform energy infrastructure requirements, including to support the delivery of the Local Growth Plan, the developing the Spatial Development Strategy and the Resilience Plan.

D **To recommend to the CA Board that they consider, in light of Local Government Reorganisation, ownership of the Cambridgeshire Local Area Energy Plan and that they ask officers to consider the implications of adoption of the Plan by the CPCA.**

*Text in **bold** denotes additional recommendation**.**

9 Local Remediation Acceleration Plan (LRAP)

RESOLVED:

A To note the content of this report and the progress to date delivering the Local Remediation Acceleration Plan (LRAP).

10 Update on Development Work for a Spatial Development Strategy (SDS)

RESOLVED:

A To note progress in Spatial Development Strategy work being undertaken by the Combined Authority in responding to the Planning & Infrastructure Act.

B To note submission of the response to the MHCLG consultation on the Draft National Planning Policy Framework in line with the recommendations of the January Committee

11 Resilience Plan

RESOLVED:

A To note the proposal, scope and timescales for the production of the Resilience Plan.

12 Local Visitor Economy Partnership (LVEP)

RESOLVED:

A To endorse and recommend to the Board the submission of an application to Visit England for accreditation as a Local Visitor Economy Partnership (LVEP) for Cambridgeshire and Peterborough.

B To note progress and comment on the emerging strategic priorities in the emerging Cambridgeshire and Peterborough Destination Management Plan (DMP).

13 Strategic Place Partnership Update

RESOLVED:

A To note the progress of the Strategic Place Partnership (SPP) work with Homes England to undertake significant work to drive forward the delivery of homes across Cambridgeshire and Peterborough to meet government housing targets and the ambitions of the Local Growth Plan.

B To note the proposal of jointly establishing a Peterborough City Centre Growth Board to coordinate activity, align policy, and oversee delivery across the area acting as a stepping stone to a potential Mayoral Development Corporation. This would include work to develop a shared terms of reference and action plan, including a shared communications plan. This will be explored at the mayoral roundtable in Peterborough on 13 March with stakeholders.

C To note the progress on the SPP commissions for: North Huntingdon Opportunity Zone, Fenland Growth Triangle and A10 corridor

D To note the progress on the commission covering the development of the Strategic Place Partnership Business Plan, Delivery Plan and pipeline prioritisation

14 Budget and Performance Report

RESOLVED:

A To note the financial position of the Place Division for the financial year 25/26 to the end of the third quarter, December 2025

15 Work Programme

RESOLVED:

A To note the Work Programme.

16 Date of Next Meeting

Tuesday 23 June 2026

Notes:

Statements in **bold type** indicate additional resolutions made at the meeting.

Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

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Combined Authority Board: Decision Summary
Meeting: Wednesday, 18 March 2026
Published: Wednesday, 18 March 2026
Decision Review Deadline: Wednesday, 25 March 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1. Apologies for Absence

Apologies were received from Councillor Anna Smith (Councillor Cameron Holloway substituting) and from Councillor Christopher Morris.

2. Minutes of the previous meeting

The minutes of the meeting on 28 January 2026 were approved as an accurate record and signed by the Mayor. The Action Log was noted.

3. Declaration of Interests

There were no declaration of interests made.

5. Public Questions

One public question was received. The question is published here.

6. Petitions

No petitions were received.

7. Forward Plan

It was resolved to:

A Approve the Forward Plan for March 2026

8. Combined Authority Membership Update

It was resolved to:

A Note the temporary substitute from Huntingdonshire District Council on the Combined Authority's Staffing Committee on Monday 16 February 2026.

B Note the temporary substitute from Cambridge City Council on the Combined Authority's Skills Committee on Monday 9 March 2026.

C Note the confirmation of Member from Fenland District Council on the Combined Authority's Overview and Scrutiny Committee

9. Chief Executive Highlights Report

It was resolved to:

A Note the content of the report

10. Updates to the Constitution

It was resolved to:

A Approve the changes to the Constitution as proposed **(with Appendix A and B deferred to a future meeting)**.

11. Q3 2025/26 Budget Monitoring Report - KD2025/023

It was resolved to:

A Note the financial performance of the Combined Authority based on the actual expenditure as at 31 December 2025.

B Approve the provisional carry-forward requests from 2025/26 into 2026/27 as set out in paragraphs 3.8 and 4.10.

12. Q3 Corporate Performance Report

It was resolved to:

A Note performance information relating to the Combined Authority's Key Performance Indicators in the Interim Outcomes Framework (IOF).

B Note performance information relating to the Combined Authority's Strategic Programmes and Projects.

C Note progress to evaluate the impact of the Devolution Deal Investment Fund in a Gateway Review.

13. Corporate Risk Report - February 2026

It was resolved to:

A Note the Corporate Risk Register, Dashboard and Heatmap for February 2026 (Appendices A-C)

B Note progress of Audit & Governance deep dives and the 2026/27 schedule.

14. Update on Future Devolution Opportunities

It was resolved to:

A Note progress on the work being undertaken by the Combined Authority in preparation for the English Devolution and Community Empowerment Bill and wider legislation including the Planning & Infrastructure Bill receiving Royal Assent.

B Note that the Combined Authority intends to submit an application for Established Mayoral Strategic Authority status in accordance with the updated timeline as set out in paragraph 4.8 and subject to Board approval prior to submission.

15. Local Visitor Economy Partnership (LVEP) – KD2026/012

It was resolved to:

A Approve the submission of an application to Visit England for accreditation as a Local Visitor Economy Partnership (LVEP) for Cambridgeshire and Peterborough.

B Recommend that the Combined Authority Board delegate authority to the Director, Policy & Engagement and Chief Executive, in consultation with the Mayor, to make minor amendments to the LVEP application where necessary to reflect feedback received ahead of the submission of the LVEP application at the end of March 2026.

C Note progress and comment on the emerging strategic priorities in the emerging Cambridgeshire and Peterborough Destination Management Plan (DMP).

16. Funding Decisions

It was resolved to:

A Note the Chief Executive approvals for projects less the £2m under the Single Assurance Framework

17a Cambridgeshire Local Area Energy Plan - KD 2026/001

It was resolved to:

A Endorse the Cambridgeshire Local Area Energy Plan as an evidence base to inform strategies and plans for local energy infrastructure requirements, including for submission to relevant partners including UK Power Networks (UKPN), National Energy Systems Operator (NESO) via the Regional Energy System Plan (RESP).

B To consider, in light of Local Government Reorganisation, ownership of the Cambridgeshire Local Area Energy Plan and ask officers to consider the implications of adoption of the Plan by the CPCA.

18a A NEET Strategy for 14-25 year olds - KD2025/084

It was resolved to:

A Approve the development of a Youth Employment / NEET Strategy for 14–25- year-olds across Cambridgeshire & Peterborough.

B Delegate authority to the Assistant Director for Skills & Employment in consultation with the Chair of Skills Committee to:

- Finalise and implement the engagement plan with young people, partners and stakeholders.
- Convene and coordinate partner organisations and subject matter experts to support co production and design.
- Adjust development activities and sequencing within the agreed 12 week timeline where required.
- Prepare the draft Youth Employment/NEET Strategy for future consideration by the Skills Committee and the Combined Authority Board.

18b Local Skills Improvement Plan – KD2026/011

It was resolved to:

A Endorse the LSIP inception note.

B Endorse the current LSIP ‘storyboard’.

C Delegate authority to the Assistant Director for Skills & Employment, in consultation with the Chair of the Skills Committee to

- approve the draft version of the LSIP prior to its submission by the Employer Representative Body to Skills England on 31 March 2026 and
- the final version to be submitted to the Secretary of State in May 2026.

19.a Local Transport Delivery Plan KD2026/006

It was resolved to:

A Approve the Local Transport Delivery Plan (LTDP) for 2026/27 ahead of submission to government on the 20 March 2026.

B Note the draft indicative Local Transport Delivery Plan for 27/28, 28/29 and 29/30 will be submitted in March but with opportunity for further revisions prior to final submission to government in September 2026

C Approve the process and timing around the review of the Transport Capital Programme (gainshare)

~~G Agree that the passported funding referred to above shall be prioritised, programmed and delivered by the highway authorities in accordance with the requirements of the government’s Local Transport Delivery Plan expectations, including outcomes, as set out in the Memorandum of Understanding between DfT and the Combined Authority.~~

H ~~Recommend that the Combined Authority Board consults with the Transport Committee on any material caveats, exclusions, or restrictions relating to categories of eligible expenditure, including, but not limited to, safety, enforcement, traffic management, behaviour change, or supporting infrastructure measures, ahead of their response and guidance to the mayor when consulted on the rewarding of highways grant.~~

20. Exclusion of the Press and Public

It was resolved that the press and public be excluded from the meeting on the grounds that the next items contain exempt information under Part 1 of Schedule 12A the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed.

21. Business Board - KD2025/043

It was resolved that:

A The Board reviewed and approved new Terms of Reference for the Business Board to take effect from 1 April 2026.

B The Board reviewed and approved appointments of Mayoral nominations to the Business Board

C The current Business Board be retired with effect from 31 March 2026.

22. Peterborough Bus Depot - KD2026/013

It was resolved to:

A Note the progress made towards acquiring the preferred site and agreeing the approach to delivering the next phase of work.

B Approve delegated authority to the Chief Executive and Mayor in consultation with the s73 Officer and Monitoring Officer to negotiate and complete the acquisition of the site, subject to:

a) The purchase price not exceeding the budget previously approved and not exceeding the independent valuation.

b) Legal due diligence

c) Environmental due diligence

d) Positive planning pre-application response relating to the intended use

e) Agreed approach to managing the land upon ownership

C Delegate authority to the Chief Executive in consultation with the Section 73 Officer and Monitoring Officer to negotiate and agree the terms of the funding agreement with Peterborough City Council. The Board is recommended to support CPCA working in partnership with Peterborough City Council through a Grant Funding Agreement to include assisting with purchase of a site, asset management of a site, design and coordination of planning permission for the depot, and disposal of surplus land as required.

D Delegate to the Assistant Director Public Transport authority to enter into contracts and agreements required to progress the delivery of the Depot project up to the point of submission of the planning application, within the scope and intentions set out in the approved business case. This delegation includes authority to procure and appoint such professional, technical, or enabling services as may be reasonably required at this stage of project development.

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Reports from Constituent Council Representatives on the Combined Authority

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

PAUL BRISTOW MAYOR OF CAMBRIDGESHIRE & PETERBOROUGH

The following meetings have taken place in June 2026

Combined Authority Board, AGM, 3 June 2026
Councillor:
Decision Summary Link: Combined Authority Board, AGM (June)

Combined Authority Board, Ordinary, 3 June 2026
Councillor:
Decision Summary Link: Combined Authority Board, Ordinary (June)

Skills Committee, 15 June 2026
Councillor:
Decision Summary Link: Skills Committee (June)

Staffing Committee, 15 June 2026
Councillor:
Decision Summary Link: Staffing Committee (June)

Transport Committee, 17 June 2026
Councillor:
Decision Summary Link: Transport Committee (June)

Funding Committee, 22 June 2026
Councillor:
Decision Summary Link: Funding Committee (June)

Growth Committee, 23 June 2026
Councillor:
Decision Summary Link: Growth Committee (June)

Staffing Committee, 24 June 2026
Councillor:
Decision Summary Link: Staffing Committee (June)

Audit and Governance Committee, 25 June 2026
Councillor:
Decision Summary Link: Audit and Governance Committee (June)

Overview and Scrutiny Committee, 30 June 2026
Councillor:
Decision Summary Link: Overview and Scrutiny Committee (June)

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CAMBRIDGESHIRE & PETERBOROUGH
COMBINED AUTHORITY
PAUL BRISTOW MAYOR
OF CAMBRIDGESHIRE
& PETERBOROUGH

Reports from Constituent Council Representatives on the Combined Authority

The following meetings have taken place in June 2026

Combined Authority Board, AGM, 3 June 2026
Councillor:
Decision Summary Link: Combined Authority Board, AGM (June)

Combined Authority Board, Ordinary, 3 June 2026
Councillor:
Decision Summary Link: Combined Authority Board, Ordinary (June)

Skills Committee. 15 June 2026
Councillor:
Decision Summary Link: Skills Committee (June)

Staffing Committee, 15 June 2026
Councillor:
Decision Summary Link: Staffing Committee (June)

Transport Committee, 17 June 2026
Councillor:
Decision Summary Link: Transport Committee (June)

Funding Committee. 22 June 2026
Councillor:
Decision Summary Link: Funding Committee (June)

Growth Committee, 23 June 2026
Councillor:
Decision Summary Link: Growth Committee (June)

Staffing Committee. 24 June 2026
Councillor:
Decision Summary Link: Staffing Committee (June)

Audit and Governance Committee, 25 June 2026
Councillor:
Decision Summary Link: Audit and Governance Committee (June)

Overview and Scrutiny Committee. 30 June 2026
Councillor:
Decision Summary Link: Overview and Scrutiny Committee (June)

Combined Authority Board: Decision Summary
Meeting: Wednesday, 3 June 2026
Published: Wednesday, 3 June 2026
Decision Review Deadline: Wednesday, 10 June 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1. Apologies for Absence

Apologies were received from Councillor Shabina Qayyum (with Councillor Mohammed Jamil substituting) and from Shaun Grady.

2. Minutes of the previous meeting

The minutes of the meeting on 18 March 2026 were approved as an accurate record and signed by the Mayor. The action log was noted.

3. Declaration of Interests

No interests were declared.

5. Appointment of the Deputy Mayor(s)

The Mayor announced the appointment of Councillor Anna Bailey as Statutory Deputy Mayor.

6. Membership of the Combined Authority

It was resolved to:

A Note the Members and substitute Members appointed by constituent councils to the Combined Authority for the municipal year 2026-27 (Appendix A)

B Confirm that the following bodies continue to be given co-opted member status for the municipal year 2026-27:

i. The Police and Crime Commissioner for Cambridgeshire.

ii. Cambridgeshire and Peterborough Fire Authority.

iii. Central East Integrated Care Board.

C Note the named representative and substitute representative for each organisation as set out in the report.

D Agree that any late notifications of appointments to the Monitoring Officer shall take immediate effect.

7. Appointments to Thematic Committees, including the appointment of Chairs.

It was resolved to:

A Note and agree the Mayor’s nominations to Chairs of committees for 2026-27

B Note the Committee Members and substitute Members appointed by constituent councils to the Combined Authority’s thematic committees for the municipal year 2026-27.

C Note and agree the Membership for the Funding Committee for 2026-27

D Note that Audit and Governance members and Overview & Scrutiny members can attend Funding Committee as observers.

E Note and agree the Membership for the Staffing Committee for 2026/27.

8. Appointment of the Overview and Scrutiny Committee

It was resolved to:

A Confirm that the size of the Overview and Scrutiny Committee should be 14 members; two members from each constituent council and two substitute members for the municipal year 2026-27.

B Agree the political balance on the committee as set out in Appendix A.

C Confirm the appointment of the Member and substitute Member nominated by constituent councils to the Overview and Scrutiny Committee for the municipal year 2026-27 as set out in Appendix B.

9. Appointment of the Audit and Governance Committee

It was resolved to:

A Confirm that the size of the Audit and Governance Committee should be nine members; one member and one substitute from each Constituent Council and two independent persons.

B Agree the political balance on the committee as set out in Appendix A.

C Confirm the appointment of the Member and substitute Member nominated by constituent councils to the Committee for the municipal year 2026-27 as set out in Appendix B.

D Appoint the Independent Person, Mr Rhys Jarvis as Chair for the municipal year 2026/27.

10. Appointments to Outside Bodies

It was resolved to:

A Confirm the existing appointments to outside bodies outlined in para 2.1 and 2.2.

B Appoint the Executive Director, Place and Economy, to the vacant director position on the board of the Cambridgeshire and Peterborough Business Growth Company Ltd.

C Note the log of officer appointments.

11. Overview and Scrutiny Annual Report

It was resolved to:

A Note the Annual Report of the Overview and Scrutiny Committee.

12. Audit and Governance Annual Report

It was resolved to:

A Note the Annual Report of the Audit and Governance Committee for 2025/26.

13. Member Attendance Statistics

It was resolved to:

A Note the Member Attendance Statistics for 2025/26

14. Member Development Annual Report

It was resolved to:

A To note the Member Development sessions held in 2025/26

15. Calendar of Meetings

It was resolved to:

A Note the approved calendar of meetings for the 2026/27 Municipal Year.

Notes:
Statements in **bold type** indicate additional resolutions made at the meeting.

Five Members of the Overview and Scrutiny Committee may call-in a key decision for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

For more information please contact: Democratic Services at
Democratic.Services@cambridgeshirepeterborough-ca.gov.uk

Combined Authority Board: Decision Summary
Meeting: Wednesday, 3 June 2026
Published: Wednesday, 3 June 2026
Decision Review Deadline: Wednesday, 10 June 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1. Apologies for Absence

Apologies were received from Councillor Shabina Qayyum (Councillor Mohammed Jamil substituting) and from Shaun Grady.

2. Declaration of Interests

There were no declaration of interests made.

3. Public Questions

One public question was received. The question is published here.

4. Petitions

No petitions were received.

5. Forward Plan

It was resolved to:

A Approve the Forward Plan for June 2026

6. Chief Executive Highlights Report

It was resolved to:

A Note the content of this report

7. State of the Region

It was resolved to:

A Note the Cambridgeshire & Peterborough State of the Region Review in Q1 2026/27, forming the Combined Authority's evidence base to support investment decisions, business case development, policy and strategy-making.

B Note and comment on plans to disseminate the report and further develop the report and data portal.

C Note and comment on the Authority's national and pan-regional data leadership activity.

8. English Devolution and Community Empowerment Act Update

It was resolved to:

A Note the update on key aspects of the English Devolution & Community

Empowerment Act that are relevant to the Combined Authority.

B Note the update on wider legislation relevant to increased Devolution and the Combined Authority.

C Note current work underway to apply for Established Mayoral Strategic Authority status and the intention for Board approval to be sought in July 2026.

9. Updates to the Constitution

It was resolved to:

A Approve the changes to the Constitution as proposed.

10. Draft Outturn Budget Monitoring Report 2025/26 [KD2026/034]

It was resolved to:

A Note the unaudited draft outturn position of the Combined Authority for the 2025/26 financial year.

B Approve the carry-forward requests from 2025/26 to be profiled across the Medium-Term as set out in the report, paragraphs 3.9 and 4.11.

11. Update from Business Board

It was resolved to:

A Note the summary report from the Business Board meeting held on 13 May 2026

Notes:

Statements in **bold type** indicate additional resolutions made at the meeting.

Five Members of the Overview and Scrutiny Committee may call-in a key decision for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

For more information please contact: Democratic Services at Democratic.Services@cambridgeshirepeterborough-ca.gov.uk

Skills Committee: Decision Summary
Meeting: Monday, 15 June 2026
Published: 15 June 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Apologies for Absence

None.

2 Declaration of Interests

Councillor M Davey declared an interest by virtue of his role as a Director of Cambridgeshire United Football Club.

3 Appointment of Vice-Chair

On being proposed by Cllr L Nethsingha and seconded by Cllr E Murphy, Cllr E Wilson was unanimously appointed as Vice-Chair of the Committee.

4 Minutes of the previous meeting

Subject to the inclusion of Councillor M Goldsack in the list of apologies, the Minutes of the meeting held on 9th March 2026 were approved as an accurate record.

The Action Log was noted by the Committee.

5 Public Questions

One public question was received. The question and response is published here.

6 Forward Plan

RESOLVED:

A. To note the CPCA's Forward Plan.

7 Director's Highlight Report

RESOLVED:

A. To note the contents of the report.

8 Youth Guarantee Trailblazer Year One - Interim Evaluation Report

RESOLVED:

A. To note the interim independent evaluation report produced by the Learning and Work Institute, outlining early findings from year one of the CPCA Youth Guarantee Trailblazer Programme to inform year 2.

9 Adult Skills Review 2024/25 and future planning

RESOLVED to: (Unanimous)

A. Note the findings of the Cambridgeshire and Peterborough CA Adult Skills Funding Review 2024/25.

B. Endorse the overall assessment and strategic direction set out in the report and recommended its approval to the Combined Authority Board. In particular there is a need for sharper prioritisation, stronger focus on progression and outcomes and more deliberate alignment with economic growth priorities.

C. Recommend that the Combined Authority Board agrees that the findings of the review are used to inform and shape future commissioning, performance management and strategic planning for adult skills in the period 2026-29.

10 Cambridgeshire & Peterborough Local Local Skills Improvement Plan, Submission and Transition to Delivery

RESOLVED to:

A. Note that the Cambridgeshire and Peterborough Local Skills Improvement Plan (LSIP) 2026–2029 has now been submitted to Skills England and is pending approval by the Secretary of State. This is expected in June/July 2026.

B. Note the transition from LSIP development to implementation, including the agreed governance and delivery approach.

C. Endorse the proposed role of the Skills Board in stewarding the LSIP through a Priority Sponsor model, ensuring continued employer-led oversight and system leadership.

11 Skills Bootcamps

RESOLVED: to (Unanimous)

A. Note that Skills Bootcamp funding for 2026/27 is now devolved to the Combined Authority and forms part of the consolidated Adult Skills Fund.

B. Recommend that the Combined Authority Board approves the utilisation of £2m, of the total £13.4m 2026/27 Adult Skills allocation, to deliver Skills Bootcamps in 2026/27 (including Wave 6 extensions and Wave 7 provision).

C. Recommend that the Combined Authority Board delegates authority to the Executive Director of Place and Economy working with the Assistant Director for Skills and Employment, in consultation with the Chief Finance Officer and Monitoring Officer, to:

(i) Extend and vary existing Wave 6 contracts where appropriate, in accordance with contract provisions and funding conditions;

(ii) Enter into grant funding agreements and contracts for the delivery of Skills Bootcamps within the approved budget allocation;

(iii) Undertake a relevant procurement exercise and subsequently award and enter into contracts with the successful bidders.

12 Post 16 Capacity Skills Capital Funding

RESOLVED to:

A. Note the development of the Full Business Case for the Post-16 Capacity and Construction Skills Capital Programme ahead of submission through the Combined Authority's Single Assurance Framework (SAF).

B. Provide feedback and commentary, including any questions or suggestions, to inform ongoing programme design and delivery.

13 Thematic Committees: Review of Terms of Reference

RESOLVED to: (Unanimous)

A. Review and comment on proposed amendments to the Terms of Reference as shown in Appendix A.

B. Recommend to the Combined Authority Board that the revisions are accepted and incorporated in to the Combined Authority's Constitution.

14 Budget & Performance Report

RESOLVED to:

A. Note the financial position of the Skills Division for the financial year 2025/26 to March 2026.

15 Skills Board Update

RESOLVED to:

A. Receive the Action Sheets of the meetings of the Skills Board held on 27th April and 18th May 2026.

16 Work Programme

RESOLVED to:

A. Note the Committee's Work Programme.

17 Date of Next Meeting

The next meeting is scheduled for Monday 14 September 2026 at 10am in the

CPCA Meeting Room, Pathfinder House, Huntingdon PE29 3TN.

Notes: Statements in **bold type** indicate additional resolutions made at the meeting. Five Members of the Overview and Scrutiny Committee may call-in a key decision for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.
For more information please contact: Democratic Services at Democratic.Services@cambridgeshirepeterborough-ca.gov.uk

Staffing Committee: Decision Summary
Meeting: Monday, 15 June 2026
Published: 15 June 2026
Decision Review Deadline:

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Apologies for Absence

Apologies received from Cllr Brian Milnes, no substitute, Cllr Sarah Conboy, substituted by Councillor Lara Davenport-Ray and Cllr Hemraj, substituted by Councillor Angus Ellis.

2 Declaration of Interests

There were no declaration of interests made.

3 Minutes of the previous meeting

The minutes of the meeting on 16th February 2026 were approved as an accurate record.

4 Report on increase to HMRC approved mileage rates

The Committee approved the uplift to current mileage rates to reflect the new HMRC approved rates.

5 Exclusion of the Press and Public

It was resolved that the press and public be excluded from the meeting on the grounds that the next report contains exempt information under Part 1 of Schedule 12A the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. The public interest in maintaining the exemption must be deemed to outweigh the public interest in its publication.

6 Shortlisting for the Role Executive Director for Transport

The Committee received the report from the AD Human Resources

RESOLVED
Recommend the shortlisting of 4 candidates to go forward to interview for the role of Executive Director for Transport.

7 Date of Next Meeting

The next meeting is scheduled for 24th June at 10am. The meeting venue is CPCA

Meeting Room, Pathfinder House.

Notes: Statements in **bold type** indicate additional resolutions made at the meeting. Five Members of the Overview and Scrutiny Committee may call-in a key decision for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.
For more information please contact: Democratic Services at Democratic.Services@cambridgeshirepeterborough-ca.gov.uk

Transport Committee: Decision Summary
Meeting: Wednesday, 17 June 2026
Published: Wednesday, 17 June 2026
Decision Review Deadline: Wednesday, 24 June 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately

1 Apologies for Absence

Apologies were received from Councillor Brian Milnes, with Councillor Mark Lunn attending as substitute.

2 Declaration of Interests

Councillor Chris Seaton declared an interest as he was a trustee of FACT Community Transport and Chair of Hereward Community Partnership. Councillor Chris Boden declared an interest as he was a trustee of FACT Community Transport.

3 Election of Vice-Chair

On being proposed by Councillor Chris Boden and seconded by Councillor Chris Seaton it was resolved unanimously to elect Councillor Alex Beckett as Vice-Chair of the Committee.

4 Minutes of the previous meeting

The minutes of the meeting on 4 March 2026 were approved as an accurate record. The action log was noted by the Committee.

5 Public Questions

Eight public questions were received in advance of the meeting. The questions are published here.

6 Forward Plan

It was resolved to:

A Note the Forward Plan for June

7 Director's Highlight Report

It was resolved to:

A Note the contents of the report.

8 Development Funding For Bus Services

It was resolved to:

A Recommend to the CA Board to approve the allocated spend of proposed Section 106 developer funds, with delegated authority to the Assistant Director of Public Transport in consultation with the Chief Finance Officer and

Monitoring Officer, subject to further detailed design of service improvements and enhancements.

B Recommend to the CA Board to approve the award to Stagecoach East with a grant funding agreement (GFA) to maintain the socially necessary route, the Cambridge – Northstowe Citi 5 service, via S106 funding, subject to the successful completion of a subsidy control assessment by the Assistant Director of Public Transport.

C Recommend to the CA Board to approve the allocated spend of S106 funds within Northstowe and Sawtry, when it relates to ongoing community transport projects with delegated authority to the Assistant Director of Public Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into grant funding agreements.

D Note the follow-on work and detailed design of available developer funding into the Network Reimagining project and the future pipeline of CPCA S106 detailed in 'caseload four' in s.3.2.

9 Management of the Local Transport Delivery Plan and Wider Capital (Transport) Programme

It was resolved to:

A Note the progress made since approval of the Local Transport Delivery Plan (LTDP) in March 2026.

B Note the arrangements being established to monitor and report delivery of the LTDP against the Department for Transport's Local Transport Outcomes Framework and associated funding requirements.

C Note that six-monthly performance and monitoring updates will be brought to the Transport Committee, aligned where possible with wider corporate reporting arrangements.

D Note the commencement of the Major Capital Programme Review and the proposed approach to reviewing and prioritising the existing programme.

10 Greater Cambridge Transport Strategy

It was resolved to:

A Note progress to date on the Greater Cambridge Transport Strategy (GCTS) and the planned route to formal approval in November 2026, in accordance with the agreed Statement of Intent

B Recommend to the Combined Authority Board to approve the accompanying interim technical report prepared by Steer as the agreed interim strategic position for the emerging GCTS, recognising that further work will be required in the lead-up to completion in November 2026 (Appendix B).

11 Transport Strategy Update

It was resolved to:

A Note progress to date on the Transport Strategy workstream.

B Note and provide comment on the Draft Freight Strategy scope.

12 Community Transport Review

It was resolved to:

A Note the programme plan based on the findings of the commissioned review of community transport and progress to date on individual projects, including disbursement of S106 funding for appropriate projects,

B Recommend to the Combined Authority Board to continuing to support the local Dial a Ride and Volunteer Car Schemes arrangement through an annual grant funded agreement, and to delegate authority to the Executive Director Transport (including the Interim Executive Director Transport), in consultation with the Chief Finance Officer and Monitoring Officer to enter in the grant funded agreements as detailed in Appendix B: CT Schemes by Parish, and such other agreements as required.

C Recommend to the Combined Authority Board not to expand the provision of Taxi Voucher provision for which the CPCA has inherited responsibility (the South Cambridgeshire Scheme) and to continue with the current arrangements (subject to means testing of all existing members in 27/28 with no new applications being accepted) and to delegate authority to the Executive Director, Transport (including the Interim Executive Director, Transport) to enter into these agreements on an annual basis, in consultation with the Chief Finance Officer and Monitoring Officer

13 Bus Network Reimagined Project - Update

It was resolved to:

A Note the progress of the Bus Network Reimagined Project and the emerging network proposals developed as part of the review of supported bus services across the Cambridgeshire & Peterborough Combined Authority area.

B Note the stakeholder engagement activity undertaken to date, including engagement with neighbouring local authorities, operators and local stakeholders.

C Note the next stages of work, including ongoing consultation, further affordability assessment and continued development of the proposed network changes.

14 Update on Transport Focus' 2025 Your Bus Journey Survey

It was resolved to:

A Note the key findings from Transport Focus' 2025 Your Bus Journey Survey, the related improvements being introduced across Cambridgeshire and Peterborough for bus users, and the approach to monitoring through Corporate Key Performance Indicators (KPIs).

15 Budget and Performance Report

It was resolved to:

A Note the outturn financial position of the Transport division for the financial year 25/26 and Board approved carry-forwards.

B Note the Transport division budget for the next 4 years updated for approved carry-forwards.

16 Work Programme

It was resolved to:

A Note the Transport Committee Work Programme.

17 Exclusion of the Press and Public

It was resolved that the press and public be excluded from the meeting on the grounds that the next item contains exempt information under Part 1 of Schedule 12A the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed.

18 Bus Franchising: Independent Review into Bus Franchising Implementation Pathways, Strategic Delivery Plan and Next Steps

It was resolved to:

A Note the Mayor's Independent Review into Implementation Pathways for the CPCA Bus Franchising Scheme and the recommendations set out in the report.

B In response to the findings of the Independent Review, officers have produced a Strategic Delivery Plan (SDP) to address the key concerns identified. Members are asked to note the plan and provide any feedback or comments.

C Note the additional work to be undertaken in regard to the development of the SDP (further consultation on Service Permits and changes to the original outline business case).

D Recommend to the Combined Authority Board to delegate authority to the Assistant Director Public Transport in consultation with the Chief Finance Officer and Monitoring Officer to procure and enter into contracts for consultant and contractor services required to support bus franchising implementation, including works associated with the development of the Peterborough bus depot

19 Date of Next Meeting

Wednesday, 9 September 2026.

Notes:

Statements in **bold type** indicate additional resolutions made at the meeting.

Five Members of the Overview and Scrutiny Committee may call-in a key decision for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

For more information please contact: Democratic Services at Democratic.Services@cambridgeshirepeterborough-ca.gov.uk

Funding Committee: Decision Summary
Meeting: Monday, 22 June 2026
Published: 22 June 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

3 Election of Vice-Chair

RESOLVED: (Unanimous)

That Cllr Keith Horgan be appointed as Vice-Chair of the Committee.

4 Minutes of the previous meeting

The minutes from the meeting held on 5 January 2026 were approved as an accurate record.

5 CPCA Committees: Review of Terms of Reference

RESOLVED:

A To review and comment on proposed amendments to the Terms of Reference as shown in Appendix A.

B To recommend to the Combined Authority Board that the revisions are accepted and incorporated into the Combined Authority's Constitution.

6 Single Assurance Framework Business Case Approvals: Officer Decisions

RESOLVED:

A To note the Officer Decisions for projects under the Single Assurance Framework delegation from Funding Panels held on 03 March, 15 April, and 02 June 2026.

7 Single Assurance Framework Business Case Approvals: Funding Committee Decisions

RESOLVED: (Unanimous)

A To recommend to the Combined Authority Board the approval of the Business Case for delivery of the Skills Capital Programme (Post-16 Capacity) to March 2030 and totalling £15,143,069 - noting that the individual projects will return for approval as part of the programme.

8 Project Progress Report

RESOLVED

A To note the project progress report including the Strategic Projects Dashboard and Portfolio Dashboard.

9 Work Programme

RESOLVED:

A. To note the Work Programme.

Notes: Statements in **bold type** indicate additional resolutions made at the meeting. Five Members of the Overview and Scrutiny Committee may call-in a key decision for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.
For more information please contact: Democratic Services at Democratic.Services@cambridgeshirepeterborough-ca.gov.uk

Growth Committee: Decision Summary
Meeting: Tuesday, 23 June 2026
Published: 23 June 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

3 Election of Vice-Chair

RESOLVED:

A. That Cllr Hathorn be appointed as Vice-Chair of the Committee.

4 Minutes of the previous meeting

The minutes of the meeting on 11 March 2026 were approved as an accurate record.

The Action Log was noted by the Committee.

7 Director's Highlight Report

RESOLVED:

A To note the content of the report.

8 Spatial Development Strategy (SDS) - KD2025/078

RESOLVED:

A To recommend that, ***taking into account the comments made by the Committee and as approved by the Chair***, the Combined Authority Board approve the Statement of Intent for the preparation of the Cambridgeshire and Peterborough Plan (the Spatial Development Strategy).

*text in **bold** denotes additional wording to the recommendation.

9 Local Growth Plan

RESOLVED:

A To note the update and next steps on the Local Growth Plan.

10 Strategic Place Partnership (SPP) Update

RESOLVED:

A To note the progress in the first year of the Strategic Place Partnership (SPP) work with Homes England to undertake significant work to drive forward the delivery of homes across Cambridgeshire and Peterborough to meet Government Housing targets and those of the Local Growth Plan.

B To note the findings from Volterra on the work to date covering North Huntingdon and the recommendation to work to establish a growth board or task force for future phases of work

C To note the work completed on a SPP business plan and one year delivery plan noting the proposed focus in 2026/27 on

- Pipeline Development (triage and prioritisation)

- Pipeline delivery and performance management- key projects- this will build on the place-based work completed to date.
- Affordable housing delivery
- Communication and partnership

D To recommend to the Combined Authority Board that CPCA forms and joins the Peterborough City Centre Growth Board and that the Executive Director of Place and Economy be delegated to finalise the Terms of Reference and the arrangements for CPCA ‘s participation in the Board in consultation with the Monitoring Officer, Chair of Growth Committee and the Mayor

E To recommend to the Combined Authority Board to agree the conclusions of the SPP Board meeting in April for the revenue funding (RDEL) from Homes England for 2026/27 to be allocated to the key projects as below based on the Homes England funding assessment process to support projects relating to (in priority order):

- Peterborough –next steps for the development framework and delivery models for the city centre regeneration overseen by the Growth Board
- Further work linked to North Huntingdon opportunity zone specifically around RAF Wyton and the A141 and Alconbury Station
- Brownfield land opportunities (which is subject to a separate paper at the committee) • Next steps for Fenland Triangle which will be advised by a roundtable

F To recommend that the Combined Authority Board delegates authority to the Executive Director for Economy and Place in consultation with the Chief Finance Officer and Monitoring Officer to procure activity and enter contracts in line with the terms of the Homes England funding, in consultation with the CPCA SPP board representatives (Mayor and Chair of Growth Committee) to utilise the 2026/27 RDEL fund.

11 Local Nature Recovery Strategy Delivery Plan

RESOLVED:

A To recommend to the Combined Authority Board to approve the Local Nature Recovery Strategy Delivery Plan.

12 Cambridgeshire and Peterborough Destination Management Plan (DMP)

RESOLVED:

A To note that Cambridgeshire and Peterborough’s LVEP application was approved by Visit England in May 2026. This means our region can access to the national LVEP Growth Programme and emerging Department for Culture Media and Sports (DCMS) ‘Visitor Economy Growth Strategy’.

B To note and comment on progress to develop a Destination Management Plan (DMP), which is a condition of Cambridgeshire and Peterborough receiving Local Visitor Economy Partnership (LVEP) accreditation.

C To note progress and comment on the themes of the Regional Visitor Brand and Narrative for Cambridgeshire and Peterborough, to ensure it is fit for purpose in strengthening the region’s identity, enhancing visitor appeal, and supporting delivery of DMP priorities.

D To provide feedback on the implementation plans, with the aim that the DMP and Regional Brand and Narrative function as effective strategic tools for driving sustainable investment, innovation, employment growth, and civic pride, consistent with local priorities and VisitEngland guidance.

E ***To recommend to the CA Board that the LVEP Board reports into the Growth Committee.***

F ***To establish a working group with members of the Growth Committee to help shape the LVEP Terms of Reference***.

*Text in ***bold*** denotes additional recommendations.

13 Brownfield Housing Fund

RESOLVED:

A To note the allocation of £26.1m capital funding to the Combined Authority, subject to agreeing and signing the Memorandum of Understanding (MOU) with Ministry for Housing, Communities and Local Government (MHCLG), to deliver a minimum of 870 new home starts on brownfield sites by 2031

B To recommend to the Combined Authority Board Delegated Authority to the Executive Director of Place and Economy, in consultation with the Section 73 Officer and Monitoring officer, to finalise and sign the MOU on behalf of the Combined Authority once agreed with MHCLG

C To recommend to the Combined Authority Board to note the ~~**request to MHCLG officials** to~~ release of revenue funding to enable to delivery of this capital fund while noting the staffing resources to mobilise and programme manage the Brownfield Housing Fund capital allocation. Further details will be provided to Committee and Board in the full breakdown of exact amount to be determined in the Outline Programme Business Case.

D To note the proposed initial approach to utilising the joint Strategic Place Partnership (SPP) prioritised pipeline of Brownfield housing sites, development of the programme delivery plan and bring forward the Programme Business Case through Single Assurance Framework (SAF) process, in July.

~~Text~~ in bold denotes a change to the recommendation

14 Budget and Performance Report

RESOLVED:

A To note the outturn financial position of the Growth Committee's budgets for the financial year 25/26 and Board approved carry-forwards.

B To note the Growth Committee's budgets for the next 4 years updated for approved carry-forward

15 Work Programme

RESOLVED

A To note the Work Programme

Notes:
Statements in **bold type** indicate additional resolutions made at the meeting.

Five Members of the Overview and Scrutiny Committee may call-in a key decision for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

For more information please contact: Democratic Services at
Democratic.Services@cambridgeshirepeterborough-ca.gov.uk

Staffing Committee: Decision Summary
Meeting: Wednesday, 24 June 2026
Published: 25 June 2026
Decision Review Deadline:

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Apologies for Absence

Apologies received from Cllr Conboy substituted by Cllr Davenport Ray, Cllr Qayyum substituted by Cllr Hemraj and Cllr Milnes.

2 Minutes of the previous meeting

The minutes of the meeting on 15th June 2026 were approved as an accurate record.

3 Declaration of Interests

There were no declaration of interests made.

4 Exclusion of the Press and Public

It was resolved that the press and public be excluded from the meeting on the grounds that the next report contains exempt information under Part 1 of Schedule 12A the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. The public interest in maintaining the exemption must be deemed to outweigh the public interest in its publication.

5 Interviews for Director of Transport

The Committee agreed to appoint the preferred candidate for the role of Director for Transport and to recommend that the CA Board note the appointment on the 15th July 2026.

Notes:
Statements in **bold type** indicate additional resolutions made at the meeting.

Five Members of the Overview and Scrutiny Committee may call-in a key decision for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

For more information please contact: Democratic Services at
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Audit and Governance Committee: Decision Summary
Meeting: Thursday, 25 June 2026
Published: 26 June 2026

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Apologies for Absence

Apologies were received from Councillor Mark Inskip with Councillor Christine Whelan substituting and Councillor Gary Inskip.

2 Declaration of Interests

There were no declarations of interest made.

3 Chair's Announcements

The Chair welcomed new and returning members of the Committee to the first meeting of the municipal year.

4 Appointment of Vice-Chair

On being proposed and seconded Councillor Paul Hodgson-Jones was appointed as Vice-Chair of the Committee.

5 Minutes of the previous meeting

The Minutes of the meeting held on 5 March 2026 were approved as an accurate record.

The Action Log was noted by the Committee, together with progress made against the actions identified within the Review of Effectiveness.

6 Exclusion of the Press and Public

It was resolved that the press and public be excluded from the meeting on the grounds that the next item contains exempt information under Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this to be disclosed.

7 Bus Franchising: Independent Review into Bus Franchising Implementation Pathways, Strategic Delivery Plan and Next Steps

The Committee:

A. Noted the Mayor’s Independent Review into Implementation Pathways for the CPCA Bus Franchising Scheme and the recommendations set out in the report.

B. In response to the findings of the Independent Review, officers have produced a Strategic Delivery Plan (SDP) to address the key concerns identified. Members noted the plan and provided feedback and comments.

C. Noted the additional work to be undertaken in regard to the Strategic Delivery Plan (further consultation on Service Permits and changes to the original outline business case).

8 Re-Admittance of Press and Public

It was resolved to re-admit the press and public.

9 Audit and Governance Committee - Review of Terms of Reference

It was resolved to:

A. review the updated Terms of Reference as set out at Appendix A and recommended their approval to the Board.

10 CPCA Update

The Executive Director for Resources provided an update on recent CPCA activities.

11 Monitoring Officer Update on the Administration of the Ethical Framework, including the Code of Conduct and Gifts and Hospitality and Ombudsman's Annual Review Letter

It was resolved to:

A. Note the update from the Monitoring Officer and the details of Code of Conduct complaints dealt with during the period 1 June 2025 to 31 May 2026.

B. Make comments and recommendations to the Monitoring Officer regarding the administration of the ethical framework as required.

C. Recommend to the Combined Authority Board that the updates to Chapter 16 of the CPCA Constitution and the Code of Conduct at Appendix A and B be adopted into the Constitution.

D. **Subject to the proposed level at which gifts and hospitality should be registered remaining at £50,** approve the updated Gifts and Hospitality Policy for the Mayor, Elected Members and Co-Opted Members at Appendix E and make recommendations as appropriate to the Combined Authority Board on any consequent changes to the Constitution.

E. Consider and note the letter received from the Local Government and Social Care Ombudsman.

12 Updates to the Constitution

The Committee noted the recent changes to the Constitution as a result of the enactment of the English Devolution and Community Empowerment Act 2026 and agreed to reconvene the Constitution Working Group to consider further updates to the Constitution.

13 2025/26 Treasury Management Outturn Report

The Committee reviewed and noted the actual performance for the year to 31 March 2026 against the adopted prudential and treasury indicators.

14 Draft Statement of Accounts and Annual Governance Statement 2025/26

The Committee noted the draft Annual Governance Statement 2025/26 and the draft Statement of Accounts 2025/26.

15 External Audit - 2025/26 Provisional Audit Planning Report

The Committee noted the External Audit – Provisional Audit Planning Report 2025/26.

16a Internal Audit - Progress Report

The Committee noted the Internal Auditor's progress report.

16b Internal Audit - Draft Annual Internal Report 2025/26

The Committee noted the draft Annual Report and Internal Audit Opinion.

16c Internal Audit Strategy 2026/27 - 2028/29, including the 2026/27 Internal Audit Plan

It was resolved to:

A. approve the Internal Audit Plan and the associated Internal Audit Charter.

17 Internal Audit Action Tracker Report

The Committee noted and endorsed progress on the implementation of internal audit actions.

18 Procurement and Grant Update

The Committee considered and noted the contents of the report.

19 Standing Items - Updates and Comments

The Committee received an update on Fraud Prevention and Local Government Reorganisation.

There were no Health and Safety Updates to report.

(The Committee update covering Fraud was undertaken in Exempt Session).

20 Work Programme

The Committee noted the draft work programme for the 2026/27 municipal year. It was suggested that the Spatial Development Strategy be included as a potential area for inclusion.

21 Date of Next Meeting

The Committee noted that their next meeting was scheduled for 10am on Thursday 10th September 2026 at Pathfinder House, Huntingdon.

22 Exclusion of Press and Public

It was resolved that the press and public be excluded from the meeting on the grounds that the next item of business contains exempt information under Part 1 of Schedule 12A of the Local Government Act 1972, as amended and that it would not be in the public interest for this to be disclosed.

23 Corporate Risk Register and Deep Dive

(At this point, the meeting had become inquorate. The remaining business was therefore noted for discussion only, with no decisions taken).

The Committee noted the Corporate Risk Register, Dashboard and Heatmap for May 2026 (Appendices A-C).

The deep dive into Peterborough Station Quarter (PSQ), unable to deliver to time / cost, was deferred to a future meeting.

(The discussion on the Deep Dive was undertaken in Exempt Session).

24 Future Provision of Internal Audit

Members considered and commented upon the proposal to secure new internal audit services as outlined within the report.

Notes:
Statements in **bold type** indicate additional resolutions made at the meeting.

Five Members of the Overview and Scrutiny Committee may call-in a key decision for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

For more information please contact: Democratic Services at
Democratic.Services@cambridgeshirepeterborough-ca.gov.uk

Overview and Scrutiny Committee: Decision Summary
Meeting: Tuesday, 30 June 2026
Published: 30 June 2026
Decision Review Deadline:

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Apologies for Absence

Apologies were received from Cllr Woollard, substituted by Cllr Foice-Beard. Apologies were also received from Cllr Clough.

2 Declaration of Interests

There were no declaration of interests made.

3 Election of Chair

Cllr Van De Weyer was elected Chair for the municipal year 26/27.

4 Election of Vice Chair

Cllr Neish was elected Vice Chair for the municipal year 26/27.

5 Public Questions

One public question was received. The question is published here.

6 Minutes of the previous meeting

The minutes of the meeting on 3 March 2026 were approved as an accurate record.

The Action Log was noted by the Committee.

7 Appointment of Scrutiny Lead Members

Cllr Neish was agreed as the scrutiny lead member for Transport Committee.

Cllr Vellacott was agreed as the scrutiny lead member for Growth Committee.

Cllr Cahn was agreed as the scrutiny lead member for Skills Committee.

8 O&S Work Programme

The Committee noted the draft work programme for the municipal year 2026/27.

The Committee agreed the terms of reference for the Interim Outcomes Framework Working Group which included the appointment of members to sit on the working group.

The Committee also agreed the terms of reference for the Budget Working Group which included the appointment of members to sit on the working group.

The Committee appointed the Bus Depot Working Group. The Committee requested that the terms of reference to brought back to September's meeting.

The following members were appointed to the working groups:

- The Interim Outcomes Framework Working Group: Cllr Van De Weyer, Cllr Clough and Cllr Vellacott
- Budget Working Group: Cllr Hodgson-Jones, Cllr Harvey and Cllr Clough
- Bus Depot Working Group: Cllr Bradnam, Cllr Hay and Cllr Vellacott

9 O&S Terms of Reference

The Committee received the report on the changes to the O&S Committee Terms of Reference.

The Committee recommended to the CA Board to adopt the further amendments for the O&S Terms of Reference in relation to the dismissal of mayoral commissioners as prescribed by MHCLG guidance.

10 Corporate Performance Report Q4 2025/26

The Committee discussed and noted the report.

11 Scrutiny Lead Member Reports

The Committee received updates from the scrutiny lead members for the Thematic Committee.

12 Forward Plan

The Committee noted the CA Forward Plan.

13 Recommendations/Questions to the CA Board

The Committee did not make any recommendations for the CA Board

14 Exclusion of the Press and Public

It was resolved that the press and public be excluded from the meeting on the grounds that the next report contains exempt information under Part 1 of Schedule 12A the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. The public interest in maintaining the exemption must be deemed to outweigh the public interest in its publication.

15 Bus Franchising: Independent Review into Bus Franchising Implementation Pathways, Strategic Delivery Plan and Next Steps

The Committee received the report on the Bus Franchising: Independent Review into Bus Franchising Implementation Pathways, Strategic Delivery Plan and Next Steps.

16 Date of Next Meeting

The next meeting is scheduled for 8th September.

Notes: Statements in **bold type** indicate additional resolutions made at the meeting. Five Members of the Overview and Scrutiny Committee may call-in a key decision for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.
For more information please contact: Democratic Services at Democratic.Services@cambridgeshirepeterborough-ca.gov.uk

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Council – 16.07.2026

Report by: Executive Leader

Lead Cllr: Executive Leader

Wards	Open / Exempt	Key Decision?
All	Open	No

Use of Special Urgency Provisions 2025/26

Executive Summary: It is a requirement within the Council's Constitution that executive decisions taken as a matter of special urgency be reported annually to the Council by the Executive Leader.

Since the Council last received the annual report there has been one key decision taken using the special urgency provisions, which is detailed in Appendix 1 of the submitted report.

Recommendations

1.1. The Council is invited to note the contents of the report.

Report Author(s)

Author 1, Lisa Jablonska, Elections & Democratic Services Manager
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1. PURPOSE OF THE REPORT

1.1 To notify the Council of any key decisions taken throughout the year not included in the Notice of Executive Decisions.

2. BACKGROUND & CONTEXT

2.1 The definition of a key decision is contained within the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and is a decision which is likely:

i. to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the authority's budget for the service or function to which the decision relates; or

ii. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the authority.

2.2 In determining the meaning of 'significant' the authority must have regard to any guidance issued by the Secretary of State and a 'significant' decision is included within the Council's Constitution as any decision which would, if implemented, fall in any of the following categories:

- it is not in accordance with a policy, plan or strategy which forms part of the policy framework approved by the Council;
- it may result in the adoption of any additional policy, plan or strategy by the Council;
- it is not in accordance with the budget approved by the Council;
- it may increase financial commitments in future years above existing budgetary approvals;
- it will result in any of the following:
    - the appointment of additional permanent staff for which there is no budget provision;
    - the acquisition or disposal of land or property with a value in excess of £2,000,000;
    - any budgetary virement in excess of the limits set out in the Code of Financial Management in Part 4 of the Council's Constitution;
    - any statutory order or scheme if it requires, either directly or as a result of objections, the approval of a Minister of the Crown;

- the initiation of local legislation or byelaws;

- it is likely to be of significance in the opinion of the decision taker.

- Any decision to incur expenditure or savings or realignment of expenditure in excess of £200,000 shall be treated as significant.

2.3 Key decisions should be recorded and published in the Notice of Executive Decisions 28 clear days' before the matter is considered.

2.4 However, where the publication of the intention to make a key decision is impracticable, Rule 15 (General Exception) of the Council's Constitution, may apply:

- If the Head of Paid Service has given notice in writing to the Chair of the relevant Overview and Scrutiny Panel, or if there is no such person, each member of that Panel in writing, of the matter to which the decision is to be made;

- A Notice in the prescribed form is available for inspection by the public which provides details of the decision to be made and the reasons why compliance with providing 28 days' notice was impractical; and

- The Notice is published on the Council's website.

2.5 If by virtue of the date by which a decision must be taken Rule 15 (General Exception) cannot be followed, subject to Rule 16 (Special Urgency) of the Council's Constitution, the decision may be taken:

- If the Chair of the relevant Overview and Scrutiny Panel is in agreement that taking the decision cannot reasonably be deferred;

- A Notice in the prescribed form is made available at the offices providing details as to the reasons why the meeting is urgent and cannot reasonably be deferred; and

- The Notice is published on the Council's website.

2.6 As per the Council's Constitution any decisions taken as a matter of urgency must be reported to the next available meeting of the relevant Overview and Scrutiny Panel, together with the reasons for urgency and reported annually to the Council by the Executive Leader.

2.7 In addition to the Council's Constitution, under 100b (4) (b) of the Local Government Act 1972 an item of business may not be considered at a meeting unless by reason of special circumstances, which shall be specified in the minutes, the Chair of the meeting is of the opinion that the item should be considered at the meeting as a matter of urgency.

2.8 One decision was taken under these provisions as a result of the fact that the consultation closed prior to the next scheduled meeting of Cabinet. The details are attached as an Appendix to the report. The Overview and Scrutiny Panel Chair was made aware of the urgent item and raised no objections at the time and was reported to the next relevant Overview and Scrutiny Panel.

3. REASONS FOR THE RECOMMENDED DECISIONS

3.1 It is a requirement within the Council's Constitution that executive decisions taken as a matter of special urgency be reported annually to the Council by the Executive Leader.

Appendix 1

Executive Decisions Taken Under Special Urgency Provision – Annual Report

Date of Decision	Decision Maker	Agenda Item	Decision Made	Reason for urgency
24th November 2025	Cabinet	Local Government Reorganisation	Cabinet approved the recommendations – (a) noted the various options that have been presented relating to Local Government Reorganisation for Cambridgeshire & Peterborough; (b) noted the criteria and process established by Government and that the Secretary of State will be the end decision-maker; (c) considered and commented on the various options against the criteria identified, noting that the various options will be incorporated into a single submission made on behalf of all Councils in Cambridgeshire & Peterborough; (d) considered the comments provided by the Overview and Scrutiny Joint Group and Full Council in respect of the proposals and the vote by Council to support any or none of the options presented. (e) determined that the Council wishes to support Option E (noting that the Council can only support one option);	The reason the decision was urgent was that a final proposal relating to LGR was required to be submitted to the Government by the 28th November 2025.

			(f) delegated authority to the Chief Executive, in consultation with the Executive Leader of the Council, to write to the Secretary of State and other Leaders & Chief Executives within Cambridgeshire & Peterborough to communicate the Council's decision (rec E); (g) delegated authority to the Chief Executive, in consultation with the Leader of the Council, to complete and finalise a Foreword for the final business case in support of Option E. (rec E); (h) based upon the final decision (rec E), delegated authority to the Chief Executive, in consultation with the Executive Leader of the Council, to liaise with other Leaders and Chief Executives to make any final amendments to the single submission for Cambridgeshire & Peterborough in advance of submission to the Government; and (i) delegated to the Chief Executive, in consultation with all Group Leaders and non-group aligned Members, to formulate and submit a response to any formal consultation on proposals for Local Government Reorganisation in Cambridgeshire & Peterborough.	

MEETINGS OF THE COUNCIL'S COMMITTEES AND PANELS SINCE THE LAST ORDINARY MEETING

MARCH 2026

OVERVIEW AND SCRUTINY (PERFORMANCE AND GROWTH)

- Community Infrastructure Levy Funding
- Corporate Performance Report 2025/2026 (Quarter 3)

OVERVIEW AND SCRUTINY (ENVIRONMENT, COMMUNITY AND PARTNERSHIPS)

- Parks and Open Space Commercial Sustainability Plan
- Signing of the Huntingdonshire District Council Armed Forces Covenant
- Local Area Energy Plan 2025/2026
- Award Of Contracts For The Public Advice And Information Service And Infrastructure And Support To The Voluntary And Community Sector

DEVELOPMENT MANAGEMENT COMMITTEE

- 10 Applications requiring reference to Development Management Committee
- Appeal Decisions
- Section 106 Agreement Advisory Group

CABINET

- Signing of the Huntingdonshire District Council Armed Forces Covenant
- Community Infrastructure Levy Funding
- Empty Homes Strategy
- Parks and Open Space Commercial Sustainability Plan
- Corporate Performance Report 2025/2026 (Quarter 3)
- Variations to the Membership of Working Groups
- Award Of Contracts For The Public Advice And Information Service And Infrastructure And Support To The Voluntary And Community Sector

CORPORATE GOVERNANCE COMMITTEE

- Emergency Planning- Compliance Report
- Corporate Risk Register

- ❖ Draft Internal Audit Plan for 2026/2027 and Internal Audit Charter.
- ❖ Internal Audit Progress Report
- ❖ Internal Audit Actions Update
- ❖ Members ICT
- ❖ Future Arrangements for Internal Audit
- ❖ Corporate Governance Committee Progress Report
- ❖ 3C ICT Year One Audit

DEVELOPMENT MANAGEMENT COMMITTEE

- ❖ 3 Applications requiring reference to Development Management Committee

LICENSING AND PROTECTION SUB COMMITTEE

- ❖ Appeal following refusal to grant Street Trading Consent

NEW- GRANTS PANEL

- ❖ Community Chest Grant Aid Awards to Voluntary Organisations 2025/26

APRIL 2026

OVERVIEW AND SCRUTINY (PERFORMANCE AND GROWTH)

- ❖ Housing Strategy Refresh
- ❖ Great Ouse Valley Trust

HINCHINGBROOKE COUNTRY PARK JOINT GROUP

- ❖ Head Rangers Report
- ❖ Finance Report
- ❖ Date of next meeting

DEVELOPMENT MANAGEMENT COMMITTEE

- ❖ Development Management- Deferred Item – The Stukeleys 01922/OUT

CABINET

- ❖ Housing Strategy 2026/2031
- ❖ Self- Designation of the Great Ouse Valley Way

LICENSING SUB COMMITTEE

- ❖ Golden Pizza Company Huntingdon Limited, 4 Halcyon Court, Huntingdon PE29 6DG

LICENSING SUB COMMITTEE

- ❖ David Lloyd Leisure , Nuffield Road, ST Neots PE19 0DR

LICENSING SUB COMMITTEE

- ❖ Farcet Local, 28 Mian Street, Farcet PE7 3AN

LICENSING SUB COMMITTEE

- ❖ Medium license, Abbots Ripton Hall, Hall Lane, Abbots Ripton, Huntingdon PE29 2PQ
- ❖ Small Events Pre 23:00 license, Abbots Ripton Hall, Hall Lane, Abbots Ripton, Huntingdon PE29 2PQ
- ❖ Small Events Post 23:00 license, Abbots Ripton Hall, Hall Lane, Abbots Ripton, Huntingdon PE29 2PQ

JUNE 2026

OVERVIEW AND SCRUTINY (PERFORMANCE AND GROWTH)

- ❖ Corporate Performance Report 2025/2026 (Quarter 4)

OVERVIEW AND SCRUTINY (ENVIRONMENT, COMMUNITY AND PARTNERSHIPS)

- ❖ Cambridgeshire County Council Health Committee

CABINET

- Corporate Performance Report 2025/2026 (Quarter 4)
- Representation on Organisations

CORPORATE GOVERNANCE COMMITTEE

- Change to Constitution: Adoption of National Scheme of Delegation of Decisions on Planning Applications
- Approval for Publication of Draft 2025/2026 Statement of Accounts
- External Audit Plan
- Corporate Risk Register
- Internal Audit Progress Report
- Internal Audit Actions Update
- Internal Auditors Annual Report- Including Head of Internal Audit Opinion 2025/2026
- Corporate Governance Committee Progress Report

LICENSING AND PROTECTION COMMITTEE

- Monitoring Report on the Delivery of the food law enforcement and health and safety service plans
- Service Plan for food law enforcement 2026/2027
- Scheme of delegation
- Street Trading Policy update
- Suspension and revocation of Hackney Carriage and Private Hire Licenses
- Licensing and Protection Sub Committees
- Additional Item- Representatives on Organisations

LICENSING COMMITTEE

- Licensing Committee- Scheme of delegation to Officers
- Licensing Sub Committees

DEVELOPMENT MANAGEMENT COMMITTEE

- 2 Applications requiring reference to Development Management Committee
- Appeal Decisions

EMPLOYMENT COMMITTEE

- Workforce Information Report (Quarter 4)

- Workforce Strategy Update
- Workforce Equality Report
- Time off for Volunteering Policy
- Representatives of Employees

JULY 2026

OVERVIEW AND SCRUTINY (PERFORMANCE AND GROWTH)

- Treasury Management Outturn Report 2025/2026
- Financial Performance Report 2025/2026 (Quarter 4)
- Corporate Plan Refresh 2026/2027
- Combined Authority Mayoral Car Parking Subsidy

OVERVIEW AND SCRUTINY (ENVIRONMENT, COMMUNITY AND PARTNERSHIPS)

- One Leisure Solar Installations Update
- Community Health and Wealth Strategy Update

CORPORATE GOVERNANCE COMMITTEE

- Disposals & Acquisitions Policy Land and Property - Update on Thresholds
- Annual Review of Fraud Investigation Activity
- Internal Audit Progress Report
- Internal Audit Actions Update
- Corporate Risk Register
- Annual Report of the Corporate Governance Committee
- Corporate Governance Committee Progress Report and Future Work

CABINET

- Treasury Management Outturn Report 2025/2026
- Financial Performance Report 2025/2026 (Quarter 4)
- Corporate Plan Refresh 2026/2027
- Combined Authority Mayoral Car Parking Subsidy

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